

**DRAFT SUMMARY MINUTES OF A WORK SESSION
OF THE CHAPEL HILL TOWN COUNCIL
WEDNESDAY, NOVEMBER 6, 2013, AT 6:00 PM**

AGENDA ITEMS

Council Members Present: Mayor Mark Kleinschmidt, Council Member Donna Bell, Council Member Matt Czajkowski, Council Member Laurin Easthom, Council Member Sally Greene, Mayor Pro Tem Ed Harrison, Council Member Gene Pease, Council Member Lee Storrow, and Council Member Jim Ward.

Staff members present: Town Manager Roger Stancil, Deputy Town Manager Florentine Miller, Town Attorney Ralph Karpinos, Solid Waste Superintendent Wendy Simmons, Assistant Director of Business Management Jeanne Tate, Business Management Budget Manager Matt Brinkley , Mayoral Aide Mark McCurry, Public Works Director Lance Norris, Director of Parks and Recreation Jim Orr, Human Resource Development Director Frances Russell, Business Management Director Ken Pennoyer, and Communications and Public Affairs Director/Town Clerk Sabrina M. Oliver.

Mayor Mark Kleinschmidt called the meeting to order at 6:04 p.m.

1.Report: Wellness@Work Clinic Usage. (no attachment)

UNC Healthcare representative Dr. Mark Gwynne provided an overview of the Wellness@Work program, describing it as a robust preventive health partnership between the Town, UNC Healthcare, and Blue Cross Blue Shield. He reviewed program results, noting a reported \$100,000 reduction in insurance premiums and explaining that the program's success reflects strong staff participation and leadership support. He referred to a handout and data set that outlined employee health risks and program outcomes.

Council members asked questions about claim based cost comparisons, employee education on healthcare spending, privacy safeguards, and the potential long term impact of preventive care on absenteeism. Staff emphasized that the program maintains strict confidentiality standards and that while the Town does not yet track sick day reductions, improved long term health outcomes remain an important goal. Several Council members acknowledged the value of the partnership and discussed the ethical balance between using health data constructively and maintaining employee trust.

2.Presentation: Town Hall Renovations. (no attachment)

Mayor Kleinschmidt introduced the item by reviewing facility issues caused by the 2013 flooding, which had forced the closure of the Town Hall's first floor and relocation of staff to University Square. He explained that the Town was evaluating two renovation options: restoring the structure to its original layout or redesigning it to create a more functional, customer focused

facility. This could include a consolidated first floor permit center, improved accessibility, and reorganized staff space on the upper floors.

Town Manager Roger Stancil and staff described the benefits of reconfiguring space to better serve customers, improve workflow, and reduce long term facility costs. Council members raised questions about integrating the IT department into future plans, the need for accurate customer traffic data, funding sources such as fund balance and two thirds bonds, and the importance of ensuring the building would not be vulnerable to future flooding. Staff reported that flood prevention analysis was underway and would be factored into final recommendations. Council members also asked how the renovation would align with existing capital improvement plans and what long term efficiencies could be gained.

Mayor Kleinschmidt noted that the Council would need to provide direction soon in order to maintain project momentum and prevent extended displacement of staff and public services.

3.Presentation: Recycling Service Options. (no attachment)

Manager Stancil presented an overview of recycling service options, explaining that attorneys had confirmed the Town's authority to charge fees for recycling services. He summarized a staff PowerPoint outlining cost comparisons between service models and described potential savings associated with switching to bi weekly collection. He also noted the possibility of coordinating services with Orange County, which was preparing to make system wide decisions about recycling operations.

Council members discussed the need to better understand program costs, the long term advantages of working collaboratively with the County, and the feasibility of including UNC in discussions, given the lack of a local landfill. Several members emphasized the importance of obtaining more information on projected savings, fee structures, and operational impacts before making any decision. Staff committed to meeting with the County Manager to gather additional information and noted that the timing for decisions would be influenced by the County's upcoming order for replacement recycling carts.

Council concluded that more data and stakeholder input were needed before the Town could move forward with any preferred recycling option.

The meeting adjourned at 8:25 p.m.