



Community Design Commission

Meeting Minutes

March 24, 2026, 5:30 PM

Virtual Meeting

Heather Washburn, Chair
Patrick Brennan, Vice Chair
Kimberly Andrews
John Biggs

Kelsey Brinkley
James Faron
Rachel Oommen

For interpretation or translation services, call 919-969-5105.	သာသနာပြုဆိုင်ခွင့်နှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉ ၅၁၀၅ ကိုဖုန်းခေါ်ပါ။	如需口头或书面翻译服务，请拨打 919-969-5105。	လာတင်ကတိကျပြီးထံမှတစ်ဆင့် လာတင်ကွဲကျဲအတိတ်မေးခွဲအင်္ဂါ ကိန်းဘရ် ၉၁၉-၉၆၉ ၅၁၀၅	Para servicios de interpretación o traducción, llame al 919 969-5105.
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Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone. Register for this webinar:

https://us02web.zoom.us/webinar/register/WN_hWfEgjINQFm6vFO-Khcq-w

After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 843 2356 4928

Opening

Roll Call

Present 7 - Chair Heather Washburn, Vice-Chair Patrick Brennan, Kimberly Andrews, John Biggs, Kelsey Brinkley, James Faron, and Rachel Oommen

Approval of Agenda

Announcements

Petitions

Approval of Minutes

1. February Minutes

[26-0072]

The Commission is asked to review and consider approval on the February Minutes Report.

A motion was made by Vice-Chair Brennan, seconded by

Andrews, that the February minutes report be approved as noted. The motion carried by a unanimous vote.

Consent Agenda

A motion was made by Andrews, seconded by Brinkley, that both project be approved as a part of the consent agenda. The motion carried by a unanimous vote.

This motion moves 201 S. Estes to the consent agenda and are approved as presented.

2. [AURA Booth Park](#)

[26-0073]

Final Plans Review-The Commission is asked to review and approve elevation modifications as part of the Consent Agenda. These modifications were noted during Planning/Zoning Final Inspections.

New Business

**3. [201 S. Estes, Unit 500](#)
[Final Plans](#)**

[26-0074]

Final Plans Review-The Commission is asked to review and consider action on the presented elevations and site lighting fixtures. Available actions are approval, approval w/ conditions or deferral to a later meeting for discussion.

Please see consent agenda note above.

Adjournment

Next Meeting - Tuesday, April 28

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending

person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.