

**DRAFT SUMMARY MINUTES OF A COUNCIL RETREAT
OF THE CHAPEL HILL TOWN COUNCIL
FRIDAY, FEBRUARY 1, 2013, AT 5:30 PM**

Council Members Present: Mayor Mark Kleinschmidt, Mayor pro tem Ed Harrison, Council Member Donna Bell, Council Member Matt Czajkowski, Council Member Laurin Easthom, Council Member Sally Greene, Council Member Gene Pease, Council Member Lee Storrow, and Council Member Jim Ward.

Staff members present: Town Manager Roger Stancil, Deputy Town Manager Florentine Miller, Town Attorney Ralph Karpinos, Public Information Officer Catherine Lazorko, Facilitator Vi Lyles, Business Management Director Ken Pennoyer, Planning Director J. B. Culpepper, Chief Information Officer John Bjurman, Parks and Recreation Director Ray Kisiah, Police Chief Chris Blue, Fire Chief Dan Jones, Mayoral Aide Mark McCurry, Manager's Intern Ben Chambers, Community Participation Coordinator Jennifer Phillips, Deputy Town Clerk Amy Harvey, Administrative Technician Christina Strauch, Assistant to the Town Manager Jason Damweber, Interim Transit Director Brian Litchfield, Interim Library Director Mark Bayles, Public Works Director Lance Norris, Housing Director Tina Vaughn, Police Officer Rick Fahrer, Festivals and Community Celebrations Supervisor Wes Tilghman, Special Project Facilitator Bruce Heflin, and Communications and Public Affairs Director/Town Clerk Sabrina Oliver.

Reception

Council members met at 5:30 p.m. in the LaUNCh Incubator space at 321 W. Rosemary Street to learn about their operations. Council members and staff then walked over to the 3Birds Marking firm at 505 W. Franklin Street to learn about that initiative from their board members.

Call to Order

Mayor Mark Kleinschmidt formally called the meeting to order at 6:30 p.m.

Opening Remarks & Introductions

Town Manager Roger Stancil shared the 2012 Town success presentation. He noted that he was proud of Town staff and the work they do daily to make the Town a special place and the Council's guidance.

Retreat Agenda Review

Facilitator Vi Lyles reviewed the agenda and thanked the committee for preparation.

2020 and Other Updates

Town Manager Roger Stancil presented an overview of the Chapel Hill 2020 Implementation work and described several ongoing and upcoming projects. He explained that the 2020 vision focuses on building a connected, active, and forward-looking community. Mr. Stancil reported that a steering committee is in place and has already met to review the project schedule, scope, and community engagement plans. He noted that community workshops are scheduled to help gather public input and keep the process transparent, as required under North Carolina's open-meeting and public-participation laws.

Mr. Stancil also described related work underway across multiple areas, including small-area plans, housing strategy development, transportation planning, and future focus area studies. He highlighted coordination with state agencies, including NCDOT, and shared that consultant proposals were received and reviewed. Mr. Stancil stated that consultants will support both technical updates and community discussions. The Council heard that several focus areas—such as Central West, Ephesus Fordham, South MLK, NC-54, and downtown Rosemary Street—are in different stages of planning or review. He also outlined the town's work on LUMO improvements, including reformatting, text amendments, and the development of future design guidelines.

Mr. Stancil connected the 2020 work to other major community efforts, including the Rogers Road and Northside initiatives, as well as broader strategic planning and budgeting priorities. He emphasized the need to balance time, money, and staff resources while keeping the public informed and engaged. Council members were encouraged to stay involved in upcoming workshops and to review project timelines provided in the handout.

Staff will continue community outreach and workshop planning, advance consultant-supported review of LUMO updates, and prepare materials for the March Council work session on the Town Housing Strategy. Council members will review upcoming focus area timelines and provide guidance as needed to support ongoing 2020 implementation tasks.

Closing Remarks

The meeting recessed at 8 p.m. to reconvene at 8:30 a.m. at the Town Operation Center on Eubanks Road.