



Community Design Commission

Meeting Minutes

May 26, 2026, 5:30 PM

Virtual Meeting

Heather Washburn, Chair
Patrick Brennan, Vice Chair
Kimberly Andrews
John Biggs

Kelsey Brinkley
James Faron
Rachel Oommen

For interpretation or translation services, call 919-969-5105.	သာသနာပြုဆိုင်ခွင့်နှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉ ၅၁၀၅ ကိုဖုန်းခေါ်ပါ။	如需口头或书面翻译服务，请拨打 919-969-5105。	လာတင်ကတိကျပြီးထံမှတစ်ဆင့် လာတင်ကွဲကျဲအတိတ်မေးခွဲအင်္ဂါ ကိန်းဘရ် ၉၁၉-၉၆၉ ၅၁၀၅	Para servicios de interpretación o traducción, llame al 919 969-5105.
--	--	-------------------------------	--	---

Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone. Register for this webinar:

https://us02web.zoom.us/webinar/register/WN_hWfEgjINQFm6vFO-Khcq-w

After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 843 2356 4928

Opening

Roll Call

- Present** 5 - Chair Heather Washburn, Vice-Chair Patrick Brennan, John Biggs, James Faron, and Rachel Oommen
- Absent** 2 - Kimberly Andrews, and Kelsey Brinkley

Approval of Agenda

Chair Washburn ask for a motion to move the Hillmont Development to the Consent Agenda. Vice-Chair Brennan motions to approve and Biggs seconds. Motion approved with Oommen absent due to audio issues,

Vice-Chair Brennan motions to approve revised agenda and Biggs seconds. Agenda approved unanimously.

Announcements

No announcements were noted at time of agenda release.

Liles noted that there are two new member appointments by Council and that staff is reaching out to confirm their availability.

Chair Washburn notes next month's agenda to include officer discussion/elections.

Petitions

No petitions were noted at time of agenda release.

None.

Consent Agenda

A motion was made by Vice-Chair Brennan, seconded by Faron, that the Council approves consent agenda. The motion carried by a unanimous vote.

1. [Eastgate Shopping Center](#)

[26-0175]

The Commission is asked to review and consider approval for a modification to an existing Certificate of Appropriateness (COA).

Eastgate Shopping Center is proposing a modification to their existing COA. The updated elevations are in response to the recent flooding, to ensure that the project has long range viability. The addition of flood gates and raising of the masonry foundation to match is required to mitigate future flooding concerns. This item has been included as part of the consent agenda because of the need and urgency of the request.

Available actions are Approval, Approval w/ Conditions, or Denial/Deferral for future considerations.

New Business

2. [West Rosemary Hotel](#)

[26-0176]

The Commission is asked to review and consider approval for a Final Plan Elevation review.

The West Rosemary Hotel has updated their elevations and are seeking review comments from the Commission. The approved Conditional Zoning Ordinance provides review authority to the commission, so a final action is not required or requested for this application.

Available actions are Approval, Approval w/ Conditions, or Deferral for future considerations.

Liles – Provides introduction of applicant and project

Dan Jewell and Gale Wallace present on updated elevations since last CDC presentation for property.

Ooman - Preferred the previous brick color, but is still supportive of project design overall

Faron – No reservation, feels the project should move forward.

Biggs - New building reads more generic than Historic Town Hall. Older buildings offer greater level of detail and more human-scale- cornice, dentals. Was true in previous design of hotel. Asks applicant to consider introducing a lintel or cornice on lower levels of façades facing Historic Town Hall

Vice-Chair Brennan - no comment

Chair Washburn - Previous color variation of break helped break down the massing. Now comes across more massive/prominent. Agree with John on responding to proportion of Historic Town Hall. Consider human-scale features that contribute to activating park.

Vice-Chair Brennan moves approval, with opportunity to fine-tune building details based on Commission comments Biggs seconds. Motion approved unanimously.

3. [Hillmont Development](#)

[26-0177]

The Commission is asked to review and consider approval for a Final Plan Elevation review.

The Hillmont Development has updated their elevations and are seeking review comments from the Commission. The approved Conditional Zoning Ordinance provides review authority to the commission, so a final action is not required or requested for this application.

Available actions are Approval, Approval w/ Conditions, or Deferral for future considerations.

Adjournment

Next Meeting - Tuesday, June 23.

Meeting adjourned at 6:17p.m.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*

5. *Motion*
6. *Restatement of Motion by Chair*
7. *Vote*
8. *Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.