

MEMORANDUM

TO: Chapel Hill Historic District Commission

FROM: Britany Waddell, Planning Director
Charnika Harrell, Senior Planner
Anna Scott Myers, Planner II

SUBJECT: Transit Right of Way Improvements Certificate of Appropriateness (COA)
(Public Right of Way near 523 E Franklin Street and 604 E Franklin Street,
HDC-26-8)

FILING DATE: March 19, 2026

DATE: April 14, 2026

COA SUMMARY

Katy Fontaine, Transit Development Manager, Town of Chapel Hill, on behalf of the property owner, requests a COA for creating new landing pads that make the stops ADA accessible and adding amenities for customer comfort.

EXISTING CONDITIONS

The property is zoned Residential-2 (R-2) and is in the Franklin-Rosemary Historic District.

BACKGROUND

March 19, 2026	The applicant submits a COA application for the work described above.
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DISCUSSION

The applicant has provided materials for the proposed bus stop improvements. The Commission should discuss whether the proposed work is or is not incongruous with the special character of the Franklin-Rosemary Historic District.

The applicant must obtain any necessary zoning compliance and building permits if the commission finds that the change is not incongruous with the character of the district and approves a written decision for the proposed work.

NOTE

The [*Chapel Hill Historic Districts Design Principles and Standards*](#)¹ are incorporated into the record by reference.

ATTACHMENTS

¹https://townhall.townofchapelhill.org/large_docs/historic_district/CH%20HD%20Design%20Principles%20and%20Standards.pdf

1. [Special Character Essay – Franklin-Rosemary Historic District \(pages 25-30\)](#)²
2. Application Materials

²https://townhall.townofchapelhill.org/large_docs/historic_district/CH%20HD%20Design%20Principles%20and%20Standards.pdf