TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr. Boulevard
Chapel Hill, NC 27514

Legislation Details (With Text)

File #:	[22-0851]	**Version:**	1	**Name:**	
Type:	Consent			**Status:**	Passed
File created:	10/28/2022			**In control:**	Town Council
On agenda:	11/16/2022			**Final action:**	11/16/2022
Title:	Approve Amending the 2022-2023 Community Development Block Grant Program Plan.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	1. Summary of Amended 2022-2023 CDBG Annual Program Plan - v01, 2. AN ORDINANCE AMENDING THE 2022-23 COMMUNITY DEVELOPMENT ENTITLEMENT GRANT PROJECT ORDINANCE (2022-11-16/O-1), 3. A RESOLUTION APPROVING AN AMENDMENT TO THE 2022-23 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PLAN (2022-11-16/R-3)				

Date	Ver.	Action By	Action	Result
11/16/2022	1	Town Council	adopted	Pass

Approve Amending the 2022-2023 Community Development Block Grant Program Plan.

Staff:
Sarah Osmer Viñas, Director
Nate Broman-Fulks, Assistant Director
Megan Culp, Community Development Program Manager

Department:
Affordable Housing and Community Connections

Overview: Staff recommends a proposed amendment to the 2022-23 Community Development Block Grant (CDBG) program plan <https://chapelhill.legistar.com/LegislationDetail.aspx?ID=5677939&GUID=16E69051-646C-46A8-82FC-86D8CF089926> approved by the Council on June 8, 2022. After the plan was approved, the Town received an additional $39,147 in program income from a down payment assistance loan payoff, giving the Town a total of $715,483 for eligible activities. The proposed amendment would allocate the $39,147 increase to the Neighborhood Revitalization activity.

Recommendation(s):

That the Council:

1. Adopt the attached resolution approving the amended 2022-2023 Community Development Program Plan for use of $715,483, including $473,719 in 2022-2023 grant funds and program income, and $241,764 in prior years' grant funds being reprogrammed;
2. Authorize the Town Manager to submit the amended plan to the U.S. Department of Housing and Urban Development (HUD) as part of the annual update to the 2020-2024 Consolidated Plan; and
3. Enact the attached project ordinance to amend the CDBG budget for the 2022-2023 program income.

Summary of Proposed CDBG Program Amendment

- Staff propose amending the 2022-2023 CDBG Program to increase funding allocated to the

Neighborhood Revitalization affordable housing activity by $39,147.

- The 2022-2023 CDBG Program plan developed by the CDBG Application Review Committee recommended allocating any remaining balance of CDBG funding to Neighborhood Revitalization after other outside agency applications and Town programs were funded.
- The Neighborhood Revitalization activity provides a flexible source of funding not assigned to a specific activity at this time and allows us to be responsive to projects identified throughout the program year that serve lower income households.
- Examples of eligible projects include property acquisition or rehabilitation, water or sewer connections for low-income homeowners, public housing improvements, or other public improvements such as installation of sidewalks or parks and recreation facilities.
- The Town Manager approves identified projects, which must demonstrate compliance with Town policies and federal regulations.

2022-2023 Community Development Block Grant Program Plan

Activity	**Approved Plan**	**Proposed Amendment**	**Change in Funding**
Public Services			
Summer Youth Employment Program	25,000	25,000	0
Inter-Faith Council	34,935	34,935	0
Exchange Club's Family Center	5,250	5,250	0
Affordable Housing			
Community Home Trust - 223 Graham Acquisition	60,000	60,000	0
Community Home Trust - Homebuyer Subsidy	20,000	20,000	0
Community Home Trust - Legion Rd. Townhome Repairs	25,000	25,000	0
Community Empowerment Fund - IDA Program	90,000	90,000	0
Rebuilding Together of the Triangle	165,600	165,600	0
Neighborhood Revitalization	***163,637***	***202,784***	***39,147***
Administration	86,914	86,914	0
	$676,336	***$715,483***	***$39,147***

Fiscal Impact/Resources: The Town is a CDBG Entitlement Community and receives an annual funding allocation from HUD. The Town provides CDBG funding through performance agreements with agencies that implement approved programs and services.

Where is this item in its process?

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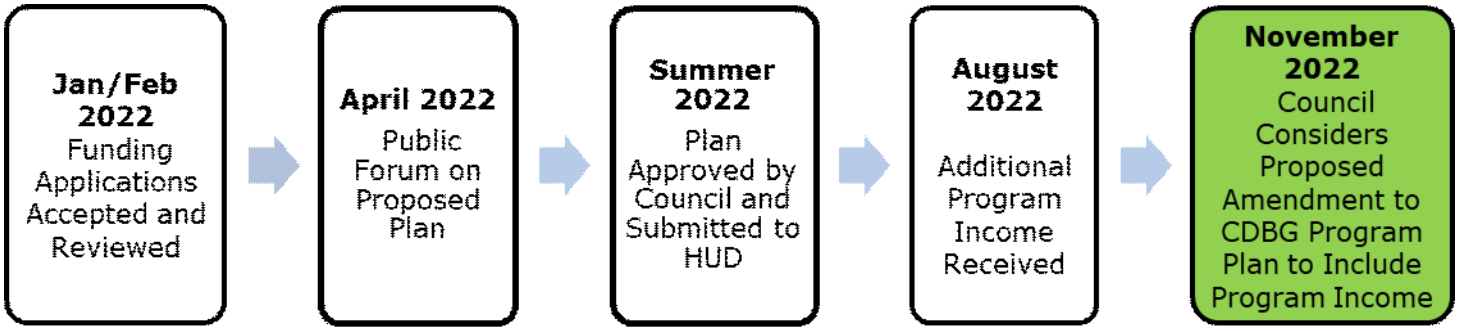

Attachments:

- Resolution Approving an Amendment to the 2022-2023 CDBG Program Plan
- Project Ordinance Amending the 2022-2023 CDBG Budget
- Summary of Amended 2022-2023 Program Plan

A RESOLUTION APPROVING AN AMENDMENT TO THE 2022-23 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PLAN (2022-11-16/R-3)

WHEREAS, on June 8, 2022, the Chapel Hill Town Council approved a 2022-2023 Community Development Block Grant (CDBG) Program Plan for use of $676,336; and

WHEREAS, in August 2022, the Town received $39,147 in additional program income from a CDBG loan payoff making $715,483 available to be allocated this program year.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that based on the Town's available funding of $715,483 of 2022-2023 Community Development Block Grant funds, the Council approves amending the 2022-2023 Community Development Block Grant Program as follows:

2022-2023 Community Development Block Grant Program Plan

Activity	**Approved Plan**	**Proposed Amendment**	**Change in Funding**
Public Services			
Summer Youth Employment Program	25,000	25,000	0
Inter-Faith Council	34,935	34,935	0
Exchange Club's Family Center	5,250	5,250	0
Affordable Housing			
Community Home Trust - 223 Graham Acquisition	60,000	60,000	0
Community Home Trust - Homebuyer Subsidy	20,000	20,000	0
Community Home Trust - Legion Rd. Townhome Repairs	25,000	25,000	0

Community Empowerment Fund - IDA Program	90,000	90,000	0
Rebuilding Together of the Triangle	165,600	165,600	0
Neighborhood Revitalization	***163,637***	***202,784***	***39,147***
Administration	86,914	86,914	0
	$676,336	***$715,483***	***$39,147***

BE IT FURTHER RESOLVED that the Council authorizes the Manager to include this amended 2022-2023 Annual Action Plan in the 2020-2024 Consolidated Plan, for submission to the U.S. Department of Housing and Urban Development.

This the 16th day of November, 2022.

AN ORDINANCE AMENDING THE 2022-23 COMMUNITY DEVELOPMENT ENTITLEMENT GRANT PROJECT ORDINANCE (2022-11-16/O-1)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project is hereby amended as follows:

"SECTION I

The projects authorized are the Community Development projects as approved by the Council on April 7, 2022 funds are as contained in the Funding Approval and Grant Agreement between the Town and the U.S. Department of Housing and Urban Development (HUD). The projects are known more familiarly as the 2022 Entitlement Community Development Block Grant. The grant activities include eligible affordable housing, public services, low-income residents, and administration costs for the program.

SECTION II

The Manager of the Town of Chapel Hill is hereby directed to proceed with the grant project within the terms of the grant document(s), the rules and regulations of the U.S. Department of Housing and Urban Development, and the budget contained herein.

SECTION III

The following revenues are anticipated to be available to complete the project:

	Current Budget	Revised Budget
Community Development Block Grant	$ 421,755	$ 421,755
Program Income	12,817	51,964
Total Revenues	$ 434,572	$ 473,719

SECTION IV

Amounts appropriated for projects are as follows:

	Current Budget	Revised Budget
Public Services		
Town of Chapel Hill - Summer Youth Employment	$ 25,000	$ 25,000
Inter-Faith Council - Homeless Case Management	34,935	34,935
Exchange Club - Family Center Youth Services	5,250	5,250
Affordable Housing		
Community Home Trust - Downpayment Assistance	20,000	20,000
Community Home Trust - Townhome Repairs	8,836	8,836
Community Empowerment - Homeowner Counseling	10,000	10,000
Community Empowerment - Downpayment Assistance	80,000	80,000
Neighborhood Revitalization	163,637	202,784
Administration		
Grant Administration	86,914	86,914
Total Expenditures	$ 434,572	$ 473,719

SECTION V

The Director of Business Management is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the U.S. Department of Housing and Urban Development as required by the grant agreement(s) and Federal and State regulations.

SECTION VI

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget and shall keep the Council informed of any unusual occurrences.

SECTION VII

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Copies of this project ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

This the 16th day of November, 2022.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council approves the amended 2022-2023 Community Development Program Plan for use of $715,483 and authorizes the Town Manager to submit the Plan to the U.S. Department of Housing and Urban Development as the annual update to the Five-Year Consolidated Plan. By enacting the attached project ordinance, the Council amends the CDBG budget to recognize and appropriate the $39,147 in program income for the 2022-2023 grant.

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