Legislation Details (With Text)

File #:	[21-0223]	**Version:**	1	**Name:**	
Type:	Consent			**Status:**	Passed
File created:	3/4/2021			**In control:**	Town Council
On agenda:	3/24/2021			**Final action:**	3/24/2021
Title:	Authorize a Text Amendment Process to Revise Membership, Quorum, and/or Voting Rules for the Community Design Commission (CDC).				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	1. A RESOLUTION TO INITIATE A PROCESS TO REVISE THE MEMBERSHIP, QUORUM, AND VOTING RULES OF THE COMMUNITY DESIGN COMMISSION (CDC) (2021-03-24/R-4)				

Date	Ver.	Action By	Action	Result
3/24/2021	1	Town Council	adopted	Pass

Authorize a Text Amendment Process to Revise Membership, Quorum, and/or Voting Rules for the Community Design Commission (CDC).

Council Members

Pam Hemminger
Michael Parker
Jess Anderson
Amy Ryan

Council Committee on Boards and Commissions

Overview: The Council Committee is recommending a pilot to revise the membership, quorum, and/or voting rules for the CDC in response to a petition from the CDC to consider a reduction of member seats. The CDC took action to petition Council at its meeting on February 23, 2021.

Recommendation(s):

That the Council adopt the attached resolution, authorizing a Text Amendment process that would consider revisions to the membership, quorum, and/or voting rules for the Community Design Commission

Decision Points:

Consider authorizing a study of potential revisions that could support the CDC in conducting its regular business.

Key Issues:

- The CDC has nine (9) member seats, and three (3) are currently vacant.
- At least seven (7) member seats are necessary to maintain compliance with North Carolina General Statues.
- A quorum of the CDC is defined as consisting of five (5) members. A concurring vote of five (5) members is necessary for the Commission to take any official action, such as an application

approval.
- The Council Committee discussed the possibility of reducing quorum and voting thresholds as a pilot approach, while evaluating the appropriate number of member seats.
- NCGS Chapter 160D will require seat to represent ETJ, and currently all seats are Chapel Hill resident seats.

Fiscal Impact/Resources: Undetermined

Where is this item in its process?



Attachments:

- Resolution

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A RESOLUTION TO INITIATE A PROCESS TO REVISE THE MEMBERSHIP, QUORUM, AND VOTING RULES OF THE COMMUNITY DESIGN COMMISSION (CDC) (2021-03-24/R-4)

WHEREAS, the Community Design Commission approved a petition to request the Town Council consider reducing the membership of the commission to seven seats; and

WHEREAS, North Carolina General Statutes state that the commission shall consist of not less than seven nor more than 15 members, to be appointed by the governing board; and

WHEREAS, the current CDC has a membership of nine, with three vacancies, and has been challenged in filling the vacancies due to the limited number of candidates, in particular those with a design background; and

WHEREAS, the Council Committee on Boards and Commissions, upon taking these issues into account, determined a possible solution is to reduce the CDC thresholds for quorum and voting to four (4), and further determined this solution could be a pilot approach to supporting the work of the CDC while giving further consideration to a membership reduction.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Town Manager to initiate the process to amend the Land Use Management Ordinance to revise membership, quorum, and/or voting rules on the Community Design Commission.

This the 24th day of March, 2021.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council will authorize the Town Manager to initiate the process to amend the Land Use Management Ordinance to revise membership, quorum, and/or voting rules on the Community Design Commission.

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