



# TOWN OF CHAPEL HILL

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

## Legislation Details (With Text)

<b>File #:</b>	[20-0743]	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Appointment	<b>Status:</b>		Passed	
<b>File created:</b>	9/1/2020	<b>In control:</b>		Town Council	
<b>On agenda:</b>	10/28/2020	<b>Final action:</b>		10/28/2020	
<b>Title:</b>	Appointments to the Board of Adjustment and Adopt a Resolution for Orange County Seat.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. BOA Ballot, 2. BOA Applications, 3. A RESOLUTION MAKING A RECOMMENDATION TO THE ORANGE COUNTY BOARD OF COMMISSIONERS REGARDING THE ETJ/JPA SEATS ON THE CHAPEL HILL BOARD OF ADJUSTMENT (2020-10-28/R-25), 4. BOA Master Ballot				

Date	Ver.	Action By	Action	Result
10/28/2020	1	Town Council	adopted	Pass

### Appointments to the Board of Adjustment and Adopt a Resolution for Orange County Seat.

**Staff:**

Sabrina Oliver, Director/Town Clerk  
Amy Harvey, Deputy Town Clerk  
Alisha Cordell, Administrative Assistant

**Department:**

Communications and Public Affairs  
  
Technology Solutions and CaPA

**Recommendation(s):**

That the Council make appointments to the Board of Adjustment for four (4) seats.

**Attachments:**

- Resolution transmitting recommendation to Orange County
- Board of Adjustment Recommendation
- Council Interview Committee Recommendation
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

**A RESOLUTION MAKING A RECOMMENDATION TO THE ORANGE COUNTY BOARD OF COMMISSIONERS REGARDING THE ETJ/JPA SEATS ON THE CHAPEL HILL BOARD OF ADJUSTMENT (2020-10-28/R-25)**

WHEREAS, the Orange County Board of Commissioners has a resolution regarding the Orange County Appointment and Orientation Process for Boards and Commissions that specifies "... When a vacancy exists, the municipality will be requested to provide to the Board of County Commissioners a resolution with a recommendation for that vacancy;" and

WHEREAS, despite multiple recruitment efforts, the County has not received any applications from residents within Chapel Hill's Extraterritorial Jurisdiction or within the Joint Planning Area. Per the Joint Planning Agreement, the positions may be filled with Town residents; and

WHEREAS, the Chapel Hill Board of Adjustment has reviewed the viable applications and made a recommendation to the Chapel Hill Town Council; and

WHEREAS, a Council Interview Committee for Semi-Autonomous Boards reviewed the viable applications and made a recommendation to the Chapel Hill Town Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council recommends the Orange County Board of Commissioners reappoint Thomas Wortman to the County Alternate ETJ/JPA position on the Chapel Hill Board of Adjustment.

This the 28<sup>th</sup> day of October, 2020.

**MEMORANDUM**

TO: Mayor and Town Council

FROM: Joseph Parris, Chair

SUBJECT: Recommendation for the vacancy(s)

DATE: October 1, 2020

**RECOMMENDATION:** The Board of Adjustment met on Thursday, October 1, 2020 and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

- Brian Godfrey, Reappointment, Town Resident
- Thomas Wortman, Reappointment, County/ETJ Alternate
- Geoffrey Green, Appointment Town Alternate
- Betty Sapp, Appointment, Town Alternate

**SPECIAL REQUEST(s):** The Board of Adjustment also requests that current serving members Nathan Boucher (Town Resident - Alternate) and Tony Hito (Town Resident - Alternate) be appointed to the vacant Town Resident Seats.

**BACKGROUND:** None.

*Note:* Communications and Public Affairs notes that the Board of Adjustment reviewed the following applications: Brian Godfrey, Geoffrey Green, Betty Sapp, and Thomas Wortman. No additional applications have been received between October 1, 2020 and October 21, 2020 for the Board of Adjustment.

## MEMORANDUM

TO: Mayor and Town Council

FROM: Council Committee: Board of Adjustment Interviews  
(Council Members Buansi, Gu, and Parker)

SUBJECT: Recommendation for the vacancy(s)

DATE: October 21, 2020

**RECOMMENDATION:** The Council Committee: Board of Adjustment Interviews met on Wednesday, October 21, 2020 and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

- Brian Godfrey, Reappointment, Town Resident
- Thomas Wortman, Reappointment, County JPA/ETJ Alternate
- Geoffrey Green, Appointment Town Alternate
- Betty Sapp, Appointment, Town Alternate

**SPECIAL REQUEST(s):** No Comment

**BACKGROUND:** The Council Interview Committee supports the Board of Adjustment recommendation.

- Mr. Godfrey has served for one full term.
- Mr. Wortman has served since December 2019.
- Mr. Green is a 12-year Chapel Hill resident and works in City and Transportation Planning. His interests and experience in zoning, development, climate change, and racial equity issues align with Council goals and objectives.
- Ms. Sapp served for more than 10 years on the Board of Adjustment and the Planning Board of Pinehurst, NC. She received extensive training on the legal and ethical requirements for individuals serving on quasi-judicial boards and demonstrated a clear understanding of the responsibilities inherent in this role.

*Note:* Communications and Public Affairs notes that the Council Committee: Board of Adjustment Interviews reviewed the following applications: Brian Godfrey, Geoffrey Green, Betty Sapp, and Thomas Wortman.

The Council will need to adopt a resolution to transmit a recommendation to the Orange County Board of Commissioners for consideration at its upcoming meeting for the County JPA/ETJ Alternate seat.