



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Legislation Details (With Text)

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On agenda: 2/26/2020 **Final action:** 2/26/2020
Title: Approve the Miscellaneous Budget Ordinance Amendment and Project Ordinance Amendments to Adjust Various Fund Budgets for FY 2019-20.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Council Questions with Staff Response, 2. AN ORDINANCE TO AMEND "THE ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019" (2020-02-26/O-1), 3. AN ORDINANCE TO AMEND A TRANSIT CAPITAL PROJECT ORDINANCE (2020-02-26/O-2), 4. AN ORDINANCE TO AMEND THE 2015 TRAILS AND GREENWAYS BOND FUND FOR CAPITAL IMPROVEMENTS PROJECTS (2020-02-26/O-3), 5. AN ORDINANCE TO AMEND THE 2015 PARKS AND RECREATION IMPROVEMENTS BOND FUND FOR CAPITAL IMPROVEMENT PROJECTS (2020-02-26/O-4), 6. AN ORDINANCE TO AMEND "THE ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019" (2020-02-26/O-5)

Date	Ver.	Action By	Action	Result
2/26/2020	1	Town Council	adopted	Pass

Approve the Miscellaneous Budget Ordinance Amendment and Project Ordinance Amendments to Adjust Various Fund Budgets for FY 2019-20.

Staff:

Amy Oland, Director
Matt Brinkley, Assistant Director

Department:

Business Management

Overview: After the Council approves the annual budget, periodic changes require the Town to amend the original budget.



Recommendation(s):

That the Council enact the attached budget ordinance amendment to adjust the General Fund, Transit Fund, Transit Capital Reserve Fund, and the Vehicle Replacement Fund, and enact the attached project ordinance amendments to adjust the Transit Capital Grants Fund, 2015 Trails and Greenways Bond Fund, and 2015 Parks and Recreation Facilities Bond Fund.

Key Issues:

- General Fund**

The performance agreement between the Town of Chapel Hill and the Chapel Hill/Orange County Visitors Bureau states that the Town will pay the Visitors Bureau 50% of any occupancy tax revenues received greater than \$1,000,000. In FY 2019, the Town received \$1,349,003 in occupancy tax receipts. Fifty percent of \$349,003, or \$174, 502, is therefore due to the Visitors Bureau. Enactment of the attached budget ordinance amendment would reflect the additional

payment of \$174,502 to be made to the Visitors Bureau from appropriated fund balance from the General Fund.

In August 2013, the Town received a \$12,900 payment in lieu for sidewalk and amenities on South Roberson, and ADA accessible ramps and resurfacing on West Franklin Street. This project was completed using annual operating funds. Enactment of the attached budget ordinance amendment would apply the payment in lieu funds toward curb extensions at the intersection of West Franklin and Roberson, which are eligible uses for these payments.

In July 2013, the Town received a \$20,148 payment in lieu for sidewalks, curb & gutter, and bike lanes along Old Lystra Road. The project as originally intended is unlikely to happen at this time because there are no bike-ped facilities on Old Lystra Road, therefore the funding will be used for other transportation improvements that will serve the residents of the subdivision. Enactment of the attached budget ordinance amendment would apply the payment in lieu funds totaling \$33,048 toward street lighting at the new Mt. Carmel Church/Bennett Road roundabout, which are eligible uses for these payments.

- **Vehicle Replacement Fund**

In September 2019, a police vehicle was rear-ended, resulting in a total loss of the vehicle. This vehicle had an outstanding loan of \$5,331. In order to receive the title and collect the full insurance amount, the Town needs to pay off the remaining balance. Enactment of the attached budget ordinance amendment would reflect the additional payment of \$5,331 to pay off the loan from appropriated fund balance from the Vehicle Replacement Fund.

- **Transit Fund**

NCDOT notified the Town that State Maintenance Assistance Planning (SMAP) funding for Transit has been restored to FY17 levels and will be allocated during FY20. This legislative action returned around \$8.6M to the Statewide SMAP program, and will result in an additional \$945,263 to Chapel Hill Transit in the current year. Enactment of the attached budget ordinance would recognize \$945,263 in additional SMAP funds and allocate those funds towards the ongoing and additional maintenance and repair of vehicles, building, and grounds, as well as upgrading cameras, and other operating technological improvements.

- **Transit Capital Grants Fund**

Electric Buses - The members of UNC-Chapel Hill's Renewable Energy Special Projects Committee (RESPC) of Student Government, approved allocating \$390,000 (the approximate cost differential between the cost of a new, diesel bus and the cost of an electric bus) to contribute to the purchase of an electric bus. Enactment of the attached project ordinance would accept \$390,000 in RESPC funds and allocate towards the purchase of an electric bus.

The cost of the three electric buses is \$3,130,755. The Town has received an FTA Section 5339 bus grant in the amount of \$1,740,000 in addition to the \$390,000 noted above from RESPC. The difference of \$1,000,755 will come from the Transit Capital Reserve Fund fund balance. Enactment of the attached budget and project ordinance amendment would allocate \$1,000,755 in Transit Capital Reserve Fund fund balance towards the purchase of the three electric buses.

FY17 STPDA Bus Grant - In FY2018, \$1,364,553 was budgeted for the purchase of three clean diesel buses using federal funds. The actual purchase of these buses came in \$3,246 over the federal award. Enactment of the attached project ordinance would transfer funds from the Transit Fund to the Transit Capital Grants Fund to cover the overage.

- **2015 Trails and Greenways Bond Fund**

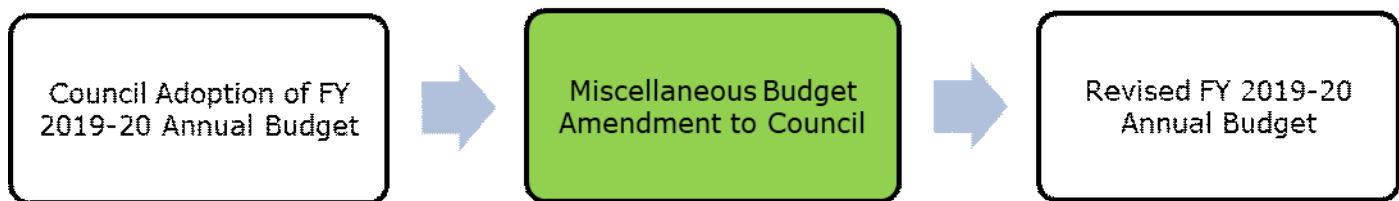
The Tanyard Branch Trail project is now complete. Remaining funds will be used to increase Bolin Creek Trail project contingency as a precaution in case the coal ash remediation and Hurricane

Florence repair work exceed current estimates. We will also ask the contractor for prices to replace all wood decking on the existing Bolin Creek Trail bridges, which was installed in the 1990s. We also plan to replace the section of asphalt trail between Martin Luther King Jr. Blvd. and Bolinwood Drive with more flood resistant concrete. Once the Bolin Creek Trail project is finished in the spring of 2020, we would transfer remaining funds to the Morgan Creek Trail project. Enactment of the attached project ordinance amendment would move \$141,182 in 2015 Greenways bond funds from the Tanyard Branch Trail project to the Bolin Creek Trail project.

- **2015 Parks and Recreation Facilities Bond Fund**

The Homestead Park and Southern Community Park projects are now complete. We estimate that the Cedar Falls Park tennis court project will require a total of \$775,000. We currently have \$362,000 in the project account. Enactment of the attached project ordinance would move \$5,594 in remaining funds from the Homestead Park & Southern Community Park projects to the Cedar Falls Tennis Court project.

Where is this item in its process?



Attachments:

- Budget Ordinance
- Project Ordinance - Transit Capital Grants Fund
- Project Ordinance - 2015 Trails and Greenways Bond Fund
- Project Ordinance - 2015 Parks & Rec Bond Fund

AN ORDINANCE TO AMEND "THE ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019" (2020-02-26/O-1)

BE IT ORDAINED by the Council of the Town of Chapel Hill that the Budget Ordinance entitled "An Ordinance Concerning Appropriations and the Raising of Revenue for the Fiscal Year Beginning July 1, 2019" as duly adopted on June 12, 2019, be and the same is hereby amended as follows:

ARTICLE I

APPROPRIATIONS	Current Budget	Increase	Decrease	Revised Budget
GENERAL FUND				
Mayor/Council	\$ 475,446	\$ -	\$ -	\$ 475,446
Town Manager/CaPA	2,850,025	-	-	2,850,025
Human Resource Dev't	1,964,992	-	-	1,964,992
Business Management	2,311,665	-	-	2,311,665
Technology Solutions	2,389,043	-	-	2,389,043
Attorney	386,581	-	-	386,581
Planning & Sustainability	2,097,143	-	-	2,097,143
Building and Development Services	2,164,364	-	-	2,164,364
Housing and Community	846,475	-	-	846,475
Public Works	13,399,670	33,048	-	13,432,718
Police	13,936,251	-	-	13,936,251
Fire	9,700,559	-	-	9,700,559
Parks and Recreation	7,273,099	-	-	7,273,099
Library	3,886,421	-	-	3,886,421
Non-Departmental	6,142,321	174,502	-	6,316,823
	<u>\$69,824,055</u>	<u>\$ 207,550</u>	<u>\$ -</u>	<u>\$70,031,605</u>
VEHICLE REPLACEMENT FUND	\$ 1,149,641	\$ 5,331	\$ -	\$ 1,154,972

TRANSIT FUND

Other Expenses	\$28,075,469	\$ 948,509	\$ 3,246	\$29,020,73
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TRANSIT CAPITAL RESERVE FUND

Other Expenses	\$ 10,000	\$ -	\$ -	\$ 10,000
Transfer to Capital Grants	<u>185,250</u>	<u>1,000,755</u>	<u>-</u>	<u>1,186,005</u>
	\$ 195,250	\$ 1,000,755	\$ -	\$ 1,196,005

ARTICLE II

REVENUES	Current Budget	Increase	Decrease	Revised Budget
GENERAL FUND				
Other Revenues	\$ 65,239,373	\$ -	\$ -	\$ 65,239,373
Appropriated Fund Balance	<u>4,584,682</u>	<u>207,550</u>	<u>-</u>	<u>4,792,232</u>
	\$ 69,824,055	\$ 207,550	\$ -	\$ 70,031,605
VEHICLE REPLACEMENT FUND				
Other Revenues	\$ 509,119	\$ -	\$ -	\$ 509,119
Appropriated Fund Balance	<u>640,522</u>	<u>5,331</u>	<u>-</u>	<u>645,853</u>
	\$ 1,149,641	\$ 5,331	\$ -	\$ 1,154,972
TRANSIT FUND				
Other Revenues	\$25,822,144	\$ -	\$ -	\$25,822,14
State Operating Assistance	<u>2,253,325</u>	<u>945,263</u>	<u>-</u>	<u>3,198,58</u>
	\$28,075,469	\$ 945,263	\$ -	\$29,020,73
TRANSIT CAPITAL RESERVE FUND				
Other Revenues	\$ 10,000	\$ -	\$ -	\$ 10,000
Appropriated Fund Balance	<u>185,250</u>	<u>1,000,755</u>	<u>-</u>	<u>1,186,005</u>
	\$ 195,250	\$ 1,000,755	\$ -	\$ 1,196,005

This the 26th day of February, 2020.

AN ORDINANCE TO AMEND A TRANSIT CAPITAL PROJECT ORDINANCE (2020-02-26/O-2)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the transit capital projects ordinance for various capital projects funded from a variety of sources is hereby amended to read as follows:

"SECTION I

Transit capital projects as authorized by the Town Council are capital projects funded from Federal Transit Administration (FTA) grants and grants from the State of North Carolina.

SECTION II

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these transit capital projects within terms of funds appropriated here.

SECTION III

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Federal Transit Administration	\$ 7,974,596	\$ 7,974,596
North Carolina Department of Transportation	586,361	586,361
UNC Renewable Energy Special Projects	-	390,000
Active Living By Design Grant	260,000	260,000
GO Triangle	2,290,000	2,290,000
UNC Contributions	4,535	4,535
Program Income	606	606
Transfer from Transit Fund	676,883	680,129
Transfer from Capital Reserve	<u>1,320,240</u>	<u>2,320,995</u>
Total Revenues	\$ 13,113,221	\$ 14,507,222

SECTION IV

Amounts appropriated for capital projects are hereby amended as follows:

	Current Budget	Revised Budget
Active Living By Design Grant	265,141	265,141
FY11 Section 5307 Radio System Grant	1,505,000	1,505,000
FY13 & FY14 Section 5339 Grant	579,696	579,696
FY17 STP-DA Flex Fund Grant	1,373,586	1,376,832
FY17 CMAQ Bus Grant	1,400,000	1,400,000
FY18 GO Triangle Grant	2,838,894	2,838,894
FY16 Section 5339 Grant	534,037	534,037
FY18 Section 5339 Grant	592,708	592,708
FY18 STP-DA Flex Fund Grant	917,888	917,888
FY18 CMAQ Bus Grant	1,366,271	1,366,271
FY20 Section 5339 Grant	<u>1,740,000</u>	<u>3,130,755</u>
Total Expenditures	\$ 13,113,221	\$ 14,507,222

SECTION V

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

SECTION VI

Funds may be advanced from General funds for the purpose of making payments as due. Reimbursement requests should be made to FTA in an orderly and timely manner.

SECTION VII

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

This the 26th day of February, 2020.

AN ORDINANCE TO AMEND THE 2015 TRAILS AND GREENWAYS BOND FUND FOR CAPITAL IMPROVEMENTS PROJECTS (2020-02-26/O-3)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the following capital project is hereby amended for Trails and Greenway Improvements funded from 2015 General Obligation Bonds approved by the voters in November 2015.

"SECTION I

The capital projects as authorized by bond referenda approved in November 2015, and as determined by the Town Council, includes trails and greenways capital improvements extending beyond one year.

SECTION II

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

SECTION III

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Bond Proceeds	<u>\$ 5,000,000</u>	<u>\$ 5,000,000</u>
Total Revenues	\$ 5,000,000	\$ 5,000,000

SECTION IV

Amounts appropriated for capital projects are hereby amended as follows:

	Current Budget	Revised Budget
Morgan Creek Trail Phase III	\$ 1,685,694	\$ 1,685,694
Bolin Creek Trail Phase III	1,824,306	1,965,488
Tanyard Branch Trail	<u>1,490,000</u>	<u>1,348,818</u>
Total Expenditures	\$ 5,000,000	\$ 5,000,000

SECTION V

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

SECTION VI

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town

Clerk.”

This the 26th day of February, 2020.

AN ORDINANCE TO AMEND THE 2015 PARKS AND RECREATION IMPROVEMENTS BOND FUND

FOR CAPITAL IMPROVEMENT PROJECTS (2020-02-26/O-4)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the following capital project is hereby amended for Parks and Recreation Improvements funded from 2015 General Obligation Bonds approved by the voters in November 2015.

"SECTION I

The capital projects as authorized by bond referenda approved in November 2015, and as determined by the Town Council, includes park and recreation facility capital improvements extending beyond one year.

SECTION II

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

SECTION III

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Bond Proceeds	\$ 5,300,000	\$ 5,300,000
Bond Premium	206,327	206,327
Friends of Parks & Recreation	800,000	800,000
Revenue in Lieu	<u>10,680</u>	<u>10,680</u>
Total Revenues	\$ 6,317,007	\$ 6,317,007

Amounts appropriated for capital projects are hereby amended as follows:

	Current Budget	Revised Budget
Homestead Soccer Fields	\$ 1,103,522	\$ 1,098,231
Southern Community Park	82,680	82,377
Cedar Falls Park Tennis Courts	365,478	371,072
Cedar Falls Park Inclusive Playground	135,000	135,000
Cochrane Property Match	50,000	50,000
American Legion Property	4,449,137	4,449,137
Ephesus Park	74,000	74,000
Bond Issuance Costs	<u>57,190</u>	<u>57,190</u>
	\$ 6,317,007	\$ 6,317,007

SECTION V

The Manager is directed to report annually on the financial status of the projects in an informational section to be included in the Annual Budget, and shall keep the Council informed of any unusual occurrences.

SECTION VI

Copies of this projects ordinance shall be entered into the minutes of the Council and copies shall be filed

within five days of adoption with the Manager, Business Management Director and Town Clerk.”

This the 26th day of February, 2020.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By enacting the budget ordinance amendment, the Council adjusts the General Fund, Transit Fund, and the Vehicle Replacement Fund FY 2020 budgets. By enacting the project ordinance amendments, the Council adjusts the Transit Capital Grants Fund, 2015 Trails and Greenways Bond Fund and the 2015 Parks and Recreation Facilities Bond Fund project budgets.