

# TOWN OF CHAPEL HILL

Town Hall 405 Martin Luther King Jr. Boulevard Chapel Hill, NC 27514

# Legislation Details (With Text)

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**On agenda:** 6/19/2019 **Final action:** 6/19/2019

Title: Approve the Year-End Miscellaneous Budget Ordinance Amendments to Adjust Various Fund Budgets

for FY 2018-19.

Sponsors:

Indexes:

Code sections:

**Attachments:** 1. Council Questions with Staff Response, 2. A RESOLUTION AUTHORIZING THE ACCEPTANCE

OF THE ORANGE COUNTY ALCOHOLIC BEVERAGE CONTROL BOARD FUNDS (2019-06-19/R-2), 3. A RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FROM THE FEDERAL TRANSIT ADMINISTRATION (2019-06-19/R-3), 4. AN ORDINANCE TO AMEND "THE ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2018" (2019-06-19/O-1), 5. AN ORDINANCE TO AMEND THE CAPITAL PROJECT ORDINANCE FOR VARIOUS CAPITAL PROJECTS (2019-06-19/O-2), 6. AN ORDINANCE TO AMEND THE AFFORDABLE HOUSING FUND ORDINANCE (2019-06-19/O-3), 7. AN ORDINANCE TO AMEND THE 2015 STREETS AND SIDEWALKS BOND FUND FOR CAPITAL IMPROVEMENT PROJECTS (2019-06-19/O-4), 8. AN ORDINANCE TO AMEND A TRANSIT

CAPITAL PROJECT ORDINANCE (2019-06-19/O-5)

Date	Ver.	Action By	Action	Result
6/19/2019	1	Town Council	adopted	Pass

# Approve the Year-End Miscellaneous Budget Ordinance Amendments to Adjust Various Fund Budgets for FY 2018-19.

Staff: Department:

Amy Oland, Director Business Management

**Overview:** After the Council approves the annual budget, periodic changes require the Town to amend the original budget.



# Recommendation(s):

# That the Council:

- Enact the attached budget ordinance amendments to adjust the General Fund, Grants Fund, Stormwater Fund, Vehicle Maintenance Fund and Transit Capital Reserve Fund; and
- Enact the attached project ordinance amendments to adjust the Capital Projects Ordinance Fund, Affordable Housing Fund, 2015 Streets and Sidewalks Bond Fund, and Transit Capital Grants Fund;
   and
- Adopt the attached resolutions to accept the ABC Grant and FY 2018 CMAQ Grant.

# **Key Issues:**

General Fund

Rogers Road - In the adopted budgets for FY2015- FY2018, \$100,000 was budgeted annually for the Community Center project in the Rogers Road neighborhood. The current total accumulated over the four years is \$400,000. Enactment of the attached budget ordinance amendment for the General Fund reduces the amount appropriated for this project in the General Fund and appropriates the \$400,000 as a transfer to the Capital Projects Ordinance Fund where the Rogers Road project has an existing project budget to be used towards future year payments to Orange County.

<u>Fiber Line Repairs</u> - The Town received \$22,406 from Choate Construction Company to reimburse the Town for emergency repair work performed on 144 feet of Town fiber cable along Manning Drive. The existing cable was damaged by construction work performed by Choate Construction Company. Enactment of the attached budget ordinance amendment for the General Fund recognizes the \$22,406 received as reimbursement and appropriates the \$22,406 to pay for the repair services rendered.

#### Grants Fund

The Orange County ABC Board has awarded the Town of Chapel Hill \$31,000 to continue support for the Police Department's alcohol law enforcement efforts. These funds will be used for overtime salaries, equipment and supplies, and fuel and maintenance for the Town's designated vehicle used for alcohol law enforcement operations. There are no matching requirements for this grant. Adoption of the attached resolution authorizes acceptance of the ABC Grant, and enactment of the attached budget ordinance amendment for the Grants Fund establishes the grant budget of \$31,000.

## Stormwater Fund

<u>Elliott Road Flood Storage Project</u> - The Town received \$429,948 for payments in lieu of providing recreation space from four developments within the Blue Hill Form Code District. Each residential project must make a minimum of 50% of its recreation space requirement as a payment in lieu. Developers can also choose to make a payment in lieu of the outdoor amenity space requirement. The following sources of payments in lieu were received:

Berkshire Apartments	Recreation Space	\$	89,712
Eastgate Shopping Center	Outdoor Amenity Spa	ace	1,956
Hillstone Apartments	Recreation Space .		226,596
Fordham Blvd Apartments	Recreation Space		111,684
·	·	\$	429,948

These funds are eligible for the Elliott Road Flood Storage project, which includes park improvements such as a pedestrian bridge, overlook, and trail.

Enactment of the attached budget ordinance amendment for the Stormwater Fund recognizes the \$429,948 in payments in lieu and appropriates them for use on the Elliott Road Flood Storage project. Enactment of the attached project ordinance amendment for the Capital Projects Ordinance Fund reduces the payments in lieu previously applied to the Ephesus Fordham Phase I project budget by \$91,668, as the funds were intended for use on the Elliott Road Flood Storage Project, and reduces the project budget accordingly.

<u>Homestead Exemption</u> - Each year, the General Fund transfers to the Stormwater Management Fund the value of the stormwater fees that are waived for citizens with a homestead exemption from payment of property taxes. The current year total for these exemptions is \$10,245. Enactment of the attached budget ordinance amendment for the Stormwater Fund increases the Stormwater Fund budgeted transfer from the General Fund from \$7,400 to \$10,245 to balance transfers for the fiscal year.

#### Vehicle Maintenance Fund

As a result of a higher than normal number of extraordinary vehicle maintenance repairs, we need to appropriate \$100,000 from the Vehicle Maintenance Fund's fund balance. The additional maintenance and repairs include unanticipated costs from a fire truck engine replacement, extensive repairs to a ladder truck, unanticipated costs resulting from an accident involving a dump truck, and repairs for a motor grader and backhoe. Enactment of the attached budget ordinance amendment for the Vehicle Maintenance Fund appropriates \$100,000 in fund balance to be used for vehicle maintenance and repairs on the Town's fleet.

# Affordable Housing Fund

The Town received a \$109,766 payment in lieu of providing affordable housing, as approved by the Council, for the Murray Hill development on Meadowmont Lane. As stipulated in the special use permit approved for this project, funds are directed to the Town's Affordable Housing Fund. This fund was established to provide local funding support for affordable housing projects. The Council established eligible activities for the use of these funds.

Enactment of the attached project ordinance amendment for the Affordable Housing Fund recognizes and appropriates the \$109,766 payment in lieu and an additional \$9,872 in interest income earned by the fund for a total of \$119,638 to be allocated as follows:

- \$32,213 for the Town's portion of the FY 2019-20 HOME program match
- \$87,323 for a general category of grants and deferred loans to non-profit organizations for projects not yet identified. This allows the Town some flexibility to respond to requests from our affordable housing partners.

#### 2015 Streets and Sidewalks Bond Fund

The Estes Drive Bike and Pedestrian project will include raised bike lanes on both sides of Estes Drive, a multi-use path on the north side, and a sidewalk on the south side from Martin Luther King Jr. Blvd. to Caswell Drive. The total funding for the design, right-of-way acquisition, utility relocation, and construction of this project is \$3,864,273, with an 80% federal award passed through the North Carolina Department of Transportation (NCDOT) and a 20% local match.

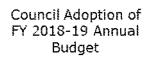
Enactment of the attached project ordinance amendment for the 2015 Streets and Sidewalks Bond Fund: 1) recognizes the remaining \$6,400 in Surface Transportation Program Grant - Direct Allocation (STPGDA) design funds, 2) recognizes an additional \$2,378,618 in Congestion Mitigation and Air Quality Program (CMAQ) construction funds, 3) recognizes \$43,018 in interest earned on the bonds to act as the remaining match needed over the amount already allocated from the 2015 streets and sidewalks bonds and 4) appropriates the \$2,428,036 in revenues recognized towards the project costs for the Estes Drive Bike and Pedestrian project.

# • Transit Capital Grants Fund

In April 2019, Chapel Hill Transit was awarded a Federal Transit Administration (FTA) Grant passed through the North Carolina Department of Transportation. The FY 2018 Congestion Mitigation and Air Quality Program (CMAQ) grant is for \$1,373,553 (federal share at \$1,093,015 or 80%). The grant is for the purchase of three 40' clean diesel buses. The State of North Carolina has provided \$136,628 towards the required match. The Town of Chapel Hill is responsible for the remaining \$136,628.

Adoption of the attached resolution authorizes acceptance of the FY 2018 CMAQ grant and enactment of the attached project ordinance amendment for the Transit Capital Grants Fund establishes the grant budget of \$1,373,553 and transfers \$136,628 from the Transit Capital Reserve Fund for the local match.

# Where is this item in its process?





Year-End Miscellaneous Budget Amendment to Council



Revised FY 2018-19 Annual Budget

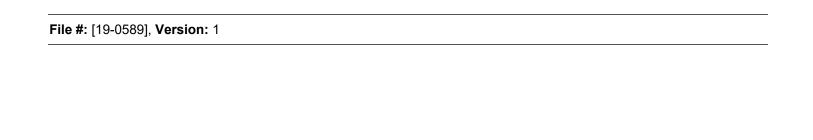
#### **Council Goals:**

$\boxtimes$		Create a Place for Everyone	$\boxtimes$	\ //	Develop Good Places, New Spaces
$\boxtimes$		Support Community Prosperity			Nurture Our Community
$\boxtimes$	2	Facilitate Getting Around		100	Grow Town and Gown Collaboration



#### **Attachments:**

- Resolution ABC Grant
- Resolution FY 2018 CMAQ Grant
- Budget Ordinance
- Project Ordinance Capital Projects Ordinance Fund
- Project Ordinance Affordable Housing Fund
- Project Ordinance 2015 Streets and Sidewalks Bond Fund
- Project Ordinance Transit Capital Grants Fund



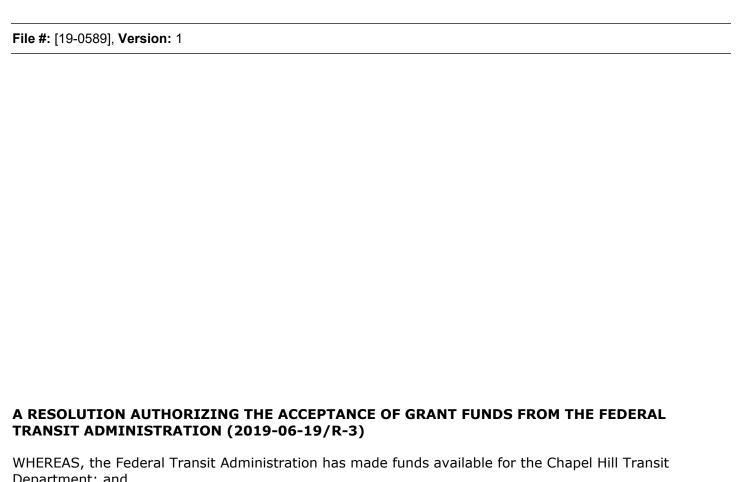
# A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE ORANGE COUNTY ALCOHOLIC BEVERAGE CONTROL BOARD FUNDS (2019-06-19/R-2)

WHEREAS, the Orange County Alcoholic Beverage Control (ABC) Board Funds through the ABC Board has made funds available for Alcohol Law Enforcement for the Town of Chapel Hill; and

WHEREAS, the ABC Board has awarded funds for a total amount of \$31,000; and

WHEREAS, the funds would be used for overtime salaries and special use funds for alcohol operations, equipment and supplies relating to those operations, and fuel and maintenance for the Town's designated vehicle used during those operations.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Manager to accept the ABC Board Funds and to make all necessary assurances.

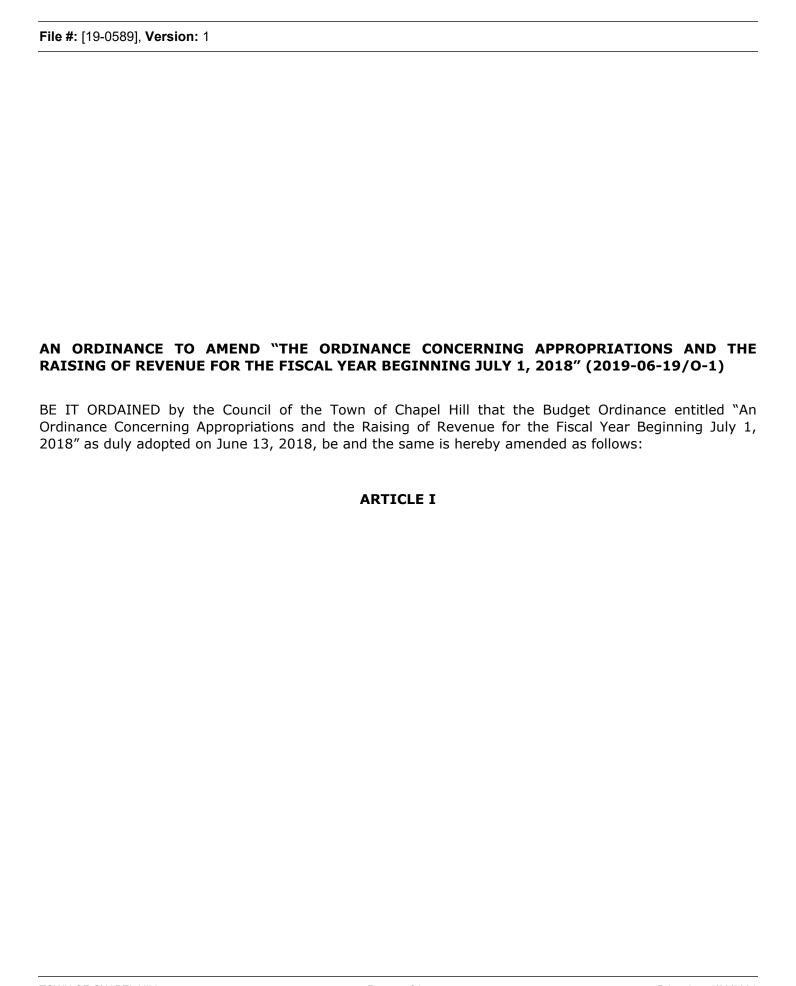


Department; and

WHEREAS, the Federal Transit Administration has awarded funds in the total amount of \$1,093,015 made available for the Chapel Hill Transit Department; and

WHEREAS, the funds would be used for the purchase of three 40' clean diesel buses.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Manager to accept the Federal Transit Administration funds made available to the Chapel Hill Transit Department and to make all necessary assurances.



APPROPRIATIONS		Current Budget	I	ncrease	D	ecrease		Revised Budget
GENERAL FUND								
Mayor/Council	\$	427,218	\$	_	\$	_	\$	427,218
Town Manager/CaPA	Ψ	2,669,970	Ψ	_	φ	_	Ψ	2,669,970
Human Resource Dev't		1,981,352		_		_		1,981,352
Business Management		2,254,949		_		_		2,254,949
Technology Solutions		2,401,121		22,406		_		2,423,527
Attorney		351,379		-		_		351,379
Planning & Sustainability		2,432,516		_		_		2,432,516
Inspections		1,755,245		_		_		1,755,245
Housing and Community		843,548		_		_		843,548
Public Works		12,712,904		-		-	1	12,712,904
Police		13,471,302		-		-		13,471,302
Fire		9,412,341		-		-		9,412,341
Parks and Recreation		7,103,116		-		-		7,103,116
Library		3,716,049		-		-		3,716,049
Non-Departmental		6,405,496		402,845		400,000		6,408,341
•	\$	57,938,506	\$	425,251	\$	400,000	\$6	57,963,757
GRANTS FUND								
ABC Grant		_		31,000		_		31,000
ADC Grant	\$		\$		<u>-</u>		\$	
	Þ	-	Þ	31,000	\$	-	ъ	31,000
STORMWATER MANAGEMENT FUND								
Other Expenses	\$	3,719,041	\$	-	\$	-	\$	3,719,041
Elliott Road Storage Project		2,748,609		429,948		-		3,178,557
	\$	6,467,650	\$	429,948	\$	-	\$	6,897,598
VEHICLE MAINTENANCE FUND	\$	1,438,300	\$	100,000	\$	-	\$	1,538,300
	_							-
TRANSIT CAPITAL RESERVE FUND								
Other Expenses	\$	255,890	\$	-	\$	-	\$	255,890
Transfer to Capital Grants		339,331		136,628			_	475,959
	\$	595,221	\$	136,628	\$	-	\$	731,849

# **ARTICLE II**

REVENUES	Current <u>Budaet</u> I	increase De	Revised crease Budget
GENERAL FUND Other Revenues Fiber Relocation Appropriated Fund Balance	\$63,270,114\$ 52,903 4,615,489 \$67,938,506\$	- \$ 22,406 <u>2,84</u> 5 25,251 \$	- \$63,270,11 - 75,309 - 4,618,33, - \$67,963,75
GRANTS FUND	<del>-</del> <del>-</del> <del>-</del> <del>\$</del>	31,000	<u>-</u> <u>31,00</u> C
ABC Grant		31,000 \$	- \$ 31,00C
STORMWATER MANAGEMENT F	\$ 6,467,650\$	- \$	- \$ 6,467,650
Other Revenues		429,948	- 429,948
Payment In Lieu - Recreation Spa		(2,845)	- (10,245
Stormwater Fee Exemption		<u>2,84</u> 5	- 10,245
Transfer from General Fund		429,948\$	- \$ 6,897,598
VEHICLE MAINTENANCE FUND	\$ 1,438,300\$	- \$	- \$ 1,438,30
Other Revenues	-	100,000	- 100,00(
Appropriated Fund Balance	\$ 1,438,300\$	100,000\$	- \$ 1,538,30
TRANSIT CAPITAL RESERVE FU	\$ 255,890 \$ 339,331 \$ 595,221 \$	- \$	- \$ 255,89(
Other Revenues		<u>136,62</u> 8	- 475,959
Appropriated Fund Balance		136,628\$	- \$ 731,849

This the 19<sup>th</sup> day of June, 2019.

# AN ORDINANCE TO AMEND THE CAPITAL PROJECT ORDINANCE FOR VARIOUS CAPITAL PROJECTS (2019-06-19/0-2)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the capital project ordinance for various capital projects funded

from a variety of sources is hereby amended to read as follows:

## "SECTION I

The capital projects as authorized by the Town Council include various capital projects funded from grants, the Capital Improvements Program funds, and other miscellaneous sources of revenues for a variety of projects extending beyond one year.

## **SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

#### **SECTION III**

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

Current Budget Revised Budg

Current Budget Revised Budc

Other Revenues	\$ 39,219,536	\$ 39,219,53
Transfer from General Fund	-	400,000
Payment in Lieu - Recreation S	Spac <u>e 91,66</u> 8	<u> </u>
Total Revenues	\$ 39,311,204	\$ 39,619,53

## **SECTION IV**

Amounts appropriated for capital projects are hereby amended as follows:

	_	_
Other Projects Rogers Road	\$ 34,697,049 1,058,000	\$ 34,697,04 1,458,00
Ephesus Fordham Phase I	<u>3,556,1</u> 55	3,464,48
Total Expenditures	\$ 39,311,204	\$ 39,619,53

#### **SECTION V**

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

## **SECTION VI**

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

This the 19<sup>th</sup> day of June, 2019.

# AN ORDINANCE TO AMEND THE AFFORDABLE HOUSING FUND ORDINANCE (2019-06-19/0-3)

BE IT ORDAINED by the Council of the Town of Chapel Hill that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the Affordable Housing Fund Ordinance to provide funds to support affordable homeownership opportunities is hereby amended as follows:

#### "SECTION I

The Affordable Housing Fund Ordinance as authorized by the Town Council provides funds to purchase properties to create permanently affordable homeownership opportunities.

#### **SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

# **SECTION III**

Revenues anticipated to be available to the Town are hereby amended as follows:

# Current Budget Revised Budg

Transfer from Housing Loan Trust Loan Repayment Payment in lieu - Affordable Hous Interest Income	·	d 155,778 650,799 3,042,810 44,740	\$  155,778 650,799 3,152,570 54,612
Total Revenues	\$	3,894,127	\$ 4,013,76

#### **SECTION IV**

Amounts appropriated to create permanently affordable homeownership opportunities are hereby amended as follows:

#### **SECTION V**

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

# **SECTION VI**

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

# AN ORDINANCE TO AMEND THE 2015 STREETS AND SIDEWALKS BOND FUND FOR CAPITAL IMPROVEMENT PROJECTS (2019-06-19/0-4)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the following capital project is hereby amended for Streets and Sidewalk Improvements funded from 2015 General Obligation bonds approved by the voters in November 2015:

#### "SECTION I

The capital projects as authorized by bond referenda approved in November 2015, and as determined by the Town Council, includes streets and sidewalks capital improvements extending beyond one year.

## **SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

# **SECTION III**

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

Current	<b>Budget Revised</b>	Budc

Bond Proceeds	\$	8,500,000	\$ 8,500,000
Premium on Bonds		878,998	878,998
NCDOT Grant - Sidepath Along Fo	ord	ham446,400	446,400
STBGDA Grant - Homestead Road	b	1,040,000	1,040,000
Community Waste Recycling Grai	nt	14,768	14,768
Transfer from General Fund		1,025	1,025
Payment in Lieu - Estes Drive		107,237	107,237
Interest on Bonds - Estes Drive		-	43,018
CMAQ Grant - Estes Drive		508,000	2,886,61
STPGDA Grant - Estes Drive		<u> </u>	<u>6,40</u> 0
Total Revenues	\$	11,496,428	\$ 13,924,46

#### **SECTION IV**

Amounts appropriated for capital projects are hereby amended as follows:

# Current Budget Revised Budg

Bond Issuance Costs Capital Project Management & Fa Martin Luther King Jr Blvd Crosswal S Columbia St Pavement Marking P Market St Crosswalks Longview Drive Traffic Signal Street Resurfacing - 2017 Rosemary Street Lighting Rosemary Street Pavement Marking Amber Alley Lighting Downtown Streetscape - 2017 Friday Center Drive Reconstruction Ephesus Fordham Traffic Impact Traffic Calming Pavement Markings Audible Pedestrian Signals Sidewalks Sidepath Along Fordham Recycling Receptacles 1% for Art - 2017 Estes Drive Bike/Ped MLK to Caswe Seawell School Road Sidewalk Ephesus Church Road Sidewalk Homestead Road Sidewalk Street Resurfacing - 2018 Varsity&Post Office Alley Improvem Downtown Streetscape - 2018 Estes Drive Bike/Ped MLK to Carrbo Old Durham Chapel Hill Road Bike/I	451,852 ks 193,581 lan 11,400 47,120 156,933 404,424 336,030 395,576 s 54,100 13,970 61,599 200,000 190,000 190,000 113,000 113,000 113,000 18,460 30,000 18,460 30,000 11,188,237 286,300 440,300 2,040,400 775,000 ents300,000 Ped,500,000	\$ 237,146 451,852 193,581 11,400 47,120 156,933 404,422 336,036 395,576 54,100 13,970 61,599 200,006 190,006 113,006 74,000 20,000 774,000 558,006 18,460 30,000 3,616,27 286,306 440,306 2,040,406 775,006 300,006 500,006 70,000
Total Expenditures \$	11,496,428	\$ 13,924,46

# **SECTION V**

The Town Manager is hereby directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

## **SECTION VI**

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

# AN ORDINANCE TO AMEND A TRANSIT CAPITAL PROJECT ORDINANCE (2019-06-19/0-5)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the transit capital projects ordinance for various capital projects funded from a variety of sources is hereby amended to read as follows:

# "SECTION I

Transit capital projects as authorized by the Town Council are capital projects funded from Federal Transit Administration (FTA) grants and grants from the State of North Carolina.

# **SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these transit capital projects within terms of funds appropriated here.

#### **SECTION III**

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

# Current Budget Revised Budg

Federal Transit Administration North Carolina Department of Tran Active Living By Design Grant GO Triangle UNC Contributions Program Income Transfer from Transit Fund Transfer from Capital Reserve	\$ 5,499,581 asportation39,913 260,000 2,290,000 4,535 606 680,255 	\$ 6,592,590 276,541 260,000 2,290,000 4,535 606 680,255 1,268,680
Total Revenues	\$ 10,006,950	\$ 11,373,22

# **SECTION IV**

Amounts appropriated for capital projects are hereby amended as follows:

# Current Budget Revised Budg

Active Living By Design Grant FY11 Section 5307 Radio System FY13 & FY14 Section 5339 Grant FY17 STP-DA Flex Fund Grant FY17 CMAQ Bus Grant FY18 GO Triangle Grant FY16 Section 5339 Grant FY18 Section 5339 Grant FY18 STP-DA Flex Fund Grant	265,141 Grant1,505,000 579,696 1,373,586 1,400,000 2,838,894 534,037 592,708 917,888	265,141 1,505,000 579,696 1,373,580 1,400,000 2,838,890 534,037 592,708 917,888
FY18 CMAQ Bus Grant		1,366,27
Total Expenditures	\$ 10,006,950	\$ 11,373,22

# **SECTION V**

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

#### **SECTION VI**

Funds may be advanced from General funds for the purpose of making payments as due. Reimbursement requests should be made to FTA in an orderly and timely manner.

## **SECTION VII**

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

This the 19<sup>th</sup> day of June, 2019.

# The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By enacting the budget ordinance amendment, the Council adjusts the General Fund, Grants Fund, Stormwater Fund, Vehicle Maintenance Fund and Transit Capital Reserve Fund. By enacting the attached project ordinance amendments, the Council adjusts the Capital Projects Ordinance Fund, Affordable Housing Fund, 2015 Streets and Sidewalks Bond Fund, and Transit Capital Grants Fund. By adopting the attached resolutions, the Council accepts the ABC Grant and the FY 2018 CMAO Grant.