



# TOWN OF CHAPEL HILL

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

## Legislation Details (With Text)

**File #:** [19-0560] **Version:** 1 **Name:**  
**Type:** Appointment **Status:** Agenda Ready  
**File created:** 5/16/2019 **In control:** Town Council  
**On agenda:** 6/12/2019 **Final action:**  
**Title:** Appointments to the Historic District Commission.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. May 16 2019 Recommendations From Chair, 2. September 25, 2018 Memorandum to Mayor and Council, 3. Ballot, 4. Applications, 5. Council Questions with Staff Response, 6. Emails from the Public, 7. Master Ballot - Historic District Commission

Date	Ver.	Action By	Action	Result
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### Appointments to the Historic District Commission.

**Staff:**

Sabrina Oliver, Director/Town Clerk  
Amy Harvey, Deputy Town Clerk  
Alisha Cordell, Administrative Assistant

**Department:**

Communications and Public Affairs  
Technology Solutions and CaPA

**Recommendation(s):**

That the Council make appointments to the Historic District Commission for five seats.

**Council Goals:**

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration

**Attachments:**

- Advisory Board Recommendations
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

### MEMORANDUM

TO: Mayor and Town Council

FROM: Robert Epting, Historic District Commission Chair

SUBJECT: Recommendation for the vacancies

DATE: May 16, 2019

**RECOMMENDATION:** The Historic District Commission met on May 14, 2019 and by a unanimous vote have made the following recommendation(s) to the Town Council for consideration:

- Diane Kunz, Appointment, Town Resident and ETJ Member
- Kimberly Kyser, Reappointment, Town Resident and ETJ Member
- Nancy McCormick, Appointment, Town Resident and ETJ Member
- Angela Stiefbold, Appointment, Town Resident and ETJ Member
- John Sweet, Appointment, Town Resident and ETJ Member

**SPECIAL REQUEST(S):** None.

**BACKGROUND:** James White resigned from the Historic District Commission. Incumbents Susan Smith and Woodrow Burns are not applying for reappointment. This leaves the Historic District Commission with three upcoming vacancies and two current vacancies. Please see attached memorandums dated May 16, 2019 and September 25, 2018 specific to the qualifications of these applicants. Diane Kunz's application was previously withdrawn, but later Diane Kunz reconsidered and decided to move forward as an applicant.

*Note:* Communications and Public Affairs notes that the Historic District Commission reviewed the

following applications: Jill Fegley (application withdrawn), Diane Kunz, Kimberly Kyser, Nancy McCormick, Angela Stiefbold, and John Sweet. No additional applications have been received between May 16, 2019 and June 3, 2019 for the Historic District Commission.