



# TOWN OF CHAPEL HILL

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

## Legislation Text

File #: [19-0589], Version: 1

### Approve the Year-End Miscellaneous Budget Ordinance Amendments to Adjust Various Fund Budgets for FY 2018-19.

**Staff:**

Amy Oland, Director

**Department:**

Business Management

**Overview:** After the Council approves the annual budget, periodic changes require the Town to amend the original budget.



**Recommendation(s):**

That the Council:

- Enact the attached budget ordinance amendments to adjust the General Fund, Grants Fund, Stormwater Fund, Vehicle Maintenance Fund and Transit Capital Reserve Fund; and
- Enact the attached project ordinance amendments to adjust the Capital Projects Ordinance Fund, Affordable Housing Fund, 2015 Streets and Sidewalks Bond Fund, and Transit Capital Grants Fund; and
- Adopt the attached resolutions to accept the ABC Grant and FY 2018 CMAQ Grant.

**Key Issues:**

• **General Fund**

Rogers Road - In the adopted budgets for FY2015- FY2018, \$100,000 was budgeted annually for the Community Center project in the Rogers Road neighborhood. The current total accumulated over the four years is \$400,000. Enactment of the attached budget ordinance amendment for the General Fund reduces the amount appropriated for this project in the General Fund and appropriates the \$400,000 as a transfer to the Capital Projects Ordinance Fund where the Rogers Road project has an existing project budget to be used towards future year payments to Orange County.

Fiber Line Repairs - The Town received \$22,406 from Choate Construction Company to reimburse the Town for emergency repair work performed on 144 feet of Town fiber cable along Manning Drive. The existing cable was damaged by construction work performed by Choate Construction Company. Enactment of the attached budget ordinance amendment for the General Fund recognizes the \$22,406 received as reimbursement and appropriates the \$22,406 to pay for the repair services rendered.

• **Grants Fund**

The Orange County ABC Board has awarded the Town of Chapel Hill \$31,000 to continue support for the Police Department's alcohol law enforcement efforts. These funds will be used for overtime salaries, equipment and supplies, and fuel and maintenance for the Town's designated vehicle used for alcohol law enforcement operations. There are no matching requirements for this grant. Adoption of the attached resolution authorizes acceptance of the ABC Grant, and enactment of the attached budget ordinance amendment for the Grants Fund establishes the grant budget of

\$31,000.

- **Stormwater Fund**

Elliott Road Flood Storage Project - The Town received \$429,948 for payments in lieu of providing recreation space from four developments within the Blue Hill Form Code District. Each residential project must make a minimum of 50% of its recreation space requirement as a payment in lieu. Developers can also choose to make a payment in lieu of the outdoor amenity space requirement. The following sources of payments in lieu were received:

Berkshire Apartments	Recreation Space	\$	89,712
Eastgate Shopping Center	Outdoor Amenity Space		1,956
Hillstone Apartments	Recreation Space		226,596
Fordham Blvd Apartments	Recreation Space		<u>111,684</u>
		\$	429,948

These funds are eligible for the Elliott Road Flood Storage project, which includes park improvements such as a pedestrian bridge, overlook, and trail.

Enactment of the attached budget ordinance amendment for the Stormwater Fund recognizes the \$429,948 in payments in lieu and appropriates them for use on the Elliott Road Flood Storage project. Enactment of the attached project ordinance amendment for the Capital Projects Ordinance Fund reduces the payments in lieu previously applied to the Ephesus Fordham Phase I project budget by \$91,668, as the funds were intended for use on the Elliott Road Flood Storage Project, and reduces the project budget accordingly.

Homestead Exemption - Each year, the General Fund transfers to the Stormwater Management Fund the value of the stormwater fees that are waived for citizens with a homestead exemption from payment of property taxes. The current year total for these exemptions is \$10,245. Enactment of the attached budget ordinance amendment for the Stormwater Fund increases the Stormwater Fund budgeted transfer from the General Fund from \$7,400 to \$10,245 to balance transfers for the fiscal year.

- **Vehicle Maintenance Fund**

As a result of a higher than normal number of extraordinary vehicle maintenance repairs, we need to appropriate \$100,000 from the Vehicle Maintenance Fund's fund balance. The additional maintenance and repairs include unanticipated costs from a fire truck engine replacement, extensive repairs to a ladder truck, unanticipated costs resulting from an accident involving a dump truck, and repairs for a motor grader and backhoe. Enactment of the attached budget ordinance amendment for the Vehicle Maintenance Fund appropriates \$100,000 in fund balance to be used for vehicle maintenance and repairs on the Town's fleet.

- **Affordable Housing Fund**

The Town received a \$109,766 payment in lieu of providing affordable housing, as approved by the

Council, for the Murray Hill development on Meadowmont Lane. As stipulated in the special use permit approved for this project, funds are directed to the Town's Affordable Housing Fund. This fund was established to provide local funding support for affordable housing projects. The Council established eligible activities for the use of these funds.

Enactment of the attached project ordinance amendment for the Affordable Housing Fund recognizes and appropriates the \$109,766 payment in lieu and an additional \$9,872 in interest income earned by the fund for a total of \$119,638 to be allocated as follows:

- \$32,213 for the Town's portion of the FY 2019-20 HOME program match
- \$87,323 for a general category of grants and deferred loans to non-profit organizations for projects not yet identified. This allows the Town some flexibility to respond to requests from our affordable housing partners.

- **2015 Streets and Sidewalks Bond Fund**

The Estes Drive Bike and Pedestrian project will include raised bike lanes on both sides of Estes Drive, a multi-use path on the north side, and a sidewalk on the south side from Martin Luther King Jr. Blvd. to Caswell Drive. The total funding for the design, right-of-way acquisition, utility relocation, and construction of this project is \$3,864,273, with an 80% federal award passed through the North Carolina Department of Transportation (NCDOT) and a 20% local match.

Enactment of the attached project ordinance amendment for the 2015 Streets and Sidewalks Bond Fund: 1) recognizes the remaining \$6,400 in Surface Transportation Program Grant - Direct Allocation (STPGDA) design funds, 2) recognizes an additional \$2,378,618 in Congestion Mitigation and Air Quality Program (CMAQ) construction funds, 3) recognizes \$43,018 in interest earned on the bonds to act as the remaining match needed over the amount already allocated from the 2015 streets and sidewalks bonds and 4) appropriates the \$2,428,036 in revenues recognized towards the project costs for the Estes Drive Bike and Pedestrian project.

- **Transit Capital Grants Fund**







In April 2019, Chapel Hill Transit was awarded a Federal Transit Administration (FTA) Grant passed through the North Carolina Department of Transportation. The FY 2018 Congestion Mitigation and Air Quality Program (CMAQ) grant is for \$1,373,553 (federal share at \$1,093,015 or 80%). The grant is for the purchase of three 40' clean diesel buses. The State of North Carolina has provided \$136,628 towards the required match. The Town of Chapel Hill is responsible for the remaining \$136,628.

Adoption of the attached resolution authorizes acceptance of the FY 2018 CMAQ grant and enactment of the attached project ordinance amendment for the Transit Capital Grants Fund establishes the grant budget of \$1,373,553 and transfers \$136,628 from the Transit Capital Reserve Fund for the local match.

**Where is this item in its process?**



**Council Goals:**

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input checked="" type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



**Attachments:**

- Resolution - ABC Grant
- Resolution - FY 2018 CMAQ Grant
- Budget Ordinance
- Project Ordinance - Capital Projects Ordinance Fund
- Project Ordinance - Affordable Housing Fund
- Project Ordinance - 2015 Streets and Sidewalks Bond Fund
- Project Ordinance - Transit Capital Grants Fund

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE ORANGE COUNTY ALCOHOLIC BEVERAGE CONTROL BOARD FUNDS (2019-06-19/R-2)**

WHEREAS, the Orange County Alcoholic Beverage Control (ABC) Board Funds through the ABC Board has made funds available for Alcohol Law Enforcement for the Town of Chapel Hill; and

WHEREAS, the ABC Board has awarded funds for a total amount of \$31,000; and

WHEREAS, the funds would be used for overtime salaries and special use funds for alcohol operations, equipment and supplies relating to those operations, and fuel and maintenance for the Town's designated vehicle used during those operations.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Manager to accept the ABC Board Funds and to make all necessary assurances.

This the 19<sup>th</sup> day of June, 2019.

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FROM THE FEDERAL TRANSIT ADMINISTRATION (2019-06-19/R-3)**

WHEREAS, the Federal Transit Administration has made funds available for the Chapel Hill Transit Department; and

WHEREAS, the Federal Transit Administration has awarded funds in the total amount of \$1,093,015 made available for the Chapel Hill Transit Department; and

WHEREAS, the funds would be used for the purchase of three 40' clean diesel buses.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Manager to accept the Federal Transit Administration funds made available to the Chapel Hill Transit Department and to make all necessary assurances.

This the 19<sup>th</sup> day of June, 2019.

**AN ORDINANCE TO AMEND "THE ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2018" (2019-06-19/O-1)**

BE IT ORDAINED by the Council of the Town of Chapel Hill that the Budget Ordinance entitled "An Ordinance Concerning Appropriations and the Raising of Revenue for the Fiscal Year Beginning July 1, 2018" as duly adopted on June 13, 2018, be and the same is hereby amended as follows:

**ARTICLE I**

<b>APPROPRIATIONS</b>	<b>Current Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Revised Budget</b>
<b>GENERAL FUND</b>				
Mayor/Council	\$ 427,218	\$ -	\$ -	\$ 427,218
Town Manager/CaPA	2,669,970	-	-	2,669,970
Human Resource Dev't	1,981,352	-	-	1,981,352
Business Management	2,254,949	-	-	2,254,949
Technology Solutions	2,401,121	22,406	-	2,423,527
Attorney	351,379	-	-	351,379
Planning & Sustainability	2,432,516	-	-	2,432,516
Inspections	1,755,245	-	-	1,755,245
Housing and Community	843,548	-	-	843,548
Public Works	12,712,904	-	-	12,712,904
Police	13,471,302	-	-	13,471,302
Fire	9,412,341	-	-	9,412,341
Parks and Recreation	7,103,116	-	-	7,103,116
Library	3,716,049	-	-	3,716,049
Non-Departmental	6,405,496	402,845	400,000	6,408,341
	<u>\$67,938,506</u>	<u>\$ 425,251</u>	<u>\$ 400,000</u>	<u>\$67,963,757</u>
<b>GRANTS FUND</b>				
ABC Grant	-	31,000	-	31,000
	<u>\$ -</u>	<u>\$ 31,000</u>	<u>\$ -</u>	<u>\$ 31,000</u>
<b>STORMWATER MANAGEMENT FUND</b>				
Other Expenses	\$ 3,719,041	\$ -	\$ -	\$ 3,719,041
Elliott Road Storage Project	2,748,609	429,948	-	3,178,557
	<u>\$ 6,467,650</u>	<u>\$ 429,948</u>	<u>\$ -</u>	<u>\$ 6,897,598</u>
<b>VEHICLE MAINTENANCE FUND</b>				
	\$ 1,438,300	\$ 100,000	\$ -	\$ 1,538,300
<b>TRANSIT CAPITAL RESERVE FUND</b>				
Other Expenses	\$ 255,890	\$ -	\$ -	\$ 255,890
Transfer to Capital Grants	339,331	136,628	-	475,959
	<u>\$ 595,221</u>	<u>\$ 136,628</u>	<u>\$ -</u>	<u>\$ 731,849</u>

**ARTICLE II**

<b>REVENUES</b>	<b>Current Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Revised Budget</b>
<b>GENERAL FUND</b>				
Other Revenues	\$63,270,114	- \$	-	\$63,270,114
Fiber Relocation	52,903	22,406	-	75,309
Appropriated Fund Balance	<u>4,615,489</u>	<u>2,845</u>	-	<u>4,618,334</u>
	\$67,938,506	25,251 \$	-	\$67,963,757
<b>GRANTS FUND</b>				
ABC Grant	<u>-</u>	<u>31,000</u>	<u>-</u>	<u>31,000</u>
	\$ -	\$ 31,000	\$ -	\$ 31,000
<b>STORMWATER MANAGEMENT FUND</b>				
Other Revenues	\$ 6,467,650	- \$	-	\$ 6,467,650
Payment In Lieu - Recreation Space	-	429,948	-	429,948
Stormwater Fee Exemption	(7,400)	(2,845)	-	(10,245)
Transfer from General Fund	<u>7,400</u>	<u>2,845</u>	<u>-</u>	<u>10,245</u>
	\$ 6,467,650	429,948 \$	-	\$ 6,897,595
<b>VEHICLE MAINTENANCE FUND</b>				
Other Revenues	\$ 1,438,300	- \$	-	\$ 1,438,300
Appropriated Fund Balance	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>100,000</u>
	\$ 1,438,300	100,000 \$	-	\$ 1,538,300
<b>TRANSIT CAPITAL RESERVE FUND</b>				
Other Revenues	\$ 255,890	- \$	-	\$ 255,890
Appropriated Fund Balance	<u>339,331</u>	<u>136,628</u>	<u>-</u>	<u>475,959</u>
	\$ 595,221	136,628 \$	-	\$ 731,849

This the 19<sup>th</sup> day of June, 2019.



**AN ORDINANCE TO AMEND THE CAPITAL PROJECT ORDINANCE FOR VARIOUS CAPITAL PROJECTS (2019-06-19/O-2)**

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the capital project ordinance for various capital projects funded from a variety of sources is hereby amended to read as follows:

**SECTION I**

The capital projects as authorized by the Town Council include various capital projects funded from grants, the Capital Improvements Program funds, and other miscellaneous sources of revenues for a variety of projects extending beyond one year.

**SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

**SECTION III**

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Other Revenues	\$ 39,219,536	\$ 39,219,536
Transfer from General Fund	-	400,000
Payment in Lieu - Recreation Space	91,668	-
Total Revenues	\$ 39,311,204	\$ 39,619,536

**SECTION IV**

Amounts appropriated for capital projects are hereby amended as follows:

	Current Budget	Revised Budget
Other Projects	\$ 34,697,049	\$ 34,697,049
Rogers Road	1,058,000	1,458,000
Ephesus Fordham Phase I	3,556,155	3,464,487
Total Expenditures	\$ 39,311,204	\$ 39,619,536

**SECTION V**

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

**SECTION VI**

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

This the 19<sup>th</sup> day of June, 2019.

**AN ORDINANCE TO AMEND THE AFFORDABLE HOUSING FUND ORDINANCE (2019-06-19/O-3)**

BE IT ORDAINED by the Council of the Town of Chapel Hill that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the Affordable Housing Fund Ordinance to provide funds to support affordable homeownership opportunities is hereby amended as follows:

**SECTION I**

The Affordable Housing Fund Ordinance as authorized by the Town Council provides funds to purchase properties to create permanently affordable homeownership opportunities.

**SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

**SECTION III**

Revenues anticipated to be available to the Town are hereby amended as follows:

	Current Budget	Revised Budget
Transfer from Housing Loan Trust Fund	\$ 155,778	\$ 155,778
Loan Repayment	650,799	650,799
Payment in lieu - Affordable Housing	3,042,810	3,152,570
Interest Income	<u>44,740</u>	<u>54,612</u>
Total Revenues	\$ 3,894,127	\$ 4,013,769

**SECTION IV**

Amounts appropriated to create permanently affordable homeownership opportunities are hereby amended as follows:

**SECTION V**

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

**SECTION VI**

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

This the 19<sup>th</sup> day of June, 2019.

**AN ORDINANCE TO AMEND THE 2015 STREETS AND SIDEWALKS BOND FUND FOR CAPITAL IMPROVEMENT PROJECTS (2019-06-19/O-4)**

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the following capital project is hereby amended for Streets and Sidewalk Improvements funded from 2015 General Obligation bonds approved by the voters in November 2015:

**SECTION I**

The capital projects as authorized by bond referenda approved in November 2015, and as determined by the Town Council, includes streets and sidewalks capital improvements extending beyond one year.

**SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

**SECTION III**

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Bond Proceeds	\$ 8,500,000	\$ 8,500,000
Premium on Bonds	878,998	878,998
NCDOT Grant - Sidepath Along Fordham	446,400	446,400
STBGDA Grant - Homestead Road	1,040,000	1,040,000
Community Waste Recycling Grant	14,768	14,768
Transfer from General Fund	1,025	1,025
Payment in Lieu - Estes Drive	107,237	107,237
Interest on Bonds - Estes Drive	-	43,018
CMAQ Grant - Estes Drive	508,000	2,886,610
STPGDA Grant - Estes Drive	-	6,400
Total Revenues	\$ 11,496,428	\$ 13,924,460

**SECTION IV**

Amounts appropriated for capital projects are hereby amended as follows:

	Current Budget	Revised Budget
Bond Issuance Costs	\$ 237,146	\$ 237,146
Capital Project Management & Fa	451,852	451,852
Martin Luther King Jr Blvd Crosswalks	193,581	193,581
S Columbia St Pavement Marking Plan	11,400	11,400
Market St Crosswalks	47,120	47,120
Longview Drive Traffic Signal	156,933	156,933
Street Resurfacing - 2017	404,424	404,424
Rosemary Street Lighting	336,030	336,030
Rosemary Street Resurfacing	395,576	395,576
Rosemary Street Pavement Markings	54,100	54,100
Amber Alley Lighting	13,970	13,970
Downtown Streetscape - 2017	61,599	61,599
Friday Center Drive Reconstruction	200,000	200,000
Ephesus Fordham Traffic Impact	190,000	190,000
Traffic Calming	113,000	113,000
Pavement Markings	74,000	74,000
Audible Pedestrian Signals	20,000	20,000
Sidewalks	774,000	774,000
Sidepath Along Fordham	558,000	558,000
Recycling Receptacles	18,460	18,460
1% for Art - 2017	30,000	30,000
Estes Drive Bike/Ped MLK to Caswell	1,188,237	3,616,270
Seawell School Road Sidewalk	286,300	286,300
Ephesus Church Road Sidewalk	440,300	440,300
Homestead Road Sidewalk	2,040,400	2,040,400
Street Resurfacing - 2018	775,000	775,000
Varsity&Post Office Alley Improvements	300,000	300,000
Downtown Streetscape - 2018	500,000	500,000
Estes Drive Bike/Ped MLK to Carrboro	70,000	70,000
Old Durham Chapel Hill Road Bike/Ped	1,500,000	1,500,000
1% for Art - 2018	<u>55,000</u>	<u>55,000</u>
Total Expenditures	\$ 11,496,428	\$ 13,924,460

#### SECTION V

The Town Manager is hereby directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

#### SECTION VI

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

This the 19<sup>th</sup> day of June, 2019.

**AN ORDINANCE TO AMEND A TRANSIT CAPITAL PROJECT ORDINANCE (2019-06-19/O-5)**

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the transit capital projects ordinance for various capital projects funded from a variety of sources is hereby amended to read as follows:

**SECTION I**

Transit capital projects as authorized by the Town Council are capital projects funded from Federal Transit Administration (FTA) grants and grants from the State of North Carolina.

**SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these transit capital projects within terms of funds appropriated here.

**SECTION III**

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Federal Transit Administration	\$ 5,499,581	\$ 6,592,591
North Carolina Department of Transportation	139,913	276,541
Active Living By Design Grant	260,000	260,000
GO Triangle	2,290,000	2,290,000
UNC Contributions	4,535	4,535
Program Income	606	606
Transfer from Transit Fund	680,255	680,255
Transfer from Capital Reserve	<u>1,132,060</u>	<u>1,268,681</u>
Total Revenues	\$ 10,006,950	\$ 11,373,223

**SECTION IV**

Amounts appropriated for capital projects are hereby amended as follows:

	Current Budget	Revised Budget
Active Living By Design Grant	265,141	265,141
FY11 Section 5307 Radio System Grant	1,505,000	1,505,000
FY13 & FY14 Section 5339 Grant	579,696	579,696
FY17 STP-DA Flex Fund Grant	1,373,586	1,373,586
FY17 CMAQ Bus Grant	1,400,000	1,400,000
FY18 GO Triangle Grant	2,838,894	2,838,894
FY16 Section 5339 Grant	534,037	534,037
FY18 Section 5339 Grant	592,708	592,708
FY18 STP-DA Flex Fund Grant	917,888	917,888
FY18 CMAQ Bus Grant	-	1,366,270
Total Expenditures	\$ 10,006,950	\$ 11,373,220

### SECTION V

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

### SECTION VI

Funds may be advanced from General funds for the purpose of making payments as due. Reimbursement requests should be made to FTA in an orderly and timely manner.

### SECTION VII

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

This the 19<sup>th</sup> day of June, 2019.

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**The Agenda will reflect the text below and/or the motion text will be used during the meeting.**

By enacting the budget ordinance amendment, the Council adjusts the General Fund, Grants Fund, Stormwater Fund, Vehicle Maintenance Fund and Transit Capital Reserve Fund. By enacting the attached project ordinance amendments, the Council adjusts the Capital Projects Ordinance Fund, Affordable Housing Fund, 2015 Streets and Sidewalks Bond Fund, and Transit Capital Grants Fund. By adopting the attached resolutions, the Council accepts the ABC Grant and the FY 2018 CMAQ Grant.