



## Legislation Text

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**File #:** [18-0047], **Version:** 1

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### **Consider Authorization to Execute a Contract for the Process to Select a Town Manager.**

**Overview:** At the January 10, 2018 work session, the Council received a proposal from Developmental Associates on a process to search for a Town Manager.



#### **Recommendation(s):**

That the Council authorize the Mayor to execute a contract with Developmental Associates to search for a Town Manager.

#### **Key Issues:**

- The Council received a proposal from Developmental Associates at their January 10, 2018 Work Session to partner with the Town of Chapel Hill to recruit, assess and select the next Town Manager.
- The Developmental Associates goals for recruitment, screening and selection are provided below:
  - Provide a diverse pool of high quality candidates from a national and statewide recruitment base.
  - Provide comprehensive information about candidates using a multi-method screening approach.
  - Provide in-depth and accurate information about the top candidates for the position using an assessment center process, psychometric tests and extensive background checks.
- The attached Developmental Associates proposal includes an outline of the process with proposed dates that were affirmed at Council Work Session.
- The next step in the process is for the Council to authorize the Mayor to execute a contract with Developmental Associates to search for a Town Manager.

**Fiscal Impact/Resources:** The fee for services proposed is \$22,150.



#### **Attachments:**

- Resolution
- Proposal: Town of Chapel Hill Town Manager Recruitment, Screening, and Selection Process

**A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A SERVICE CONTRACT FOR THE SEARCH FOR A TOWN MANAGER (2018-01-24/R-14)**

WHEREAS, Chapel Hill Town Manager Roger Stancil announced his pending retirement on November 15, 2017; and

WHEREAS, at the January 10, 2018 work session the Council received a proposal from Developmental Associates on a process to search for a Town Manager.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorize the Mayor to execute a contract with Developmental Associates, consistent with the terms presented in proposal presented and reviewed by the Council on January 10, to search for a Town Manager.

This the 24<sup>th</sup> day of January, 2018.