



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Legislation Text

File #: [23-0762], Version: 1

Approve the Miscellaneous Budget Ordinance Amendment to Adjust Various Fund Budgets for FY 2023-24.

Staff:

Amy Oland, Director
Matt Brinkley, Assistant Director

Department:

Business Management

Overview: After the Council approves the annual budget, periodic changes require the Town Council to amend the current budget.



Recommendation(s):

That the Council:

- Enact the attached budget ordinance amendment to adjust the Grants Fund, Transit Fund, and Library Gift Fund; and
- Enact the attached project ordinance amendment to adjust the 2015 Streets and Sidewalks Bond Fund and the Transit Capital Grants Fund; and
- Adopt the attached resolution to accept the Alcohol Beverage Control (ABC) Grant and Governor's Highway Safety Grant.

Key Issues:

- **Grants Fund**

Alcohol Beverage Control (ABC) Board Grant - The Orange County ABC Board awarded the Town of Chapel Hill \$75,630 to continue supporting the Police Department's alcohol law enforcement efforts. These funds will be used for overtime salaries and special use funds for alcohol operations, equipment and supplies relating to those operations, and fuel and maintenance for the Town's designated vehicle used during those operations. The grant award also includes \$35,000 for the purchase of a new vehicle. There are no matching requirements for this grant. Adoption of the attached resolution authorizes acceptance of the ABC Grant, and enactment of the attached budget ordinance amendment establishes the grant budget of \$75,630.

Triad Foundation Grant - The Triad Foundation awarded the Town of Chapel Hill Police Department a \$175,000 grant. The grant funds will be used to purchase an advanced training simulator to improve officer decision-making, teach de-escalation techniques, ensure ongoing performance improvement, and promote accountability and transparency in policing. Enactment of the attached budget ordinance amendment in the Grants Fund recognizes and appropriates the \$175,000 grant from the Triad Foundation for the purchase of the advanced training simulator.

Department of Health & Human Services (DHHS) Grant - The Town of Chapel Hill Police Department is receiving funding from Orange County through a NC DHHS grant for Police and Mental Health Collaborations for Diversion Programs. The purpose of this grant is to provide pre-arrest and post-arrest community diversion opportunities for individuals with serious mental illness who encounter the criminal justice system through law enforcement interactions. The grant will fund a new social worker position for 2 years. Enactment of the attached budget ordinance

amendment recognizes and appropriates year 1 of the grant for \$79,823 from Orange County for a social worker position.

Governor's Highway Safety Program Grant - The Town received a grant from the Governor's Highway Safety Program to continue the Town's Vision Zero initiative. The funds are primarily for our part-time Complete Streets Specialist, a Vision Zero intern, and off-duty overtime for police officers to conduct high visibility crosswalk enforcement operations. The Town will hold public events and workshops to increase awareness of Vision Zero and identify small quick build projects around Town that will improve road safety. Adopting the resolution authorizes acceptance of the Governor's Highway Safety Grant and enacting the budget ordinance amendment establishes the grant budget for \$102,600.

Safe Routes to School Grant - The Town received a Safe Routes to School grant from the North Carolina Department of Transportation (NCDOT). This grant will be used to hire a full-time staff person to work primarily with the Chapel Hill elementary schools and CHCCS district to build Safe Routes to School programming and events for a two-year period. In addition, funding will be used to hire a consultant to collect journey to school data and identify infrastructure gaps in safe routes to each school. Enactment of the attached budget ordinance amendment recognizes and appropriates year 1 of the grant for \$196,192, with a federal share of \$156,954 and a local match of \$39,238.

- **Library Gift Fund**

FY 24 LSTA Grant (Driver's License Program) - The Town has received a \$29,200 grant from the State Library of NC for a project that will help adults with limited-English proficiency (LEP) apply for a driver's license in NC. Chapel Hill Public Library staff, in collaboration with other Town Departments and members of the Refugee Community Partnership, will engage local immigrant and refugee community members to design, produce, & distribute a series of short videos & supplementary materials that outline driver's license requirements, highlight resources, & provide tips to navigating the process of getting a license. The series will feature local community members speaking their preferred language. The finished products will be available for streaming or download via the library website and may be shared with other public libraries and community groups across N.C. The total project budget is \$32,700, with the \$3,500 match coming from existing funds within the Library Gift Fund. Enactment of the attached budget ordinance amendment recognizes and appropriates the \$29,200 LSTA Grant for the driver's license program.

FY24 LSTA Grant (Continuing Education) -The Town has received the Continuing Education Scholarship in the amount of \$2,412 from the State Library of North Carolina to attend the American Association for State and Local History Conference. The AASLH Annual Conference is an in-person experience that engages and connects history professionals and volunteers and inspires them in their work. This year's theme, ("I, too, am America") is inspired by Langston Hughes's 1926 poem "I, Too" where he stakes his claim on the evolving promise of an inclusive nation by stating "I, too, am America." Conference sessions will range from best practices when working with marginalized communities to document and share their histories, to information on how other local history and memory workers are engaged in this work, to how community historians make their digital A/V collections publicly accessible without a dedicated budget. Enactment of the attached budget ordinance amendment recognizes and appropriates the \$2,412 LSTA Grant for the AASLH Conference.

NC Department of Environmental Quality (NCDEQ) Grant - In FY21, the Town received a reimbursable grant through NCDEQ for a "Zero Waste" project. This project has been completed and the remaining funds need to be closed out. Enactment of the attached budget ordinance amendment would un-recognize the remaining \$508 budget for the grant and the corresponding expenditures.

- **2015 Streets & Sidewalks Bond Fund**

Estes Drive Connectivity Project - On September 25, 2019, The Town was awarded \$500,000 in federal STBG-DA funding for the Estes Dr. Connectivity Project. Funding for the local match was identified on January 27, 2021 through a contribution from OWASA in the amount of \$306,750 to improve a water main on Estes Dr. from Martin Luther King Jr. Blvd. to Caswell Rd. as part of the project. On June 21, 2023, an amendment was brought to Council that reduced the contract to include actual bid numbers which will reduce the OWASA reimbursement by \$148,441. Since that time, the Town and OWASA have agreed on a final amount for the contract, which will increase the OWASA contribution by \$75,960, bringing the contribution to \$234,269. Enactment of the attached project ordinance amendment to the 2015 Streets and Sidewalks Bond Fund increases the OWASA reimbursement by \$75,960.

Estes Drive Bicycle & Pedestrian Improvements - The Town has received \$163,971 in funding from the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) through the North Carolina Department of Transportation (NCDOT) for nine additional months of funding to continue Construction, Engineering, and Inspections (CEI) services for the Estes Drive Bicycle and Pedestrian Improvement Project. The funding from the MPO requires a 20% match in the amount of \$40,993, which has already been allocated with the March 2023 Streets and Sidewalks bond issuance. Enactment of the attached project ordinance amendment to the 2015 Streets and Sidewalks Bond Fund recognizes and allocates the \$163,971 from NCDOT towards the Estes Drive Project.

Trinsic Residential Builders - On June 28, 2023, Trinsic Residential Builders reimbursed the Town \$10,879 for installing a temporary gravel walkway along the Azalea Estates frontage. This was required because Trinsic's sewer installation for the Aura project delayed the Estes Drive Connectivity improvements and made that segment of Estes Drive impassable for pedestrians. Enactment of the attached project ordinance amendment to the 2015 Streets and Sidewalks Bond Fund recognizes the \$10,879 reimbursement and allocates those funds to the Estes Drive Project.

- **Transit Capital Grants Fund**

Electric Buses - The Town of Chapel Hill was awarded \$7 million in combined State and Federal funding for the purchase of 7 battery electric buses and associated charging infrastructure in 2021. \$6,650,000 was dedicated to the buses and \$350,000 was dedicated to charging infrastructure. Due to rising costs in materials and changes in order pricing, total cost of the 7 electric buses is \$7,953,356. Chapel Hill Transit seeks to move \$1,303,356 from Transit Fund Balance to offset the difference in cost. Chapel Hill Transit's Funding Partners have approved of this allocation. Enactment of the attached project ordinance amendment would transfer \$1,303,356 from the Transit Fund towards the purchase of electric buses.

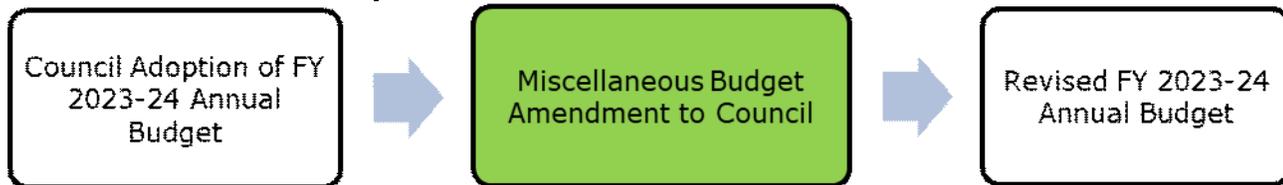
- Federal Transit Authority (FTA) funding for light vehicles - The Town of Chapel Hill was awarded \$244,653 in Federal funds (80% federal; 20% local match) for the purchase of three replacement Light Transit Vehicles (LTVs) for Chapel Hill Transit's EZ Rider service. This grant requires a local match of \$61,164 for a total award of \$305,817. The local match is to be provided from the Transit Fund Balance. Chapel Hill Transit's Funding Partners have approved of this project. Enactment of the attached project ordinance amendment recognizes the FTA grant in the amount of \$244,653 and transfer of \$61,164 from the Transit fund and allocates \$305,817 for the purchase of light vehicles.

- Electric Buses - The Town of Chapel Hill was awarded a mixed State and Federal Grant Award totaling \$5,300,000 for the purchase of five electric buses. The funding consists of \$2,040,000 in Federal Funding from the State's Congestion Mitigation and Air Quality (CMAQ) program, \$668,000

in VW Settlement Money, \$1,060,000 from the NC DOT's Urban Match program, and \$1,532,000 in local match funds. The local match is to be provided from the Transit Fund Balance. Chapel Hill Transit's Funding Partners have approved of this project. Enactment of the attached project ordinance amendment recognizes \$2,040,000 in CMAQ funds, \$668,000 in VW Settlement funds, \$1,060,000 from NC DOT, and \$1,532,000 from the Transit Fund and allocates \$5,300,000 for the purchase of five electric buses.

- NC DOT Advanced Technology Grant - The Town of Chapel Hill was awarded \$200,000 (90% State, 10% Local) grant from NC DOT's Advanced Technology Grant Program for the installation of on-board interactive media menus and displays on Chapel Hill Transit Buses. A \$20,000 local match is required for this grant, while the remaining 90% is provided by the NC DOT. The local match is to be provided from the Transit Fund Balance. Chapel Hill Transit's Funding Partners have approved of this project. Enactment of the attached project ordinance amendment recognizes the \$180,000 from NC DOT and \$20,000 from the Transit Fund and allocates \$200,000 towards the project.

Where is this item in its process?



Attachments:

- Resolution - ABC Grant
- Resolution - Governor's Highway Safety Grant
- Budget Ordinance
- Project Ordinance - 2015 Streets and Sidewalks Bond Fund
- Project Ordinance - Transit Capital Grants Fund

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE ORANGE COUNTY ALCOHOLIC BEVERAGE CONTROL BOARD FUNDS (2023-10-25/R-2)

WHEREAS, the Orange County Alcoholic Beverage Control (ABC) Board Funds through the ABC Board has made funds available for Alcohol Law Enforcement for the Town of Chapel Hill; and

WHEREAS, the ABC Board has awarded funds in the amount of \$75,630; and

WHEREAS, the funds would be used for overtime salaries and special use funds for alcohol operations, equipment and supplies relating to those operations, and a new vehicle, fuel and maintenance for the Town's designated vehicle used during those operations.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Manger to accept the ABC Board Funds and to make all necessary assurances.

This is the 25th day of October, 2023.

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE GOVERNOR'S HIGHWAY SAFETY PROGRAM FUNDS (2023-10-25/R-3)

WHEREAS, the Governor's Highway Safety Program has made funds available for pedestrian safety initiatives for the Town of Chapel Hill; and

WHEREAS, the Governor's Highway Safety Program has awarded a total amount of \$102,600; and

WHEREAS, the funds would be used for a program support position, police overtime, and supplies relating to the project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Manager to accept the Governor's Highway Safety Grant and to make all necessary assurances.

This the 25th day of October, 2023.

AN ORDINANCE TO AMEND "THE ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2023" (2023-10-25/O-1)

BE IT ORDAINED by the Council of the Town of Chapel Hill that the Budget Ordinance entitled "An Ordinance Concerning Appropriations and the Raising of Revenue for the Fiscal Year Beginning July 1, 2023" as duly adopted on June 7, 2023, be and the same is hereby amended as follows:

ARTICLE I

APPROPRIATIONS	Current Budget	Increase	Decrease	Revised Budget
GRANTS FUND				
Other Expenses	\$ 674,033	\$ -	\$ -	\$ 674,033
ABC Grant	-	75,360	-	75,360
Gov's Highway Safety Grant	-	102,600	-	102,600
Triad Foundation Grant	-	175,000	-	175,000
Safe Routes to School Grant	-	196,192	-	196,192
DHHS Grant	-	79,823	-	79,823
	<u>\$ 674,033</u>	<u>\$ 628,975</u>	<u>\$ -</u>	<u>\$ 1,303,008</u>
TRANSIT FUND				
Other Expenses	\$ 40,541,554	\$ -	\$ -	\$ 40,541,554
Transfer to Transit Capital Grants Fund	-	2,916,520	-	2,916,520
	<u>\$ 40,541,554</u>	<u>\$ 2,916,520</u>	<u>\$ -</u>	<u>\$ 43,458,074</u>
LIBRARY GIFT FUND				
Other Expenses	\$ 465,351	\$ -	\$ -	\$ 465,351
Driver's License Program	-	29,200	-	29,200
Continuing Education	-	2,412	-	2,412
Zero Waste Project	508	-	508	-
	<u>\$ 465,859</u>	<u>\$ 31,612</u>	<u>\$ 508</u>	<u>\$ 496,963</u>

ARTICLE II

REVENUES	Current Budget	Increase	Decrease	Revised Budget
GRANTS FUND				
Other Revenues	\$ 674,033	\$ -	\$ -	\$ 674,033
ABC Grant	-	75,360	-	75,360
Gov's Highway Safety Grant	-	102,600	-	102,600
Triad Foundation Grant	-	175,000	-	175,000
Safe Routes to School Grant	-	156,954	-	156,954
Transfer from CIP Fund	-	39,238	-	39,238
DHHS Grant	-	79,823	-	79,823
	<u>\$ 674,033</u>	<u>\$ 628,975</u>	<u>\$ -</u>	<u>\$ 1,303,008</u>

TRANSIT FUND

Other Revenues	\$ 32,149,890	\$ -	\$ -	\$ 32,149,890
Appropriated Fund Balance	<u>8,391,664</u>	<u>2,916,520</u>	<u>-</u>	<u>11,308,184</u>
	\$ 40,541,554	\$ 2,916,520	\$ -	\$ 43,458,074

LIBRARY GIFT FUND

Other Revenues	\$ 465,351	\$ -	\$ -	\$ 465,351
LSTA Grant	-	29,200	-	29,200
NCDEQ Grant	508	-	508	-
LSTA Grant	<u>-</u>	<u>2,412</u>	<u>-</u>	<u>2,412</u>
	\$ 465,859	\$ 31,612	\$ 508	\$ 496,963

This the 25th day of October, 2023.

AN ORDINANCE TO AMEND THE 2015 STREETS AND SIDEWALKS BOND FUND FOR CAPITAL IMPROVEMENT PROJECTS (2023-10-25/O-2)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the following capital project is hereby amended for Streets and Sidewalk Improvements funded from 2015 General Obligation bonds approved by the voters in November 2015:

"SECTION I

The capital projects as authorized by bond referenda approved in November 2015, and as determined by the Town Council, includes streets and sidewalks capital improvements extending beyond one year.

SECTION II

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

SECTION III

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Bond Proceeds - Series 2017	\$ 3,000,000	\$ 3,000,000
Bond Proceeds - Series 2018	5,500,000	5,500,000
Bond Proceeds - Series 2023	7,700,000	7,700,000
Premium on Bonds	2,236,085	2,236,085
NCDOT Grant - Sidepath Along Fordham	1,256,400	1,256,400
NCDOT Grant - Estes Drive	-	163,971
STBGDA Grant - Homestead Road	1,040,000	1,040,000
Community Waste Recycling Grant	14,768	14,768
Transfer from General Fund	1,025	1,025
OWASA Contribution	158,309	234,269
Payment in Lieu - Estes Drive	107,237	107,237
Interest on Bonds - Estes Drive	43,018	43,018
COVID Relief - Estes Drive	429,455	429,455
CMAQ Grant - Estes Drive	3,686,618	3,686,618
STPGDA Grant - Estes Drive	737,284	737,284
Vendor Reimbursement	-	10,879
TAP Grant	<u>3,601,000</u>	<u>3,601,000</u>
Total Revenues	\$ 29,511,199	\$ 29,762,009

SECTION IV

Amounts appropriated for capital projects are hereby amended as follows:

	Current Budget	Revised Budget
Bond Issuance Costs	\$ 361,060	\$ 361,060
Capital Project Management & Faciliatio	451,852	451,852
Martin Luther King Jr Blvd Crosswalks	193,581	193,581
S Columbia St Pavement Marking Plan	11,400	11,400
Market St Crosswalks	47,120	47,120
Longview Drive Traffic Signal	156,933	156,933
Street Resurfacing - 2017	404,424	404,424
Rosemary Street Lighting	336,030	336,030
Rosemary Street Resurfacing	395,576	395,576
Rosemary Street Pavement Markings	54,100	54,100
Amber Alley Lighting	13,970	13,970
Downtown Streetscape - 2017	61,599	61,599
Friday Center Drive Reconstruction	200,000	200,000
Ephesus Fordham Traffic Impact Analysi	190,000	190,000
Traffic Calming	113,000	113,000
Pavement Markings	74,000	74,000
Audible Pedestrian Signals	20,000	20,000
Sidewalks	774,000	774,000
Sidepath Along Fordham	2,018,000	2,018,000
Recycling Receptacles	18,460	18,460
1% for Art - 2017	30,000	30,000
Estes Drive Bike/Ped MLK to Caswell	9,635,921	9,886,731
Homestead & Seawell School Sidewalks	3,491,002	3,491,002
Ephesus Church Road Sidewalk	17,796	17,796
Street Resurfacing - 2018	775,000	775,000
Varsity&Post Office Alley Improvements	300,000	300,000
Downtown Streetscape - 2018	500,000	500,000
Estes Drive Bike/Ped MLK to Carrboro	70,000	70,000
Old Durham Chapel Hill Road Bike/Ped	1,822,504	1,822,504
1% for Art - 2018	55,000	55,000
Bolinwood Drive Bridge	1,183,598	1,183,598
Cameron Protected Bike Lane	180,000	180,000
Estes Drive Bike/Ped Carrboro to MLK	901,000	901,000
Fordham Willow to Old Durham	496,100	496,100
Elliott Road Extension	1,265,000	1,265,000
Street Resurfacing - 2023	910,000	910,000
North Street Construction	750,000	750,000
Streets & Sidewalks Project Reserve	<u>1,233,173</u>	<u>1,233,173</u>
Total Expenditures	\$ 29,511,199	\$ 29,762,009

SECTION V

The Town Manager is hereby directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

SECTION VI

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk.”

This the 25th day of October, 2023.

AN ORDINANCE TO AMEND A TRANSIT CAPITAL PROJECT ORDINANCE (2023-10-25/O-3)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the transit capital projects ordinance for various capital projects funded from a variety of sources is hereby amended to read as follows:

"SECTION I

Transit capital projects as authorized by the Town Council are capital projects funded from Federal Transit Administration (FTA) grants and grants from the State of North Carolina.

SECTION II

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these transit capital projects within terms of funds appropriated here.

SECTION III

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Federal Transit Administration	\$ 10,460,352	\$ 12,745,005
North Carolina Department of Transportation	1,572,750	2,812,750
UNC Renewable Energy Special Projects	390,000	390,000
North Carolina Dept. of Environmental Quality	668,000	1,336,000
Transfer from Transit Fund	2,673,531	5,590,051
Transfer from Capital Reserve	<u>1,757,813</u>	<u>1,757,813</u>
Total Revenues	\$ 17,522,446	\$ 24,631,619

SECTION IV

Amounts appropriated for capital projects are hereby amended as follows:

	Current Budget	Revised Budget
FY16 Section 5339 Grant	534,037	534,037
FY20 Section 5339 Grant	3,130,755	3,130,755
FY21 CMAQ Bus Grant	950,000	950,000
FY22 Section 5339 Grant	7,000,000	8,303,356
FY22 Section 5339 Grant	657,654	657,654
FY23 CMAQ Bus Grant	5,250,000	5,250,000
FY24 Section 5339 Grant	-	305,817
FY24 CMAQ Bus Grant	-	5,300,000
FY24 NCDOT Advanced Tech. Grant	<u>-</u>	<u>200,000</u>
Total Expenditures	\$ 17,522,446	\$ 24,631,619

SECTION V

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

SECTION VI

Funds may be advanced from General funds for the purpose of making payments as due. Reimbursement requests should be made to FTA in an orderly and timely manner.

SECTION VII

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk.”

This the 25th day of October, 2023.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By enacting the budget ordinance amendment, the Council adjusts the Grants Fund, Transit Fund, and Library Gift Fund. By enacting the project ordinance amendments, the Council adjusts the 2015 Street & Sidewalks Bond Fund and the Transit Capital Grants Fund. By adopting the resolutions, the Council accepts funding from the ABC Board and Governor’s Highways Safety.