



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Legislation Text

File #: [22-0514], Version: 1

Update the Standing Advisory Board Membership Policy to Allow Boards to Act to Approve or Deny Matters under Remote Participation Parameters on an Ongoing Basis.

Staff:

Colleen Willger, Director
Judy Johnson, Assistant Director
Corey Liles, Planning Manager

Department:

Planning

Overview: During the pandemic, the [Standing Advisory Board Remote Participation Policy](https://www.townofchapelhill.org/government/mayor-and-council/boards-commissions/board-membership-policy) <<https://www.townofchapelhill.org/government/mayor-and-council/boards-commissions/board-membership-policy>> has allowed meetings of the Boards and Commissions to be fully virtual, with no members attending in-person. Town Council instituted this approach in [spring 2020](https://chapelhill.legistar.com/LegislationDetail.aspx?ID=4538871&GUID=64B8CA34-E001-4F39-AAB6-21A8CB617DC8) <<https://chapelhill.legistar.com/LegislationDetail.aspx?ID=4538871&GUID=64B8CA34-E001-4F39-AAB6-21A8CB617DC8>> and resolved to reconsider the approach once the Governor's State of Emergency ended. Tonight's item would make remote participation and voting an ongoing option for non-quasi-judicial matters before Advisory Boards.

☆ **Recommendation(s):**

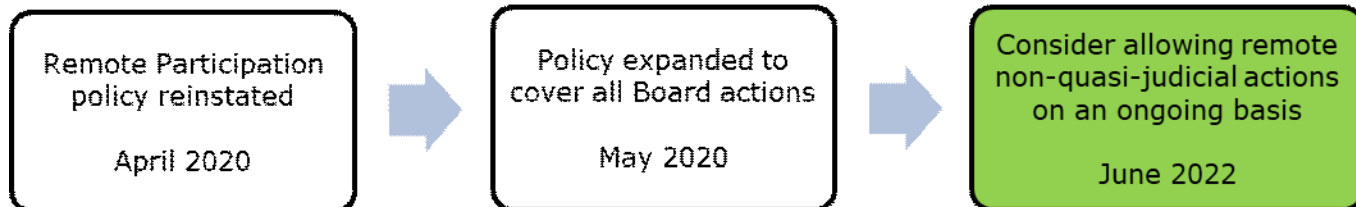
That the Council adopt a resolution to update the Standing Advisory Board Membership Policy.

Proposed Remote Participation Parameters

| Feature of Current Policy | Proposed |
|---|---|
| No limit on how many meetings an individual member can attend remotely | Continue, state clearly in policy |
| Remote attendees count towards meeting quorum | Continue, allow at all times (not just during States of Emergency) |
| Remote attendees may vote on recommendations to Council, formal administrative reviews, and similar actions | Continue, allow at all times (not just during States of Emergency) |
| Remote attendees of the Board of Adjustment and Historic District Commission may vote on quasi-judicial matters | Allow only during a Governor's State of Emergency, in accordance with State law |

Note: The Governor's State of Emergency is currently still in place. There have been discussions around ending it, but no timeline indicated.

Where is this item in its process?



Attachments:

- Draft Staff Presentation
- Resolution
- Advisory Board Recommendations

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Corey Liles, Planning Manager

RECOMMENDATION: That the Council adopt a resolution to update the Standing Advisory Board Membership Policy.