



# TOWN OF CHAPEL HILL

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

## Legislation Text

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File #: [21-0902], Version: 1

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### **Appointments to the Planning Commission.**

**Staff:**

Sabrina Oliver, Director/Town Clerk  
Amy Harvey, Deputy Town Clerk  
Brenton Hodge, Assistant Town Clerk

**Department:**

Communications and Public Affairs



**Recommendation(s):**

That the Council make appointments to the Planning Commission for up to two seats.



**Attachments:**

- Council Interview Committee Recommendation
- Planning Commission Recommendation (in two formats)
- Ballot
- Applications

**MEMORANDUM**

TO: Mayor and Town Council

FROM: Council interview Committee  
(Jessica Anderson Tai Huynh Karen Stegman)

SUBJECT: Recommendation for the vacancy(s)

DATE: November 11, 2021

**RECOMMENDATION:** The Council interview committee met on November 11, 2021 from 8:00 to 8:48 AM and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

- To leave both seats vacant, pending further the recruitment

**SPECIAL REQUEST(s):** The Council Interview Committee recommends that the Town develop a recruitment strategy that includes support from the Diversity, Equity, & Inclusion Officer. The Committee also recommends an additional round of recruitment to increase diversity in the applicant pool with the expectation that appointments occur no later than February 28, 2022.

The Council Committee interviewed three people that were very qualified and felt comfortable appointing two of the three no later than February 2022, if there weren't additional applicants.

**BACKGROUND:** Not Applicable.

*Note:* Communications and Public Affairs notes that the Planning Commission reviewed the following applications: James Bartow, Ian Bowater, James F. Faron, Nikolaus Reasor. Ian Bowater withdrew his application on November 9, 2021.

**MEMORANDUM**

TO: Mayor and Town Council

FROM: Michael Everhart, Chair, Planning Commission

SUBJECT: Recommendation for the vacancy(s)

DATE: November 2, 2021

**RECOMMENDATION:** The Planning Commission met on November 2, 2021 and by a 5-3 vote made the following recommendation(s) to the Town Council for consideration:

- James Bartow, Appointment, Town Resident
- To leave one seat vacant, pending further the recruitment

**SPECIAL REQUEST(s):** The Planning Commission narrowly selected James Bartow to fill one seat, but did not elect to choose a second member

The Planning Commission feels the Town needs to work to recruit and appoint more diverse candidates as the current composition is heavily biased to males and only one person of color.

As a starting point, the Town needs to have representation from a woman of color on the Planning Commission.

**BACKGROUND:** Not applicable

*Note:* Communications and Public Affairs notes that the Planning Commission reviewed the following applications: James Bartow, Ian Bowater, James F. Faron, Nikolaus Reasor. Ian Bowater withdrew his application on November 9, 2021. No additional applications were received between November 2, 2021 and November 10, 2021 for the Planning Commission.