



# TOWN OF CHAPEL HILL

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

## Legislation Text

File #: [23-0549], Version: 1

### Approve the Miscellaneous Budget Ordinance Amendment to Adjust Various Fund Budgets for FY 2022-23.

**Staff:**

Amy Oland, Director  
Matt Brinkley, Assistant Director

**Department:**

Business Management

**Overview:** After the council approves the annual budget, periodic changes require the Town to amend the current budget.



**Recommendation(s):**

That the Council:

- Enact the attached budget ordinance amendment to adjust the General Fund, Capital Improvement Fund, Vehicle Maintenance Fund, Climate Action Fund, and Library Gift Fund; and
- Enact the attached project ordinance amendment to adjust the Capital Project Ordinance Fund and the 2015 Streets & Sidewalks Bonds Fund

**Key Issues:**

- **Capital Improvement Fund**

Merritt Mill Lane Reallocation - On April 19, 2023, the Towns of Chapel Hill and Carrboro entered into a reimbursement agreement for the project stating that Carrboro will reimburse Chapel Hill for 1/3 of the costs associated with the project, or \$6,165. The project includes a traffic analysis and a pavement marking plan for the road. The existing reimbursement agreement between the Town of Chapel Hill and the Town of Carrboro for the Merritt Mill Road Lane Reallocation project was amended to include a supplemental request from the pavement marking consultant. The amount that Carrboro will reimburse Chapel Hill is now \$7,332, which is \$1,167 more than previously accounted for. This reimbursement will be used for green paint and/or flexible delineators on Merritt Mill Road to compliment the new pavement markings when resurfaced in summer 2023. Enactment of the attached budget ordinance amendment would recognize and appropriate the \$1,167 in reimbursement funds from Carrboro.

- **Vehicle Maintenance Fund**

The anticipated costs for fleet maintenance in the current year are anticipated to exceed the budget allocation for FY 2023. The aging fleet along with the increased cost of parts and outsourcing repairs have contributed to the overall budget shortfall. The overages are largely related to maintenance of fire apparatus, solid waste vehicles, police vehicles, and a stormwater vac truck. End of year projections are that the Vehicle Maintenance Fund will need an additional \$110,000 in order to adequately maintain the fleet. Enactment of the attached budget ordinance amendment appropriates \$110,000 to cover the cost of additional fleet maintenance.

- **Climate Action Fund**

Duke Energy EV Charger Prep Credits - Through a program called EV Charger Prep Credit, Duke

Energy now offers rebates to help cover a portion of the cost associated with EV charging station installations for homes and businesses. In FY22-23, the Town applied for and received two rebates totaling \$2,894. Enactment of the attached budget ordinance amendment would recognize and appropriate the \$2,894 in Duke Energy EV Charger Prep credits.

Diesel Emissions Reduction Act (DERA) & Orange County Climate Action Grant - The Town has been awarded a DERA grant of \$285,594 from the North Carolina Department of Environmental Quality to help us purchase our first all-electric refuse truck. This award covers up to 45% of the total eligible costs for the project, including a charging station. The Town has also been awarded a grant of \$50,000 from the Orange County Climate Action Grant Program to help cover the cost of the EV refuse truck. This is an important pilot project for the Town's transition of heavy duty vehicles to cleaner, electric alternatives. Enactment of the attached budget ordinance amendment would recognize and allocate \$285,594 in DERA grant funds and \$50,000 in Orange County Climate Action Grant Program funds towards the purchase of an EV refuse truck.

- **Library Gift Fund**

The Orange County Arts Commission has donated \$3,500 to the Town of Chapel Hill's Community Arts & Culture (CAC) to support multicultural artists. CAC will use these funds to support Black musicians who performed at the Saturday, June 17th Juneteenth Celebration at the Hargraves Community Center. The musical acts included Finesse, Dowdy Boys, Mickey Mills and Steel, Zone, and DJ Dominic. Enactment of the attached budget ordinance amendment would recognize and appropriate \$3,500 in donations to support multicultural artists.

- **Capital Project Ordinance Fund**

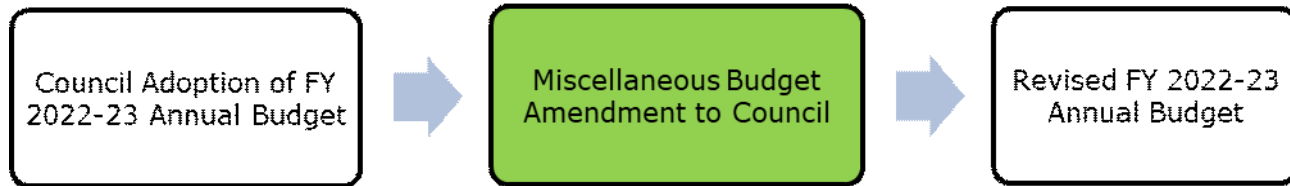
The Coal Ash Remediation project at the police station property on 828 MLK Jr. Blvd. has additional charges for work that is required to finalize the Interim Measures report, a report out to Town Council, and oversight and review of the Risk Assessment Report. The FY 2022-23 adopted budget included \$62,500 in the General Fund to implement the interim remedial actions based on the results of the ongoing assessments of coal ash remediation at the police station property. Enactment of the attached project ordinance amendment would transfer the \$62,500 from the General Fund to the Capital Projects Ordinance Fund for project costs.

- **2015 Streets & Sidewalks Bond Fund**

Fordham Sidepath - The Fordham Sidepath project is about 3,500 linear feet of multi-use trail along Fordham Boulevard. The existing asphalt path is in very poor condition and does not meet modern standards for width. The new path would be 10 foot wide concrete. The project currently has a budget of \$1,608,000. The existing budget is inadequate to complete the project. NCDOT has agreed to provide an additional \$410,000 in funding which requires an already budgeted \$102,500 local match. The new project budget will be \$2,018,000. Enactment of the attached project ordinance amendment would recognize and allocate \$410,000 from the NCDOT for the Fordham Sidepath Project.

Estes Drive Connectivity Project - On September 25, 2019, The Town was awarded \$500,000 in federal STBG-DA funding for the Estes Dr. Connectivity Project. Funding for the local match was identified on January 27, 2021 through a contribution from OWASA in the amount of \$306,750 to improve a water main on Estes Dr. from Martin Luther King Jr. Blvd. to Caswell Rd. as part of the project. The contract has since been updated to include actual bid numbers which will reduce the OWASA reimbursement by \$148,441. Enactment of the attached project ordinance amendment for the 2015 Streets and Sidewalks Bond Fund reduces the OWASA reimbursement by \$148,441.

## Where is this item in its process?



**Attachments:**

- Budget Ordinance
- Project Ordinance - Capital Projects Ordinance Fund
- Project Ordinance - 2015 Streets & Sidewalks Bonds Fund

**AN ORDINANCE TO AMEND "THE ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2022" (2023-6-21/O-1)**

BE IT ORDAINED by the Council of the Town of Chapel Hill that the Budget Ordinance entitled "An Ordinance Concerning Appropriations and the Raising of Revenue for the Fiscal Year Beginning July 1, 2022" as duly adopted on June 8, 2022, be and the same is hereby amended as follows:

**ARTICLE I**

<b>APPROPRIATIONS</b>	<b>Current Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Revised Budget</b>
<b>GENERAL FUND</b>				
Mayor/Council	\$ 498,793	\$ -	\$ -	\$ 498,793
Town Manager/CaPA	3,840,930	-	-	3,840,930
Human Resource Dev't	2,126,149	-	-	2,126,149
Business Management	2,913,656	-	-	2,913,656
Technology Solutions	2,730,530	-	-	2,730,530
Attorney	619,904	-	-	619,904
Planning & Sustainability	3,306,057	-	62,500	3,243,557
Building and Development Services	2,493,251	-	-	2,493,251
Afford Hsg & Community Connections	1,296,480	-	-	1,296,480
Public Works	14,365,876	-	-	14,365,876
Police	15,152,701	-	-	15,152,701
Fire	10,749,131	-	-	10,749,131
Parks and Recreation	8,021,304	-	-	8,021,304
Library	4,197,473	-	-	4,197,473
Non-Departmental	<u>11,825,869</u>	<u>62,500</u>	<u>-</u>	<u>11,888,369</u>
	\$ 84,138,104	\$ 62,500	\$ 62,500	\$ 84,138,104
<b>CIP FUND</b>				
Other Projects	\$ 3,551,601	\$ -	\$ -	\$ 3,551,601
Merrit Mill Lane Reallocation Project	<u>6,165</u>	<u>1,167</u>	<u>-</u>	<u>7,332</u>
	\$ 3,557,766	\$ 1,167	\$ -	\$ 3,558,933
<b>VEHICLE MAINTENANCE FUND</b>				
	\$ 1,806,849	\$ 110,000	\$ -	\$ 1,916,849
<b>CLIMATE ACTION FUND</b>				
Other Expenses	\$ 1,060,078	\$ -	\$ -	\$ 1,060,078
All-Electric Refuse Truck	-	335,594	-	335,594
Electric Vehicle Charging Stations	<u>-</u>	<u>2,894</u>	<u>-</u>	<u>2,894</u>
	\$ 1,060,078	\$ 338,488	\$ -	\$ 1,398,566
<b>LIBRARY GIFT FUND</b>				
Other Expenses	\$ 651,040	\$ -	\$ -	\$ 651,040
Juneteenth Musical Performers	<u>-</u>	<u>3,500</u>	<u>-</u>	<u>3,500</u>
	\$ 651,040	\$ 3,500	\$ -	\$ 654,540

**ARTICLE II**

<b>REVENUES</b>	<b>Current Budget</b>	<b>Increase</b>	<b>Decrease</b>	<b>Revised Budget</b>
<b>GENERAL FUND</b>				
Other Revenues	\$ 74,105,232	\$ -	\$ -	\$ 74,105,232
Appropriated Fund Balance	<u>10,032,872</u>	<u>-</u>	<u>-</u>	<u>10,032,872</u>
	\$ 84,138,104	\$ -	\$ -	\$ 84,138,104
<b>CIP FUND</b>				
Other Revenues	\$ 3,551,601	\$ -	\$ -	\$ 3,551,601
Carrboro Contribution	<u>6,165</u>	<u>1,167</u>	<u>-</u>	<u>7,332</u>
	\$ 3,557,766	\$ 1,167	\$ -	\$ 3,558,933
<b>VEHICLE MAINTENANCE FUND</b>				
Other Revenues	\$ 18,000	\$ -	\$ -	\$ 18,000
Vehicle Maintenance Fees	1,609,100	110,000	-	1,719,100
Appropriated Fund Balance	<u>179,749</u>	<u>-</u>	<u>-</u>	<u>179,749</u>
	\$ 1,806,849	\$ 110,000	\$ -	\$ 1,916,849
<b>CLIMATE ACTION FUND</b>				
Other Revenues	\$ 1,060,078	\$ -	\$ -	\$ 1,060,078
Diesel Emissions Reduction Act Grant	-	285,594	-	285,594
Orange County Climate Action Grant	-	50,000	-	50,000
Duke Energy EV Charger Prep Credits	<u>-</u>	<u>2,894</u>	<u>-</u>	<u>2,894</u>
	\$ 1,060,078	\$ 338,488	\$ -	\$ 1,398,566
<b>LIBRARY GIFT FUND</b>				
Other Revenues	\$ 651,040	\$ -	\$ -	\$ 651,040
Orange County Arts Commission	<u>-</u>	<u>3,500</u>	<u>-</u>	<u>3,500</u>
	\$ 651,040	\$ 3,500	\$ -	\$ 654,540

This the 21<sup>st</sup> day of June, 2023.

**AN ORDINANCE TO AMEND THE CAPITAL PROJECT ORDINANCE FOR VARIOUS CAPITAL PROJECTS (2023-06-21/O-2)**

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the capital project ordinance for various capital projects funded from a variety of sources is hereby amended to read as follows:

**SECTION I**

The capital projects as authorized by the Town Council include various capital projects funded from grants, the Capital Improvements Program funds, and other miscellaneous sources of revenues for a variety of projects extending beyond one year.

**SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

**SECTION III**

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Other Revenues	\$ 33,845,928	\$ 33,845,928
Transfer from General Fund	<u>308,500</u>	<u>371,000</u>
Total Revenues	\$ 34,154,428	\$ 34,216,928

**SECTION IV**

Amounts appropriated for capital projects are hereby amended as follows:

	Current Budget	Revised Budget
Other Projects	\$ 33,290,928	\$ 33,290,928
Coal Ash Remediation Project	<u>863,500</u>	<u>926,000</u>
Total Expenditures	\$ 34,154,428	\$ 34,216,928

**SECTION V**

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

**SECTION VI**

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."

This the 21<sup>st</sup> day of June, 2023.

**AN ORDINANCE TO AMEND THE 2015 STREETS AND SIDEWALKS BOND FUND FOR CAPITAL IMPROVEMENT PROJECTS (2023-06-21/O-3)**

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the following capital project is hereby amended for Streets and Sidewalk Improvements funded from 2015 General Obligation bonds approved by the voters in November 2015:

**"SECTION I**

The capital projects as authorized by bond referenda approved in November 2015, and as determined by the Town Council, includes streets and sidewalks capital improvements extending beyond one year.

**SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

**SECTION III**

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Bond Proceeds - Series 2017	\$ 3,000,000	\$ 3,000,000
Bond Proceeds - Series 2018	5,500,000	5,500,000
Bond Proceeds - Series 2023	7,700,000	7,700,000
Premium on Bonds	2,236,085	2,236,085
NCDOT Grant - Sidepath Along Fordham	846,400	1,256,400
STBGDA Grant - Homestead Road	1,040,000	1,040,000
Community Waste Recycling Grant	14,768	14,768
Transfer from General Fund	1,025	1,025
OWASA Contribution	306,750	158,309
Payment in Lieu - Estes Drive	107,237	107,237
Interest on Bonds - Estes Drive	43,018	43,018
COVID Relief - Estes Drive	429,455	429,455
CMAQ Grant - Estes Drive	3,686,618	3,686,618
STPGDA Grant - Estes Drive	<u>737,284</u>	<u>737,284</u>
Total Revenues	\$ 25,648,640	\$ 25,910,199

**SECTION IV**

Amounts appropriated for capital projects are hereby amended as follows:

	Current Budget	Revised Budget
Bond Issuance Costs	\$ 361,060	\$ 361,060
Capital Project Management & Faciliatio	451,852	451,852
Martin Luther King Jr Blvd Crosswalks	193,581	193,581
S Columbia St Pavement Marking Plan	11,400	11,400
Market St Crosswalks	47,120	47,120
Longview Drive Traffic Signal	156,933	156,933
Street Resurfacing - 2017	404,424	404,424
Rosemary Street Lighting	336,030	336,030
Rosemary Street Resurfacing	395,576	395,576
Rosemary Street Pavement Markings	54,100	54,100
Amber Alley Lighting	13,970	13,970
Downtown Streetscape - 2017	61,599	61,599
Friday Center Drive Reconstruction	200,000	200,000
Ephesus Fordham Traffic Impact Analysi	190,000	190,000
Traffic Calming	113,000	113,000
Pavement Markings	74,000	74,000
Audible Pedestrian Signals	20,000	20,000
Sidewalks	774,000	774,000
Sidepath Along Fordham	1,608,000	2,018,000
Recycling Receptacles	18,460	18,460
1% for Art - 2017	30,000	30,000
Estes Drive Bike/Ped MLK to Caswell	6,183,362	6,034,921
Homestead & Seawell School Sidewalks	3,491,002	3,491,002
Ephesus Church Road Sidewalk	17,796	17,796
Street Resurfacing - 2018	775,000	775,000
Varsity&Post Office Alley Improvements	300,000	300,000
Downtown Streetscape - 2018	500,000	500,000
Estes Drive Bike/Ped MLK to Carrboro	70,000	70,000
Old Durham Chapel Hill Road Bike/Ped	1,822,504	1,822,504
1% for Art - 2018	55,000	55,000
Bolinwood Drive Bridge	1,183,598	1,183,598
Cameron Protected Bike Lane	180,000	180,000
Estes Drive Bike/Ped Carrboro to MLK	901,000	901,000
Fordham Willow to Old Durham	496,100	496,100
Elliott Road Extension	1,265,000	1,265,000
Street Resurfacing - 2023	910,000	910,000
North Street Construction	750,000	750,000
Streets & Sidewalks Project Reserve	<u>1,233,173</u>	<u>1,233,173</u>
Total Expenditures	\$ 25,648,640	\$ 25,910,199

**SECTION V**

The Town Manager is hereby directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

**SECTION VI**

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk."



This the 21<sup>st</sup> day of June, 2023.

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**The Agenda will reflect the text below and/or the motion text will be used during the meeting.**

By enacting the budget ordinance amendment, the Council adjusts the General Fund, Capital Improvement Fund, Vehicle Maintenance Fund, Climate Action Fund, and Library Gift Fund. By enacting the project ordinance amendments, the Council adjusts the Capital Projects Ordinance Fund and the 2015 Street & Sidewalks Bond Fund.