



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Legislation Text

File #: [20-0154], Version: 1

Approve the Miscellaneous Budget Ordinance Amendment and Project Ordinance Amendments to Adjust Various Fund Budgets for FY 2019-20.

Staff:

Amy Oland, Director
Matt Brinkley, Assistant Director

Department:

Business Management

Overview: After the Council approves the annual budget, periodic changes require the Town to amend the original budget.



Recommendation(s):

That the Council enact the attached budget ordinance amendment to adjust the General Fund, Transit Fund, Transit Capital Reserve Fund, and the Vehicle Replacement Fund, and enact the attached project ordinance amendments to adjust the Transit Capital Grants Fund, 2015 Trails and Greenways Bond Fund, and 2015 Parks and Recreation Facilities Bond Fund.

Key Issues:

- **General Fund**

The performance agreement between the Town of Chapel Hill and the Chapel Hill/Orange County Visitors Bureau states that the Town will pay the Visitors Bureau 50% of any occupancy tax revenues received greater than \$1,000,000. In FY 2019, the Town received \$1,349,003 in occupancy tax receipts. Fifty percent of \$349,003, or \$174,502, is therefore due to the Visitors Bureau. Enactment of the attached budget ordinance amendment would reflect the additional payment of \$174,502 to be made to the Visitors Bureau from appropriated fund balance from the General Fund.

In August 2013, the Town received a \$12,900 payment in lieu for sidewalk and amenities on South Roberson, and ADA accessible ramps and resurfacing on West Franklin Street. This project was completed using annual operating funds. Enactment of the attached budget ordinance amendment would apply the payment in lieu funds toward curb extensions at the intersection of West Franklin and Roberson, which are eligible uses for these payments.

In July 2013, the Town received a \$20,148 payment in lieu for sidewalks, curb & gutter, and bike lanes along Old Lystra Road. The project as originally intended is unlikely to happen at this time because there are no bike-ped facilities on Old Lystra Road, therefore the funding will be used for other transportation improvements that will serve the residents of the subdivision. Enactment of the attached budget ordinance amendment would apply the payment in lieu funds totaling \$33,048 toward street lighting at the new Mt. Carmel Church/Bennett Road roundabout, which are eligible uses for these payments.

- **Vehicle Replacement Fund**

In September 2019, a police vehicle was rear-ended, resulting in a total loss of the vehicle. This vehicle had an outstanding loan of \$5,331. In order to receive the title and collect the full

insurance amount, the Town needs to pay off the remaining balance. Enactment of the attached budget ordinance amendment would reflect the additional payment of \$5,331 to pay off the loan from appropriated fund balance from the Vehicle Replacement Fund.

- **Transit Fund**

NCDOT notified the Town that State Maintenance Assistance Planning (SMAP) funding for Transit has been restored to FY17 levels and will be allocated during FY20. This legislative action returned around \$8.6M to the Statewide SMAP program, and will result in an additional \$945,263 to Chapel Hill Transit in the current year. Enactment of the attached budget ordinance would recognize \$945,263 in additional SMAP funds and allocate those funds towards the ongoing and additional maintenance and repair of vehicles, building, and grounds, as well as upgrading cameras, and other operating technological improvements.

- **Transit Capital Grants Fund**

Electric Buses - The members of UNC-Chapel Hill's Renewable Energy Special Projects Committee (RESPC) of Student Government, approved allocating \$390,000 (the approximate cost differential between the cost of a new, diesel bus and the cost of an electric bus) to contribute to the purchase of an electric bus. Enactment of the attached project ordinance would accept \$390,000 in RESPC funds and allocate towards the purchase of an electric bus.

The cost of the three electric buses is \$3,130,755. The Town has received an FTA Section 5339 bus grant in the amount of \$1,740,000 in addition to the \$390,000 noted above from RESPC. The difference of \$1,000,755 will come from the Transit Capital Reserve Fund fund balance. Enactment of the attached budget and project ordinance amendment would allocate \$1,000,755 in Transit Capital Reserve Fund fund balance towards the purchase of the three electric buses.

FY17 STPDA Bus Grant - In FY2018, \$1,364,553 was budgeted for the purchase of three clean diesel buses using federal funds. The actual purchase of these buses came in \$3,246 over the federal award. Enactment of the attached project ordinance would transfer funds from the Transit Fund to the Transit Capital Grants Fund to cover the overage.

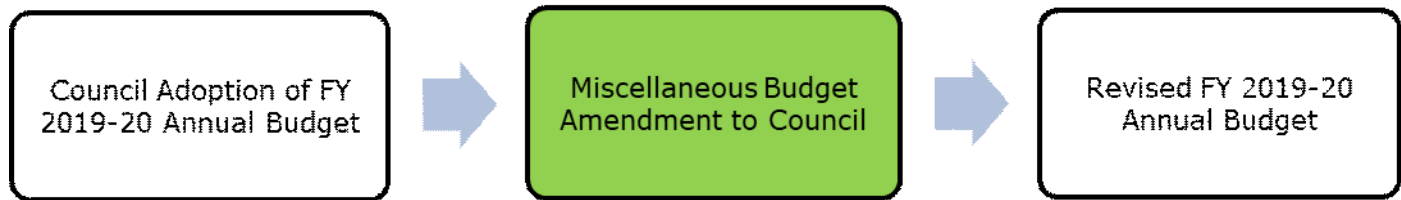
- **2015 Trails and Greenways Bond Fund**

The Tanyard Branch Trail project is now complete. Remaining funds will be used to increase Bolin Creek Trail project contingency as a precaution in case the coal ash remediation and Hurricane Florence repair work exceed current estimates. We will also ask the contractor for prices to replace all wood decking on the existing Bolin Creek Trail bridges, which was installed in the 1990s. We also plan to replace the section of asphalt trail between Martin Luther King Jr. Blvd. and Bolinwood Drive with more flood resistant concrete. Once the Bolin Creek Trail project is finished in the spring of 2020, we would transfer remaining funds to the Morgan Creek Trail project. Enactment of the attached project ordinance amendment would move \$141,182 in 2015 Greenways bond funds from the Tanyard Branch Trail project to the Bolin Creek Trail project.

- **2015 Parks and Recreation Facilities Bond Fund**

The Homestead Park and Southern Community Park projects are now complete. We estimate that the Cedar Falls Park tennis court project will require a total of \$775,000. We currently have \$362,000 in the project account. Enactment of the attached project ordinance would move \$5,594 in remaining funds from the Homestead Park & Southern Community Park projects to the Cedar Falls Tennis Court project.

Where is this item in its process?



Attachments:

- Budget Ordinance
- Project Ordinance - Transit Capital Grants Fund
- Project Ordinance - 2015 Trails and Greenways Bond Fund
- Project Ordinance - 2015 Parks & Rec Bond Fund

AN ORDINANCE TO AMEND "THE ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019" (2020-02-26/O-1)

BE IT ORDAINED by the Council of the Town of Chapel Hill that the Budget Ordinance entitled "An Ordinance Concerning Appropriations and the Raising of Revenue for the Fiscal Year Beginning July 1, 2019" as duly adopted on June 12, 2019, be and the same is hereby amended as follows:

ARTICLE I

| APPROPRIATIONS | Current Budget | Increase | Decrease | Revised Budget |
|-------------------------------------|-----------------------|---------------------|-----------------|-----------------------|
| GENERAL FUND | | | | |
| Mayor/Council | \$ 475,446 | \$ - | \$ - | \$ 475,446 |
| Town Manager/CaPA | 2,850,025 | - | - | 2,850,025 |
| Human Resource Dev't | 1,964,992 | - | - | 1,964,992 |
| Business Management | 2,311,665 | - | - | 2,311,665 |
| Technology Solutions | 2,389,043 | - | - | 2,389,043 |
| Attorney | 386,581 | - | - | 386,581 |
| Planning & Sustainability | 2,097,143 | - | - | 2,097,143 |
| Building and Development Services | 2,164,364 | - | - | 2,164,364 |
| Housing and Community | 846,475 | - | - | 846,475 |
| Public Works | 13,399,670 | 33,048 | - | 13,432,718 |
| Police | 13,936,251 | - | - | 13,936,251 |
| Fire | 9,700,559 | - | - | 9,700,559 |
| Parks and Recreation | 7,273,099 | - | - | 7,273,099 |
| Library | 3,886,421 | - | - | 3,886,421 |
| Non-Departmental | 6,142,321 | 174,502 | - | 6,316,823 |
| | <u>\$69,824,055</u> | <u>\$ 207,550</u> | <u>\$ -</u> | <u>\$70,031,605</u> |
| VEHICLE REPLACEMENT FUND | \$ 1,149,641 | \$ 5,331 | \$ - | \$ 1,154,972 |
| TRANSIT FUND | | | | |
| Other Expenses | \$28,075,469 | \$ 948,509 | \$ 3,246 | \$29,020,734 |
| TRANSIT CAPITAL RESERVE FUND | | | | |
| Other Expenses | \$ 10,000 | \$ - | \$ - | \$ 10,000 |
| Transfer to Capital Grants | 185,250 | 1,000,755 | - | 1,186,005 |
| | <u>\$ 195,250</u> | <u>\$ 1,000,755</u> | <u>\$ -</u> | <u>\$ 1,196,005</u> |

ARTICLE II

| REVENUES | Current Budget | Increase | Decrease | Revised Budget |
|-------------------------------------|---------------------------|------------------|-----------------|---------------------------|
| GENERAL FUND | | | | |
| Other Revenues | \$ 65,239,373 | \$ - | \$ - | \$ 65,239,373 |
| Appropriated Fund Balance | <u>4,584,682</u> | <u>207,550</u> | <u>-</u> | <u>4,792,232</u> |
| | \$ 69,824,055 | \$ 207,550 | \$ - | \$ 70,031,605 |
| VEHICLE REPLACEMENT FUND | | | | |
| Other Revenues | \$ 509,119 | \$ - | \$ - | \$ 509,119 |
| Appropriated Fund Balance | <u>640,522</u> | <u>5,331</u> | <u>-</u> | <u>645,853</u> |
| | \$ 1,149,641 | \$ 5,331 | \$ - | \$ 1,154,972 |
| TRANSIT FUND | | | | |
| Other Revenues | \$25,822,144 | \$ - | \$ - | \$25,822,144 |
| State Operating Assistance | <u>2,253,325</u> | <u>945,263</u> | <u>-</u> | <u>3,198,588</u> |
| | \$28,075,469 | \$ 945,263 | \$ - | \$29,020,732 |
| TRANSIT CAPITAL RESERVE FUND | | | | |
| Other Revenues | \$ 10,000 | \$ - | \$ - | \$ 10,000 |
| Appropriated Fund Balance | <u>185,250</u> | <u>1,000,755</u> | <u>-</u> | <u>1,186,005</u> |
| | \$ 195,250 | \$ 1,000,755 | \$ - | \$ 1,196,005 |

This the 26th day of February, 2020.

AN ORDINANCE TO AMEND A TRANSIT CAPITAL PROJECT ORDINANCE (2020-02-26/O-2)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the transit capital projects ordinance for various capital projects funded from a variety of sources is hereby amended to read as follows:

"SECTION I

Transit capital projects as authorized by the Town Council are capital projects funded from Federal Transit Administration (FTA) grants and grants from the State of North Carolina.

SECTION II

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these transit capital projects within terms of funds appropriated here.

SECTION III

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

| | Current Budget | Revised Budget |
|---|------------------|------------------|
| Federal Transit Administration | \$ 7,974,596 | \$ 7,974,596 |
| North Carolina Department of Transportation | 586,361 | 586,361 |
| UNC Renewable Energy Special Projects | - | 390,000 |
| Active Living By Design Grant | 260,000 | 260,000 |
| GO Triangle | 2,290,000 | 2,290,000 |
| UNC Contributions | 4,535 | 4,535 |
| Program Income | 606 | 606 |
| Transfer from Transit Fund | 676,883 | 680,129 |
| Transfer from Capital Reserve | <u>1,320,240</u> | <u>2,320,995</u> |
| Total Revenues | \$ 13,113,221 | \$ 14,507,222 |

SECTION IV

Amounts appropriated for capital projects are hereby amended as follows:

| | Current Budget | Revised Budget |
|--------------------------------------|------------------|------------------|
| Active Living By Design Grant | 265,141 | 265,141 |
| FY11 Section 5307 Radio System Grant | 1,505,000 | 1,505,000 |
| FY13 & FY14 Section 5339 Grant | 579,696 | 579,696 |
| FY17 STP-DA Flex Fund Grant | 1,373,586 | 1,376,832 |
| FY17 CMAQ Bus Grant | 1,400,000 | 1,400,000 |
| FY18 GO Triangle Grant | 2,838,894 | 2,838,894 |
| FY16 Section 5339 Grant | 534,037 | 534,037 |
| FY18 Section 5339 Grant | 592,708 | 592,708 |
| FY18 STP-DA Flex Fund Grant | 917,888 | 917,888 |
| FY18 CMAQ Bus Grant | 1,366,271 | 1,366,271 |
| FY20 Section 5339 Grant | <u>1,740,000</u> | <u>3,130,755</u> |
| Total Expenditures | \$ 13,113,221 | \$ 14,507,222 |

SECTION V

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

SECTION VI

Funds may be advanced from General funds for the purpose of making payments as due. Reimbursement requests should be made to FTA in an orderly and timely manner.

SECTION VII

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk.”

This the 26th day of February, 2020.

AN ORDINANCE TO AMEND THE 2015 TRAILS AND GREENWAYS BOND FUND FOR CAPITAL IMPROVEMENTS PROJECTS (2020-02-26/O-3)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the following capital project is hereby amended for Trails and Greenway Improvements funded from 2015 General Obligation Bonds approved by the voters in November 2015.

SECTION I

The capital projects as authorized by bond referenda approved in November 2015, and as determined by the Town Council, includes trails and greenways capital improvements extending beyond one year.

SECTION II

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

SECTION III

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

| | Current Budget | Revised Budget |
|----------------|---------------------|---------------------|
| Bond Proceeds | <u>\$ 5,000,000</u> | <u>\$ 5,000,000</u> |
| Total Revenues | \$ 5,000,000 | \$ 5,000,000 |

SECTION IV

Amounts appropriated for capital projects are hereby amended as follows:

| | Current Budget | Revised Budget |
|------------------------------|------------------|------------------|
| Morgan Creek Trail Phase III | \$ 1,685,694 | \$ 1,685,694 |
| Bolin Creek Trail Phase III | 1,824,306 | 1,965,488 |
| Tanyard Branch Trail | <u>1,490,000</u> | <u>1,348,818</u> |
| Total Expenditures | \$ 5,000,000 | \$ 5,000,000 |

SECTION V

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget, and shall keep the council informed of any unusual occurrences.

SECTION VI

Copies of this amended projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk.”

This the 26th day of February, 2020.

AN ORDINANCE TO AMEND THE 2015 PARKS AND RECREATION IMPROVEMENTS BOND FUND FOR CAPITAL IMPROVEMENT PROJECTS (2020-02-26/O-4)

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, that the following capital project is hereby amended for Parks and Recreation Improvements funded from 2015 General Obligation Bonds approved by the voters in November 2015.

SECTION I

The capital projects as authorized by bond referenda approved in November 2015, and as determined by the Town Council, includes park and recreation facility capital improvements extending beyond one year.

SECTION II

The Manager of the Town of Chapel Hill is hereby directed to proceed with implementation of these projects within terms of funds appropriated here.

SECTION III

Revenues anticipated to be available to the Town to complete the project are hereby amended as follows:

| | Current Budget | Revised Budget |
|-------------------------------|----------------|----------------|
| Bond Proceeds | \$ 5,300,000 | \$ 5,300,000 |
| Bond Premium | 206,327 | 206,327 |
| Friends of Parks & Recreation | 800,000 | 800,000 |
| Revenue in Lieu | <u>10,680</u> | <u>10,680</u> |
| Total Revenues | \$ 6,317,007 | \$ 6,317,007 |

Amounts appropriated for capital projects are hereby amended as follows:

| | Current Budget | Revised Budget |
|---------------------------------------|----------------|----------------|
| Homestead Soccer Fields | \$ 1,103,522 | \$ 1,098,231 |
| Southern Community Park | 82,680 | 82,377 |
| Cedar Falls Park Tennis Courts | 365,478 | 371,072 |
| Cedar Falls Park Inclusive Playground | 135,000 | 135,000 |
| Cochrane Property Match | 50,000 | 50,000 |
| American Legion Property | 4,449,137 | 4,449,137 |
| Ephesus Park | 74,000 | 74,000 |
| Bond Issuance Costs | <u>57,190</u> | <u>57,190</u> |
| | \$ 6,317,007 | \$ 6,317,007 |

SECTION V

The Manager is directed to report annually on the financial status of the projects in an informational section to be included in the Annual Budget, and shall keep the Council informed of any unusual

occurrences.

SECTION VI

Copies of this projects ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk.”

This the 26th day of February, 2020.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By enacting the budget ordinance amendment, the Council adjusts the General Fund, Transit Fund, and the Vehicle Replacement Fund FY 2020 budgets. By enacting the project ordinance amendments, the Council adjusts the Transit Capital Grants Fund, 2015 Trails and Greenways Bond Fund and the 2015 Parks and Recreation Facilities Bond Fund project budgets.