



Legislation Details (With Text)

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**Title:** Appointments to the Community Design Commission.

**Sponsors:**

**Indexes:**

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**Attachments:** 1. Ballot, 2. Applications, 3. Master Ballot

Date	Ver.	Action By	Action	Result
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**Appointments to the Community Design Commission.**

**Staff:**  
 Sabrina Oliver, Director/Town Clerk  
 Amy Harvey, Deputy Town Clerk  
 Alisha Cordell, Administrative Assistant

**Department:**  
 Communications and Public Affairs  
 Technology Solutions and CaPA

☆ **Recommendation(s):**

That the Council make appointments to the Community Design Commission for five (5) seats.

- 📎 **Attachments:**
- Council Committee Recommendation
  - CDC Recommendation
  - Ballot
  - Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

**MEMORANDUM**

TO: Mayor and Town Council

FROM: Council Committee: Community Design Commission Interviews  
(Council Members Anderson, Buansi, Parker and Ryan)

SUBJECT: Recommendation for the vacancy(s)

DATE: April 22 and 28, and May 11, 2021

**RECOMMENDATION:** The Council Committee: Community Design Commission Interviews met on Thursday, April 22, 2021 from 11:30 AM to 12:38 PM, on April 28 from 6 to 6:34 PM, and May 11 from 12:00 to 12:03 and 1:30 to 1:37 PM. By a unanimous vote made the following recommendation(s) to the Town Council for consideration:

- Megan Patnaik, Reappointment, Town Resident
- Scott Levitan, Appointment Town Resident

**SPECIAL REQUEST(s):** The Committee recommends leaving two seats vacant for now as the Council tests reducing the Commission to 7 members at a future meeting.

**BACKGROUND:** Megan Patnaik is an architect and is detail oriented. She has served the Commission well for almost three years.

Scott Levitan is also an architect who has served on other similar boards in multiple other communities. He will be able to hit the ground running.

*Note:* Communications and Public Affairs notes that the Council Committee: Community Design

Commission Interviews reviewed the following applications: Hallie Cherry, Brian Daniels, Thomas Henkel, Jennifer Hoffman, Scott Levitan, Craig Longnecker, and Megan Patnaik. Jennifer Hoffman withdrew application. The Council appointed Brian Daniels to the Historic District Commission on May 5. One other application was determined eligible between May 11 and May 12, 2021 for the Community Design Commission.

### MEMORANDUM

TO: Mayor and Town Council

FROM: Susan Dancy, Design Community Commission Chair

SUBJECT: Recommendation for the vacancy(s)

DATE: May 10, 2021

**RECOMMENDATION:** The Community Design Commission met on Monday, May 10, 2021 and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

- Megan Patnaik, Reappointment, Chapel Hill Resident
- Scott Levitan, Appointment, Chapel Hill Resident

**SPECIAL REQUEST(s):** The Community Design Commission requests to leave two (2) seats vacant pending Council reducing the board membership. The Community Design Commission is seeking architects for the final vacant position.

**BACKGROUND:** No Comment

*Note:* Communications and Public Affairs notes that the Community Design Commission reviewed the following applications: Hallie Cherry, Brian Daniels, E. Thomas Henkel, Scott Levitan, Craig Alan Longnecker, and Megan Patnaik. One additional application has been received between May 10, 2021 and May 12, 2021 for the Community Design Commission.