



# TOWN OF CHAPEL HILL

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

## Legislation Details (With Text)

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**File created:** 2/8/2018      **In control:** Town Council

**On agenda:** 2/14/2018      **Final action:** 2/14/2018

**Title:** Discuss Expectations and Competencies for the Town Manager Recruitment and Selection Process (Item published 2/12/18)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. CH-TM- Search Planning Document, 2. CHALT comments

Date	Ver.	Action By	Action	Result
2/14/2018	1	Town Council	received and filed	

### **Discuss Expectations and Competencies for the Town Manager Recruitment and Selection Process (Item published 2/12/18)**

**Presenter:**

Stephen K. Straus, Ph.D.

**Company:**

Developmental Associates, LLC

**Overview:** On January 24, 2018, the Council authorized the Mayor to execute a contract with Developmental Associates for the recruitment and selection of a new Town Manager. The next step in the process is for Developmental Associates to meet with the Town Council, as well as Town staff, to consider the following questions:

- What do you see as the most critical challenges facing the Town, both now and for the next 2-3 years?
- What are the most critical competencies you think the Town Manager should have?

In addition, Developmental Associates will identify opportunities for community input into the selection process.

### **Recommendation(s):**

That the Council offer input as part of Developmental Associates' job and organizational analysis, including responses to the questions above.

### **Where is this item in its process?**

Here are the key dates for the Council during this selection process (*future dates are tentative and are subject to change*):

**02/14/18: Provide job and organizational input (Council Business Meeting)**

**03/01/18:** Post job advertisement

**04/11/18:** Conduct initial (first) level screening (5:00PM Council Closed Session)

**05/02/18:** Conduct second level screening (5:00PM Council Closed Session)

**06/01/18:** Assessment Center Debrief (Council Closed Session)

**06/11/18:** Select candidate to extend conditional offer of employment (Council Closed Session)



**Attachments:**

- Chapel Hill Town Manager Search Planning Document

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**The Agenda will reflect the text below and/or the motion text will be used during the meeting.**

PRESENTER: Stephen K. Straus, Ph.D.

RECOMMENDATION: That the Council offer input as part of Developmental Associates' job and organizational analysis, including responses to the questions above.