



## Legislation Details (With Text)

**File #:** [21-0584]      **Version:** 1      **Name:**

**Type:** Consent      **Status:** Passed

**File created:** 6/2/2021      **In control:** Town Council

**On agenda:** 6/23/2021      **Final action:** 6/23/2021

**Title:** Authorize the Town Manager to Execute a Contract for Construction Administration Services for the Estes Drive Bicycle-Pedestrian Improvement Project.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Council Questions with Staff Response, 2. A RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE A CONTRACT WITH SEPI, INC. IN AN AMOUNT OF \$499,005.16 FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE ESTES DRIVE BICYCLE-PEDESTRIAN IMPROVEMENT PROJECT (2021-06-23/R-3)

Date	Ver.	Action By	Action	Result
6/23/2021	1	Town Council	adopted	Pass

### Authorize the Town Manager to Execute a Contract for Construction Administration Services for the Estes Drive Bicycle-Pedestrian Improvement Project.

**Staff:**

Colleen Willger, Director  
Bergen Watterson, Transportation Planning Manager

**Department:**

Planning

**Overview:** The purpose of this item is to recommend that the Council authorize the Town Manager to execute a contract with SEPI, Inc. for construction administration (CEI) services for the Estes Drive Bicycle-Pedestrian Improvements project. The scope of work for this contract includes daily oversight, administration, and inspection services of the Estes Drive construction.

☆ **Recommendation(s):**

That the Council adopt the attached resolution authorizing the Town Manager to execute a contract with SEPI, Inc. in an amount of \$499,005.16.

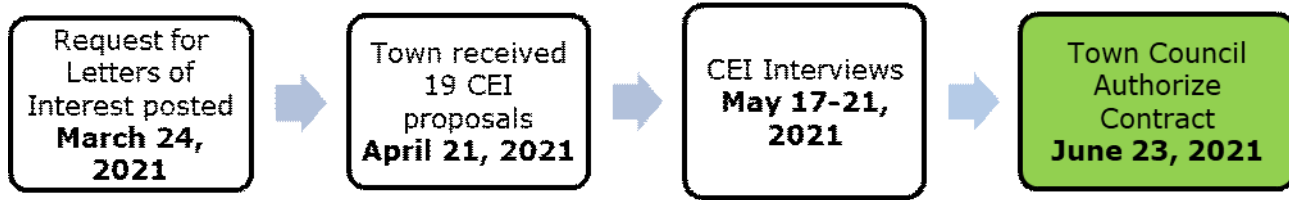
**Key Issues:**

- The Estes Drive Bicycle-Pedestrian Improvement project is expected to last between 12 and 18 months.
- The project has a number of challenges, including traffic control, utility relocation, and impacts to school drop-off and pick-up.
- The project is funded with 80% federal funds, which require the Town and contractor to follow strict requirements and protocols throughout the duration of construction in order to receive full reimbursement.
- The Town does not have sufficient resources or expertise to oversee the construction of this project and ensure that every requirement is followed to ensure full reimbursement.
- Town staff and NCDOT reviewed 19 proposals from CEI firms, interviewed three, and determined that SEPI, Inc. will provide the best services.
- The final contract award is contingent on NCDOT concurrence with the fee and scope proposal,

which is expected by the end of June.

**Fiscal Impact/Resources:** The funds for this contract are part of the construction of the Estes Drive Bicycle-Pedestrian Improvement project and will be reimbursed at 80%.

**Where is this item in its process?**



**Attachments:**

- Resolution

**A RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE A CONTRACT WITH SEPI, INC. IN AN AMOUNT OF \$499,005.16 FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE ESTES DRIVE BICYCLE-PEDESTRIAN IMPROVEMENT PROJECT (2021-06-23/R-3)**

WHEREAS, the Town of Chapel Hill solicited letters of interest for Construction Administration Services for the Estes Drive Bicycle-Pedestrian Improvement project on the Town website on March 24, 2021; and

WHEREAS, Town staff received and reviewed nineteen proposals; and

WHEREAS, staff interviewed three CEI firms and determined that SEPI, Inc. was the best qualified to meet the needs of the Town and the project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Town Manager to execute a contract with SEPI, Inc. for Construction Administration Services in an amount of \$499,005.16.

This the 23<sup>rd</sup> day of June, 2021.

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**The Agenda will reflect the text below and/or the motion text will be used during the meeting.**

By adopting the resolution, the Council authorizes the Town Manager to execute a contract with SEPI, Inc. in an amount of \$499,005.16.