



# TOWN OF CHAPEL HILL

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

## Legislation Details (With Text)

**File #:** [21-0520]      **Version:** 1      **Name:**  
**Type:** Consent      **Status:** Passed  
**File created:** 5/20/2021      **In control:** Town Council  
**On agenda:** 6/9/2021      **Final action:** 6/9/2021  
**Title:** Amend the 2021-2022 Community Development Block Grant Program Plan.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Summary of Amended 2021-22 CDBG Program Plan, 2. A RESOLUTION APPROVING AN AMENDMENT TO THE 2021-22 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PLAN (2021-06-09/R-2), 3. AN ORDINANCE TO AMEND THE 2021-2022 COMMUNITY DEVELOPMENT ENTITLEMENT GRANT PROJECT ORDINANCE (2021-06-09/O-1)

Date	Ver.	Action By	Action	Result
6/9/2021	1	Town Council	adopted	Pass

### Amend the 2021-2022 Community Development Block Grant Program Plan.

**Staff:**

Loryn B. Clark, Executive Director  
Sarah Osmer Viñas, Assistant Director  
Nate Broman-Fulks, Affordable Housing Manager  
Megan Culp, Community Development Program Manager

**Department:**

Housing and Community

**Overview:** The purpose of this item is to amend the [2021-22 Community Development Block Grant \(CDBG\) program plan](https://chapelhill.legistar.com/LegislationDetail.aspx?ID=4930470&GUID=E70BE111-EA9C-47F7-9BC4-A600D53C9AC6&Options=&Search=>) approved by the Council on May 5, 2021. The U.S. Department of Housing and Urban Development notified the Town of a \$6,074 increase in the CDBG award on May 14, 2021, giving the Town a total of \$425,639 for eligible activities. The proposed amendment would allocate the \$6,074 increase to the Neighborhood Revitalization affordable housing activity.

☆ **Recommendation(s):**

That the Council:

1. Adopt the attached resolution approving the amended 2021-2022 Community Development Program Plan for use of \$425,639;
2. Authorize the Town Manager to submit the Plans to the U.S. Department of Housing and Urban Development as part of the annual update to the 2020-2024 Consolidated Plan; and
3. Enact the attached project ordinance to amend the CDBG budget for the 2021-2022 program.

### Summary of Proposed CDBG Program Amendment

- Staff propose amending the 2021-2022 CDBG Program to increase funding allocated to the Neighborhood Revitalization affordable housing activity by \$6,074.

- The 2021-2022 CDBG Program plan developed by the CDBG Application Review Committee recommended allocating the remaining balance of CDBG funding to Neighborhood Revitalization after other outside agency applications and Town programs were funded.
- This activity provides a flexible source of funding not assigned to a specific activity at this time and allows us to be responsive to projects identified throughout the program year that serve lower income households.
- Examples of eligible projects include property acquisition or rehabilitation, water or sewer connections for low-income homeowners, public housing improvements, or other public improvements such as installation of sidewalks or parks and recreation facilities.
- The Town Manager approves identified projects, which must demonstrate compliance with Town policies and federal regulations.

### 2021-2022 Community Development Block Grant Program Plan

Activity	Approved Plan	Proposed Amendment	Change in Funding
<b>Public Services</b>			
Inter-Faith Council	57,685	57,685	0
Exchange Club’s Family Center	5,250	5,250	0
<b>Affordable Housing</b>			
EmPOWERment Inc.	135,000	135,000	0
Rebuilding Together of the Triangle	84,000	84,000	0
Neighborhood Revitalization	<b>53,717</b>	<b>59,791</b>	<b>6,074</b>
<b>Administration</b>	83,913	83,913	0
	<b>\$419,565</b>	<b>\$425,639</b>	<b>\$6,074</b>

**Fiscal Impact/Resources:** The Town is a CDBG Entitlement Community and receives an annual funding allocation from HUD. The Town provides CDBG funding through performance agreements with agencies that implement approved programs and services. The Town disperses funding after subrecipients submit satisfactory documentation of accomplishments, expenses, and compliance with federal rules and regulations. Enactment of the attached project ordinance amendment would recognize the additional \$6,074 federal grant revenues and appropriate the funds for neighborhood revitalization use.

#### Where is this item in its process?



#### Attachments:

- Resolution Approving an Amendment to the 2021-2022 CDBG Program Plan
- Project Ordinance Amending the 2021-2022 CDBG Budget
- Summary of Amended 2021-2022 Program Plan

**A RESOLUTION APPROVING AN AMENDMENT TO THE 2021-22 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PLAN (2021-06-09/R-2)**

WHEREAS, on May 5, 2021 the Chapel Hill Town Council approved a 2021-2022 Community Development Block Grant Program Plan; and

WHEREAS, the U.S. Department of Housing and Urban Development has since notified the Town of an increase in the 2021- 2022 Community Development Block Grant allocation from \$412,226 to \$418,300; and

WHEREAS, the Town received \$7,339 in program income for the repayment of an affordable housing loan making \$425,639 available to be allocated.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that based on the Town’s available funding of \$425,639 of 2021-2022 Community Development Block Grant funds, the Council approves amending the 2021-2022 Community Development Block Grant Program as follows:

**2021-2022 Community Development Block Grant Program Plan**

<b>Activity</b>	<b>Approved Plan</b>	<b>Proposed Amendment</b>	<b>Change in Funding</b>
<b>Public Services</b>			
Inter-Faith Council Homeless Case Management	57,685	57,685	0
Exchange Club’s Family Center	5,250	5,250	0
<b>Affordable Housing</b>			
EmPOWERment Inc.	135,000	135,000	0
Rebuilding Together of the Triangle	84,000	84,000	0
Neighborhood Revitalization	<b>53,717</b>	<b>59,791</b>	<b>6,074</b>
<b>Administration</b>	83,913	83,913	0
	<b>\$419,565</b>	<b>\$425,639</b>	<b>\$6,074</b>

BE IT FURTHER RESOLVED that the Council authorizes the Manager to include this 2021- 2022 Annual Action Plan in the 2020-2024 Consolidated Plan, for submission to the U.S. Department of Housing and Urban Development.

This the 9th day of June, 2021.

**AN ORDINANCE TO AMEND THE 2021-2022 COMMUNITY DEVELOPMENT ENTITLEMENT GRANT PROJECT ORDINANCE (2021-06-09/O-1)**

BE IT ORDAINED by the Council of the Town of Chapel Hill that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project is hereby amended:

**"SECTION I**

The projects authorized are the Community Development projects as approved by the Council on April 7, 2021: funds are as contained in the Funding Approval and Grant Agreement between the Town and the U.S. Department of Housing and Urban Development (HUD). The projects are known more familiarly as the 2021 Entitlement Community Development Block Grant. The grant activities include eligible affordable housing, public services, low-income residents, and administration costs for the program.

**SECTION II**

The Manager of the Town of Chapel Hill is hereby directed to proceed with the grant project within the terms of the grant document(s), the rules and regulations of the U.S. Department of Housing and Urban Development, and the budget contained herein.

**SECTION III**

The following revenues are anticipated to be available to complete the project are hereby amended as follows:

	Current Budget	Revised Budget
Community Development Block Grant	\$ 412,226	\$ 418,300
Program Income	7,339	7,339
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Total Revenues	\$ 419,565	\$ 425,639

**SECTION IV**

Amounts appropriated for projects are hereby amended as follows:

	Current Budget	Revised Budget
<b>Public Services</b>		
Inter-Faith Council Homeless Case Management	\$ 57,685	\$ 57,685
Exchange Club's Family Center	5,250	5,250
<b>Affordable Housing</b>		
EmPOWERment Inc.	135,000	135,000
Rebuilding Together of the Triangle	84,000	84,000
Neighborhood Revitalization	53,717	59,791
<b>Administration</b>		
Grant Administration	83,913	83,913
Total Expenditures	\$ 419,565	\$ 425,639

**SECTION V**

The Director of Business Management is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the U.S. Department of Housing and Urban Development as required by the grant agreement(s) and Federal and State regulations.

**SECTION VI**

The Manager is directed to report annually on the financial status of the project in an informational section to be included in the Annual Budget and shall keep the Council informed of any unusual occurrences.

**SECTION VII**

Copies of this project ordinance shall be entered into the minutes of the Council and copies shall be filed within five days of adoption with the Manager, Business Management Director and Town Clerk.”

This the 9th day of June, 2021.

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**The Agenda will reflect the text below and/or the motion text will be used during the meeting.**

By adopting the resolution, the Council approves the amended 2021-2022 Community Development Program Plan for use of \$425,639, and authorizes the Town Manager to submit the Plan to the U.S. Department of Housing and Urban Development as the annual update to the Five-Year Consolidated Plan. By enacting the attached project ordinance, the Council amends the CDBG budget for the 2021-2022 program.