



# TOWN OF CHAPEL HILL

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

## Legislation Details (With Text)

**File #:** [23-0745]      **Version:** 1      **Name:**  
**Type:** Information Items      **Status:** Filed  
**File created:** 10/13/2023      **In control:** Town Council  
**On agenda:** 10/18/2023      **Final action:** 10/18/2023  
**Title:** Planning Department Administrative and Initiative Updates

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Staff Memo

Date	Ver.	Action By	Action	Result
10/18/2023	1	Town Council		received and filed

### Planning Department Administrative and Initiative Updates

**Staff:**  
Britany Waddell, Director

**Department:**  
Planning

**Overview:** The staff memo on the following page highlights work completed by the Planning Department over the last several months.

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**The Agenda will reflect the text below and/or the motion text will be used during the meeting.**

The purpose of this item is to highlight procedural improvements, staffing updates, and other tasks currently underway with the Planning Department.