



TOWN OF CHAPEL HILL

Community Design Commission

Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Susana Dancy, Chair
Edward Hoskins
Scott Levitan

Susan Lyons
Megan Patnaik
John Weis

Monday, September 13, 2021

3:00 PM

Virtual Meeting

Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လၢတၢ်ကတိၤကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢၤအဂီၢ် ၂ ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

如需口头或
书面翻译服
务，请拨打
919-969-5105.

Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar. After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 893 5943 3413

Roll Call

Present 6 - Chair Susana Dancy, John Weis, Edward Hoskins, Susan Lyons, Scott Levitan, and Megan Patnaik

Approval of Agenda

A motion was made by Hoskins, seconded by Lyons, that agenda be approved. The motion carried by a unanimous vote.

Announcements

Approval of Minutes

New Business

1. University Place
Design Standards Review

[\[21-0684\]](#)

The CDC along with the Town's Urban Designer will be discussing their thoughts on the review criteria for the proposed Design Standards at University Place. The CDC has proposed the following buckets for review based on original discussions at the regular August meeting, dated Tuesday 24, 2021:

1. Block Size & Building Footprint
2. Street Character
3. Pedestrian Connectivity
4. Greenspace & Gathering places
5. Architecture and Massing

The CDC should be prepared to discuss these review buckets, coordinate a review schedule with the applicant, ask any clarifying questions of the applicant and provide feedback/input to the applicant to prepare for their next meeting with the CDC.

These standards will not any require official action by the CDC at this or any future meeting. The approved stipulation as noted in the Special Use Permit modification requires the developer to receive input from the CDC, and work with the Town's Urban Designer and other Staff to review and evaluate the design standards subject to approval by the Town Manager.

No action was required on behalf of the commission. Additional conversations expected at later meetings.

Adjournment

Next Meeting - Tuesday, September 28

A motion was made by Lyons, seconded by Levitan, that the meeting be adjourned at 5PM. The motion carried by a unanimous vote.

Order of Consideration of Agenda Items:

1. Staff Presentation
2. Applicant's Presentation
3. Public Comment
4. Board Discussion
5. Motion
6. Restatement of Motion by Chair
7. Vote

8. Announcement of Vote by Chair

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.