



# TOWN OF CHAPEL HILL

## Transportation and Connectivity Advisory Board

### Meeting Minutes

Town Hall  
405 Martin Luther King, Jr.  
Blvd.  
Chapel Hill, NC 27514

Chair Jason Merrill  
Vice-Chair Susanne  
Kjemtrup-Lovelace  
Eric Allman  
Heather Brutz

Brian Hageman  
David Hallen  
Rudy Juliano

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**Tuesday, September 22, 2020**

**7:00 PM**

**Virtual Meeting**

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#### **Virtual Meeting Notification**

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_5HRh5oONSuqlhIbORXgmtA](https://us02web.zoom.us/webinar/register/WN_5HRh5oONSuqlhIbORXgmtA) After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode.

Phone: 301-715-8592

Meeting ID: 820 6059 0131

#### **Opening**

#### **Roll Call**

Bergen Watterson (Town Staff), Eli Powell (Town Staff), Alisa Rogers (Town Staff), Michael Wright (Town Staff), Yesenia Mayhew (Town Staff), Richard Terrell (Town Staff), Marcia Purvis (Town Staff), Jomar Pastorelle (Town Staff), John Rees (Planning Commission Liaison), Julian Taylor (Youth Council Liaison), Kurt Stolka (UNC-CH Transportation Liaison), Wendi Ramsden (Coulter Jewell Thames, PA), Rolland Gammon (Developer), Phil Szostak (Szostak Design), Katie Huger (Applicant), Denise Matthews (Applicant), Alice Armstrong (Parks & Recreation Commission), Renuka Soll (Parks & Recreation Commission), Fred Lampe (Chapel Hill Resident), Josh Mayo (Chapel Hill Resident), Council Member Tai Huynh, Council Member Hongbin Gu

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**Present** 7 - Chair Jason Merrill, Vice-Chair Susanne Kjemtrup-Lovelace, Eric Allman, Heather Brutz, Brian Hageman, David Hallen, and Rudy Juliano

## **Approval of Agenda**

## **Announcements**

Jomar Pastorelle, Town Staff, established housekeeping rules. Members of the public will have three minutes to speak during public comment period.

## **Petitions**

## **Approval of Minutes**

1. September 10, 2020 Action Meeting Minutes - Draft [\[20-0620\]](#)

**Attachments:** [September 10, 2020 Action Meeting Minutes - Draft](#)

A motion was made by Juliano, seconded by Hageman, to approve the September 10, 2020 draft action meeting minutes. The motion passed unanimously.

## **Old Business**

## **New Business**

2. S. Columbia Street Annex - Conditional Zoning [\[20-0621\]](#)

**Attachments:** [Application Materials](#)  
[Advisory Boards Summary Report- S Col St Annex](#)  
[Draft Ordinance A- S Col St Annex](#)  
[Project Fact Sheet - S Col St Annex](#)  
[South Columbia Street Annex - TCAB](#)  
[Traffic Impact Analysis \(Executive Summary\)](#)

Jomar Pastorelle, Town Staff, presented on S. Columbia Street Annex - conditional zoning application. Pastorelle provided an overview of the subject property including site details, traffic impact analysis, and process.

Wendi Ramsden, Coulter Jewell Thames, PA, highlighted the proposed site plans, alternative modes of transportation, implementations of Town plans and policies, traffic impact analysis, parking layout, public safety, and future oriented design.

A motion was made by Brutz, seconded by Chair Merrill, to recommend approval of the conditional zoning permit for S. Columbia Street Annex with

the following conditions:

- 50% reduction of total parking spaces.
- Dedicate transportation network company (TNC) parking spaces.
- No Right on Red movements when the pedestrian signals are activated.
- Install a crosswalk north of the S. Columbia Street and NC 54 Bypass intersection.
- Install a crosswalk south of the S. Columbia Street and Purefoy Road intersection.
- Coordinate with Town staff on the NS BRT station location to ensure safe and convenient access for pedestrians.
- Provide improved lighting at the crosswalks.
- Provide an current traffic impact analysis study.

The motion failed. 5-2.

A second motion was made by Hageman, seconded by Allman, to recommend denial for future developments on the subject property site unless Town Council take into consideration the following conditions:

- 50% reduction of total parking spaces.
- Dedicate transportation network company (TNC) parking spaces.
- No Right on Red movements when the pedestrian signals are activated.
- Install a crosswalk north of the S. Columbia Street and NC 54 Bypass intersection.
- Install a crosswalk south of S. Columbia Street and Purefoy Road intersection.
- Coordinate with Town staff on the NS BRT station location to ensure safe and convenient access for pedestrians.
- Provide improved lighting at the crosswalks.
- Provide a current traffic impact analysis study.

The motion passed unanimously.

**3. Mobility and Connectivity Plan - Update**

**[\[20-0624\]](#)**

**Attachments:**    [Mobility Plan 2020 Complete Streets Update - What's New](#)  
[Mobility Plan Update - Chart](#)  
[Mobility and Connectivity Plan Update - TCAB \(09.22.20\)](#)  
[Mobility Plan Update - Chart \(09.22.20\)](#)

Bergen Watterson, Town Staff, presented on the Mobility and Connectivity Plan Update. Watterson provided background content including North Carolina Department of Transportation (NCDOT) Complete Streets policy, complete streets, examples of proposed enhancements, NC 54 Bicycle and Pedestrian Safety plan, and next steps.

Eli Powell, Town Staff, walked through the story map website including the original 2017 Long Term Facilities Network map, bicycle facility definitions, and the updated Long Term Facilities Network map. Watterson announced that staff will be hosting a virtual public meeting on September 29, 2020, and virtual office hours on September 30, 2020 and on October 1, 2020.

A motion was made by Hageman, seconded by Vice-Chair Kjemtrup-Lovelace, to support the initial Mobility and Connectivity Plan (2017) and the updated Mobility and Connectivity Plan (2020). The motion passed unanimously.

4. New Applicants

[\[20-0623\]](#)

**Attachments:**    [Applicant Files](#)

Jomar Pastorelle, Town Staff, introduced two of the four eligible applicants. Katie Hugu and Denise Matthews introduced themselves and stated their interest in serving on the advisory board.

A motion was made by Vice-Chair Kjemtrup-Lovelace, seconded by Juliano, to recommend that Town Council appoint Denise Matthews to the Regional Collaborator seat and appoint Katie Hugu to the Chapel Hill Resident seat. The motion passed unanimously.

Pastorelle announced that the advisory board will need to hold an election to nominate a new Chair.

A motion was made by Vice-Chair Kjemtrup-Lovelace, seconded by Hageman, to recommend that Heather Brutz serve as the new Chair. The motion passed unanimously.

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**5. 5-Year Resurface Plan (FY21 - FY25)**[\[20-0622\]](#)**Attachments:** [5-Year Resurface Plan \(FY 21-25\) - TCAB](#)

Michael Wright, Town Staff, presented on the 5-Year Resurface Plan (FY21-FY25). Wright discussed the review and approval process, the pavement condition evaluation, pavement distresses, proposed fiscal year street resurfacing lists, and alternative street resurfacing list.

Bergen Watterson, Town Staff, added connections to the Mobility Plan, coordination with the resurfacing timeline, rendering of the proposed bicycle climbing lane on Country Club Road, she explained that Town plans to use the Town-wide traffic model to evaluate multimodal changes to roads with competing or complex needs.

A motion was made by Juliano, seconded by Brutz, to recommend that Town Council dedicate funds to improve the overall conditions of town maintained streets and sidewalks. The motion passed unanimously.

**Staff Report**

*Adjournment*

*Next Meeting - October 27, 2020*

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*