



TOWN OF CHAPEL HILL

Board of Adjustment Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Joseph Parrish
Vice-Chair Katherine Murphy
James Bartow
Nathan Boucher
Brian Godfrey
Thomas Grasty
Daniel Hatley

Enton Hito
Phillip Lyons
Michael Murphy
Carl Schuler
Andrew Strada
Thomas Wortman

Thursday, September 3, 2020

6:30 PM

Virtual Meeting

Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

https://us02web.zoom.us/webinar/register/WN_wGN7j60nSbOedG-gl5EeuA . After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592 Meeting ID: 868 5521 2440

Opening

Roll Call

Staff Present: Jake Lowman, Staff Liaison to the Board; Ann Anderson, Town Attorney

Present	12 - Chair Joseph Parrish, Vice-Chair Katherine Murphy, James Bartow, Nathan Boucher, Brian Godfrey, Thomas Grasty, Daniel Hatley, Enton Hito, Phillip Lyons, Carl Schuler, Andrew Strada, and Thomas Wortman
Absent	1 - Michael Murphy

Secretary reads procedures into the record

Approval of Agenda

Announcements

Petitions

Approval of Minutes**1. June 4, 2020 Meeting Minutes**[\[20-0543\]](#)

A motion was made by Hatley, seconded by Bartow, to approve the minutes. The motion carried unanimously.

Old Business**New Business****2. 811 Old Mill Road: After-the-Fact Dimensional Variance**[\[20-0544\]](#)

A motion was made by Bartow, seconded by Strada, to adopt Alternative Resolution A, approving the after-the-fact dimensional variance. The motion passed unanimously.

3. 940 Carmichael Street: Dimensional Variance[\[20-0545\]](#)

A motion was made by Kathy Murphy, seconded by Hatley, to adopt Alternative Resolution A, approving the dimensional variance. The motion passed unanimously.

Election of Officers

A motion was made by Godfrey, seconded by Hatley, to nominate Parrish as Chair. By acclamation, Parrish was nominated as Chair. A motion was made by Hatley, seconded by Strada, to nominate Murphy as Vice-Chair. By acclamation, Murphy was nominated as Vice-Chair.

Adjournment

Next Meeting - October 1, 2020

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public.

Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.