



# TOWN OF CHAPEL HILL

## Housing Advisory Board

### Action Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Kayla Prestwood  
Vice-Chair Tai Huynh  
Jared Brown-Rabinowitz  
Laura Cowan

Letitia Davison  
Anne Hoole  
Dawna Jones  
Mary Jean Seyda

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**Tuesday, September 10, 2019**

**6:30 PM**

**RM 102 | First Floor Conf. Room**

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### Opening

### Roll Call

Council Liaison: Karen Stegman

Planning Commission Champion: Stephen Whitlow

Staff: Sarah Vinas, Assistant Director, Office for Housing and Community

Nate Broman-Fulks, Affordable Housing Manager

Emily Holt, Affordable Housing Development Officer

**Present**        7 - Chair Kayla Prestwood, Vice-Chair Tai Huynh, Jared  
Brown-Rabinowitz, Letitia Davison, Anne Hoole, Dawna  
Jones, and Mary Jean Seyda

**Absent**         1 - Laura Cowan

### Approval of Agenda

A motion was made by Seyda, seconded by Hoole, to amend the agenda to add a discussion on appointment of a Chair and Vice Chair. The motion carried by a unanimous vote.

A motion was made by Huynh, seconded by Davison, to approve the agenda as amended. The motion carried by a unanimous vote.

### Announcements

An announcement was made by Whitlow on housing voucher mobility work the City of Houston is doing and his willingness to present additional information at the HAB's October meeting.

### Petitions

### Approval of Minutes

1. June 11, 2019 Draft Action Minutes

[\[19-0723\]](#)

A motion was made by Hoole, seconded by Seyda, that the June 11, 2019

Draft Action Minutes be approved as written. The motion carried by a unanimous vote.

## **New Business**

### **2. Discuss Short Term Rentals in Chapel Hill**

[\[19-0721\]](#)

An announcement was made by staff that the Town Council would be considering the creation of a Town task force to discuss short term rentals in Chapel Hill. Staff informed the HAB that the Council may want a HAB Champion to be appointed to the task force.

Two members of the public spoke on the matter. The first speaker expressed interest in residents having the freedom to provide short term rentals. The second speaker suggested only allowing short term rentals for homeowners who live in their home and that short term rentals allow for more affordable lodging options for Chapel Hill visitors.

### **3. Appoint HAB Chair and Vice Chair**

A motion was made by Vice-Chair Huynh, seconded by Hoole, that Jones be elected as the Housing Advisory Board Chair. The motion carried by a unanimous vote.

A motion was made by Hoole, seconded by Jones, to re-elect Huynh as the Housing Advisory Board Vice-Chair. The motion carried by a unanimous vote.

### **4. Affordable Housing Updates**

[\[19-0722\]](#)

Brown provided an update on the Eastowne Development Agreement Negotiation. The HAB discussed writing a letter in support of affordable housing on the site that would provide additional detail on the affordable housing preferences of the HAB.

Staff provided updates on the Town's recent HUD Community Development Block Grant Monitoring Visit which resulted in no findings or concerns from HUD, the Town's affordable housing accomplishments for fiscal year 2019, and updates on the progress of Town-initiated affordable housing development projects.

## *Adjournment*

Next Meeting - Tuesday, October 8th

A motion was made by Vice-Chair Huynh, seconded by Jones, that the meeting be adjourned. The motion carried by a unanimous vote.

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*