



# TOWN OF CHAPEL HILL

## Planning Commission

### Action Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair John Rees  
Vice-Chair Louie Rivers  
Neal Bench  
Michael Everhart

Melissa McCullough  
Whit Rummel  
Elizabeth Webber  
Stephen Whitlow

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**Tuesday, February 4, 2020**

**7:00 PM**

**RM 110 | Council Chamber**

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#### Opening

#### Roll Call

**Present** 7 - Chair John Rees, Vice-Chair Louie Rivers, Neal Bench,  
Melissa McCullough, Whit Rummel, Elizabeth Webber, and  
Stephen Whitlow

**Absent** 1 - Michael Everhart

*Secretary reads procedures into the record*

#### Approval of Agenda

No changes; no action.

#### Announcements

#### Petitions

#### Approval of Minutes

1. Planning Commission Action Minutes for January 7, 2020

[\[20-0101\]](#)

A motion was made by Bench, seconded by Vice-Chair Rivers, that the minutes be approved. The motion carried by a unanimous vote.

#### Old Business

#### New Business

2. Continuing discussion of Planning Commission retreat items

[\[20-0102\]](#)

The Planning Commission members continued discussion of items from the January 25th retreat. The Commission also discussed board priorities, identifying a climate change priority and a community engagement priority. Chair Rees and Vice-Chair Rivers agreed to wordsmith the priority language and provide a draft by the end of the week.

*Adjournment*

Next Meeting - February 18, 2020

Rummel moved to adjourn, McCullough seconded; no vote.

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*