



TOWN OF CHAPEL HILL

Board of Adjustment Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Joseph Parrish
Vice-Chair Katherine Murphy
James Bartow
Brian Godfrey
Thomas Grasty
Daniel Hatley
Enton Hito

Phillip Lyons
Ian Morse
Michael Murphy
Carl Schuler
Andrew Strada
Thomas Wortman

Thursday, June 4, 2020

6:30 PM

Virtual Meeting

Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

https://us02web.zoom.us/webinar/register/WN_hyQxml34Q5WbDI6h6OER6g After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 840 3790 4156

Opening

Roll Call

Staff Present: Jake Lowman, Liaison to Board, Becky McDonnell, Liaison to Board, Ralph Karpinos, Town Attorney

Present 11 - Chair Joseph Parrish, Vice-Chair Katherine Murphy, Brian Godfrey, Thomas Grasty, Daniel Hatley, Enton Hito, Phillip Lyons, Michael Murphy, Carl Schuler, Andrew Strada, and Thomas Wortman

Absent 2 - James Bartow, and Ian Morse

Secretary reads procedures into the record

Approval of Agenda

Announcements

Staff announced that Ian Morse resigned from the Board of Adjustment

Petitions

Approval of Minutes

March 5, 2020 Meeting Minutes

[\[20-0381\]](#)

A motion was made by Hatley, seconded by Wortman, to approve the minutes. The motion carried unanimously.

Old Business

New Business

Consideration of Member Applications

[\[20-0382\]](#)

Motion by Kathy Murphy, Second by Tony Hito, to recommend all three applicants (Brian Godfrey, Thomas Wortman, and Nathan Boucher) to the Board of Adjustment. The motion carried unanimously.

Consideration of Conducting Remote Quasi-Judicial Hearings

[\[20-0383\]](#)

Adjournment

Next Meeting - July 2, 2020

The meeting adjourned at 7:59 p.m.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.