



TOWN OF CHAPEL HILL

Board of Adjustment Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair James Bartow
Vice-Chair Brian Godfrey
Devon Bass
Lawrence K. Daquioag
Michael E. Fox
Daniel Hatley

Phillip Lyons
Katherine Murphy
Joseph Parrish
Carl Schuler
Josephine Tetteh

Thursday, April 4, 2019

6:30 PM

RM 110 | Council Chamber

Opening

Roll Call

Staff present: Jake Lowman, Liaison to the Board, Becky McDonnell, Liaison to the Board

Present 7 - Chair James Bartow, Vice-Chair Brian Godfrey, Daniel Hatley, Phillip Lyons, Katherine Murphy, Joseph Parrish, and Josephine Tetteh

Absent 4 - Devon Bass, Lawrence K. Daquioag, Michael E. Fox, and Carl Schuler

Secretary reads procedures into the record

Announcements

Petitions

The Board discussed a draft of a petition from the Board to Town Council regarding Neighborhood Conservation District ordinances.

A motion was made by Hatley, seconded by Parrish, to approve the petition with minor edits and forward to Town Council. The motion carried by a unanimous vote.

Approval of Minutes

1. February 21, 2019 Meeting Minutes

[\[19-0282\]](#)

A motion was made by Parrish, seconded by Hatley, to approve the February

21, 2019 meeting minutes. The motion carried by a unanimous vote.

2. March 7, 2019 Meeting Minutes

[\[19-0283\]](#)

A motion was made by Parrish, seconded by Hatley, to approve the March 7, 2019 meeting minutes. The motion carried by a unanimous vote.

Old Business

New Business

The Board recognized that not enough members were present to make a decision on the two variance cases on the agenda and agreed to postpone the hearings for both cases.

3. After-the-Fact Dimensional Variance: 415 W Patterson Place
(Project 18-133)

[\[19-0284\]](#)

4. Dimensional Variance: 1017 Laurel Hill Road (Project 19-014)

[\[19-0285\]](#)

New Member Applications

The Board reviewed new member applications. A motion was made by Hatley, seconded by Tetteh, to recommend all current members whose terms are expiring, and also to recommend Murphy and Parrish for permanent seats. The motion carried unanimously.

A motion was made by Parrish, seconded by Tetteh, to make no specific recommendation to Council regarding the remaining applicants, but to encourage Council to appoint the two strongest candidates to the open alternate Town positions, which can be filled more efficiently than the remaining two County positions. The motion carried unanimously.

Adjournment

Next Meeting - May 2, 2019

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.