



# TOWN OF CHAPEL HILL

## Board of Adjustment Meeting Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair James Bartow  
Vice-Chair Brian Godfrey  
Devon Bass  
Paul Bungard  
Lawrence K. Daquiaoag  
Michael E. Fox

Daniel Hatley  
Phillip Lyons  
Katherine Murphy  
Joseph Parrish  
Carl Schuler  
Josephine Tetteh

---

**Thursday, November 1, 2018**

**6:30 PM**

**RM 110 | Council Chamber**

---

### Opening

### Roll Call

**Present**      6 - Chair James Bartow, Vice-Chair Brian Godfrey, Lawrence K. Daquiaoag , Michael E. Fox, Daniel Hatley, and Phillip Lyons

**Absent**        6 - Devon Bass, Paul Bungard, Katherine Murphy, Joseph Parrish, Carl Schuler, and Josephine Tetteh

*Secretary reads procedures into the record*

### Approval of Agenda

### Announcements

The Board recognized that a quorum existed, but there was an insufficient number of members present to take action on any variance case, which requires a four-fifths vote to pass. A motion was made by Hatley, seconded by Daquiaoag, to postpone the public hearing for both items on the agenda to November 12, 2018. The motion carried by a unanimous vote.

### Petitions

### Approval of Minutes

### Old Business

1. After-the-Fact Dimensional Variance: 108 Timberlyne Court  
(Project 18-041)

[\[18-0869\]](#)

### New Business

**2. Dimensional Variance: 506 Mitchell Lane (Project 18-095)****[\[18-0870\]](#)***Adjournment*

Next Meeting - November 12, 2018

The meeting adjourned at 6:51pm.

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*