



# TOWN OF CHAPEL HILL

## Transportation and Connectivity Advisory Board

### Meeting Minutes

Town Hall  
405 Martin Luther King, Jr.  
Blvd.  
Chapel Hill, NC 27514

Chair Jason Merrill  
Vice-Chair Susanne  
Kjemtrup-Lovelace  
Eric Allman  
Sam Blank  
Heather Brutz

Brian Hageman  
Joshua Kastrinsky  
Paul Neebe  
Ignacio Tzoumas

---

**Tuesday, May 28, 2019**                      **7:00 PM**                      **RM 102 | First Floor Conf. Room**

---

#### Opening

#### Roll Call

**Present**            6 - Chair Jason Merrill, Vice-Chair Susanne Kjemtrup-Lovelace,  
Eric Allman, Sam Blank, Brian Hageman, and Joshua  
Kastrinsky

**Absent**            3 - Heather Brutz, Paul Neebe, and Ignacio Tzoumas

#### Approval of Agenda

#### Announcements

#### Petitions

#### Approval of Minutes

1.      March 26, 2019 Meeting Minutes [\[19-0346\]](#)

A motion was made by Hageman, seconded by Vice-Chair Kjemtrup-Lovelace, to approve the March 26, 2019 meeting minutes. The motion carried unanimously.

#### New Business

2.      New Member Applications [\[19-0349\]](#)

The Board voted to recommend new members and recommended that Town Council appoint Susanne Kjemtrup-Lovelace, Heather Brutz, and Aaron Frank to the Board.

4.      Traffic Presentation [\[19-0497\]](#)

David Finley, Town Staff, presented on traffic in Town, and summarized the

community survey results and introduced a new dashboard available to the public. The Board discussed local versus regional traffic trends and a need to prioritize regional connectivity.

3. Engineering Design Manual [\[19-0496\]](#)

Chair Merrill discussed the Town's Engineering Design Manual, which is currently being updated, and requested feedback from the Board. The Board discussed standards for electric vehicle charging, accommodations for low- and no-vision pedestrians, and other design standards.

5. Road to Zero Resolution [\[19-0498\]](#)

Bergen Watterson, Town Staff, provided an update on the Road to Zero Resolution. The Board agreed to discuss this item at a later meeting.

*Staff Update*

Bergen Watterson, Town Staff, provided updates, including that a new Transportation Planner will be starting the following week and will be acting as the staff liaison to the Board.

Next Meeting - June 25, 2019

*Adjournment*

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*