

TOWN OF CHAPEL HILL

*Town Hall
405 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514*



Meeting Minutes

Tuesday, April 24, 2018

7:00 PM

RM 102 | First Floor

Transportation and Connectivity Advisory Board

*Chair Paul Neebe
Vice-Chair Jason Merrill
Eric Allman
Heather Brutz
Hart Evans*

*Brian Hageman
Joshua Kastrinsky
Susanne Kjemtrup-Lovelace
Ignacio Tzoumas*

Opening

The Chair called the meeting to order at 7:00 PM

Roll Call/Introductions

Council Member Allen Buansi, John Rees (Planning Commission), Kurt Stolka (UNC), Kayla Seibel (Staff), Kumar Neppalli (Staff), Sarah Poulton (Staff), Rae Buckley (Staff), Eastowne representatives

Present 8 - Chair Paul Neebe, Vice-Chair Jason Merrill, Eric Allman, Heather Brutz, Brian Hageman, Joshua Kastrinsky, Susanne Kjemtrup-Lovelace, and Ignacio Tzoumas

Absent 1 - Hart Evans

Approval of Agenda

Announcements

Paul Neebe and Susanne Kjemtrup-Lovelace provided an update about the Vision Zero petition to Council. Council received the Vision Zero petition at the 4/11 Council meeting.

1 North-South Bus Rapid Transit Update

Attachments: [NS BRT Committee Presentation.pdf](#)

Josh Kastrinsky gave the Board an update on the kickoff meetings for the North-South BRT NEPA and Engineering design phase.

Petitions

Approval of Minutes

2 March 27, 2018 Draft Minutes

Attachments: [Minutes.pdf](#)

Brian Hageman moved and Heather Brutz seconded a motion to approve the March 27, 2018 minutes

Old Business

New Business

3 New Member Interviews

Attachments: [Applications.pdf](#)

RECOMMENDATION: The Transportation and Connectivity Board met on Tuesday, April 24, 2018, and by a unanimous vote have made the following recommendation(s) to the Town Council for consideration:

- Brian Hageman, Reappointment, Regional Collaboration
- Eric Allman, Reappointment, Greenways Advocate

BACKGROUND: Both applicants have previously served on the Board and have proved to be dedicated members to the Transportation and Connectivity Advisory Board.

4 Electric Vehicle Guidelines

Heather Brutz and Brian Hageman presented research on best practices for electric vehicle charging stations and conduit for new developments. This item will be on the May agenda for further discussion.

5 2017 Annual Traffic Calming Report and Recommendations

Attachments: [Approve 2017 Annual Traffic Calming Report and Recommendations.docx](#)
 [Map.pdf](#)
 [Policy and Procedures.pdf](#)

Heather Brutz moved and Eric Allman seconded a motion to approve the 2017 Annual Traffic Calming Report and Recommendations.

6 Elliott Rd Extension Update

Attachments: [Item Overview 2.docx](#)
 [Staff memorandum 2.docx](#)

Staff provided an update on the staff recommendation to Council for the Elliott Road Extension design modification.

Brian Hageman moved and Susanne Kjemtrup-Lovelace seconded to provide the following additional recommendation to Council

a) If the Council chooses to adopt the staff recommendation, the Board strongly suggests that the Elliott Road Extension include a raised bike lane to ensure traffic calming in the interest of bicycle and pedestrian safety. The raised bike lanes would minimize the pavement width needed for the road.

- 7 Application for Special Use Permit - Eastowne Redevelopment - MOB 1 (Project #18-028)

Attachments: [100 Eastowne Dr - SUP Advisory Board MEMO FINAL - 04.20.18](#)

Ignacio Tzoumas moved and Heather Brutz seconded a motion to approve the Eastowne Redevelopment MOB 1 Special Use Permit Modification with the following conditions:

- a) That the applicant provide conduit to serve at least 20% of the parking spaces for future electric vehicle charging stations.
- b) That the applicant provide clear wayfinding and signage for pick up and drop off zones for drivers and visitors using ridesharing services such as Uber and Lyft.

Eastowne plans

Attachments: [2018-04-04 COMBINED 2nd SUP Submittal.pdf](#)

- 8 Downtown Work Plan

Attachments: [3-29-18 Alleyway Drawings.pdf](#)
[FY19-20 Downtown Work Plan.pdf](#)

Sarah Poulton, Downtown Projects Manager, presented an update to the Board on the Downtown 2020 work plan.

Discussion

- 9 Carrboro Transportation Advisory Board Liaison

Attachments: [Carrboro TAB 2045 MTP resolution.pdf](#)

The Board designated Brian Hageman to serve as a liaison between the Chapel Hill Transportation and Connectivity Advisory Board and the Carrboro Transportation Advisory Board.

- 10 Rosemary Street Parking Spaces and Bike Lanes Evaluation

Staff provided information on bike counts, parking meter usage, and citations for the section of Rosemary with on-street parking spaces. The item will be on the May agenda for further discussion.

Reports

- 11 Staff Report

Rectangular Rapid Flashing Beacons (RRFB) - NCDOT to request reauthorization

Information on Lead Pedestrian Intervals (LPIs)

Tanyard Branch Greenway Grand Opening on June 2nd

Staff updated the Board with information they requested about locations of LPIs, the re-approval of RRFBs by FHWA, and the grand opening for Tanyard Branch Greenway. The Board requested additional information about LPIs and last year's Council consent item for "No right on Red" at pedestrian heavy intersections in Town. Staff will follow up with more information at the May meeting.

The meeting adjourned at 9:30 PM

Next Meeting - May 22, 2018

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.

