



TOWN OF CHAPEL HILL

Housing Advisory Board

Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Mary Jean Seyda
Jared Brown-Rabinowitz
Laura Cowan
Letitia Davison
Anne Hoole

Tai Huynh
Kayla Prestwood
Stephen Whitlow
Jim Yamin

Tuesday, April 10, 2018

6:30 PM

RM 102 | First Floor

Opening

Roll Call

Meeting called to order at 6:30 pm

Present 6 - Chair Mary Jean Seyda, Jared Brown-Rabinowitz, Laura Cowan, Anne Hoole, Tai Huynh, and Kayla Prestwood

Absent 3 - Letitia Davison, Stephen Whitlow, and Jim Yamin

Approval of Agenda

A motion was made by Huynh, seconded by Hoole, that the agenda be approved as amended. The motion carried by a unanimous vote.

Announcements

Petitions

Approval of Minutes

1. [\[18-0198\]](#)

February 13, 2018 Draft Minutes

A motion was made by Huynh, seconded by Hoole, that the Minutes be approved. The motion carried by a unanimous vote.

Old Business

2. **Establish Housing Advisory Board Priorities for 2018** [\[18-0275\]](#)

The adoption of the following priorities for the HAB:

1. Continue to build the Board's expertise on local/current affordable

housing issues.

2. Pilot Payment-In-Lieu for rental housing formula.
3. Create performance measures to assess affordable housing strategies and goals, as well as for the Housing Advisory Board.

A motion was made by Huynh, seconded by Prestwood, that this Discussion Item be adopted. The motion carried unanimously.

New Business

3. 2200 Homestead Road Concept Plan

[\[18-0300\]](#)

A concept plan for Town-owned property at 2200 Homestead Road was presented by Jared Martinson from MHA Works. The HAB received the presentation and provided questions and comments.

received and filed

4. Housing Advisory Board Candidates

[\[18-0299\]](#)

A motion was made to recommend the re-appointment of Laura Cowen.

A motion was made by Hoole, seconded by Brown-Rabinowitz, to recommend the re-appointment of Laura Cowen. The motion carried by the following vote:

Aye: 5 - Chair Seyda, Brown-Rabinowitz, Hoole, Huynh, and Prestwood

Abstain: 1 - Cowan

A motion was made to recommend the re-appointment of Letitia Davison and Stephen Whitlow.

A motion was made by Hoole, seconded by Brown-Rabinowitz, to recommend the re-appointment of Letitia Davison and Stephen Whitlow. The motion carried by the following vote:

Aye: 6 - Chair Seyda, Brown-Rabinowitz, Cowan, Hoole, Huynh, and Prestwood

Reports

5. Project Updates

[\[18-0284\]](#)

Office for Housing and Community Assistant Director, Sarah Vinas, and Affordable Housing Manager Nate Broman-Fulks presented updates on the Town's affordable housing progress in Fiscal Year 2018 Quarter 2.

received and filed

Adjournment

Next Meeting - May 8, 2018

approved

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.