



TOWN OF CHAPEL HILL

Environmental Stewardship Advisory Board

Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair John Wallace
Vice-Chair E. Thomas Henkel
Gregory Ames
Heidi Kim

Mary Metcalf
Bruce Sinclair
Adrienne Tucker
Brian Vaughn

Tuesday, April 10, 2018

7:00 PM

RM 233 | Second Floor

1 Opening

The meeting began at 7:05 p.m.

a. Roll Call

Other Attendees: Hongbin Gu (Council Liaison), John Richardson (Staff Liaison), Shugong Wang, Christina Ding, Jericho Cook, Michael Vollbracht, Alan Snively, Dennis Pitts, Eric Shoenagel, Aaron Frank

Present 6 - Chair John Wallace, Vice-Chair E. Thomas Henkel,
Gregory Ames, Mary Metcalf, Bruce Sinclair, and Adrienne
Tucker

Absent 2 - Heidi Kim, and Brian Vaughn

b. Approval of Agenda

A motion was made by Vice-Chair Henkel, seconded by Ames, that the agenda was approved. The motion carried unanimously.

c. Announcements

None.

d. March 19, 2018 Draft Action Minutes of the Environmental
Stewardship Advisory Board

[\[18-0302\]](#)

A motion was made by Ames, seconded by Tucker, that the draft Action Minutes were approved. The motion carried unanimously.

2 Petitions

None.

3 Old Business

a. Informal Meeting with Applicants for Board Membership

The following applicants attended to share more about their interest and experience: Dr. Christina Ding, Dr. Shugong Wang, Jericho Cook and Michael Vollbracht.

b. Make a recommendation to Council regarding three seats for Board membership

A motion was made by Ames, seconded by Sinclair, that the following applicants be recommended to Council for Board appointment as described below. The motion carried unanimously.

Greenways Advocate:

1) Dr. Christina Ding, 2) Michael Vollbracht

Resident Seat:

1) Tom Henkel, 2) Dr. Shugong Wang

Business Owner/Manager Seat:

-Mary Metcalf

A second and related motion was made by Sinclair, seconded by Metcalf, that the Chair be authorized to work with staff to complete the Council recommendation form in a manner consistent with the action and discussion from the meeting. The motion carried unanimously.

c. Make a recommendation to Council regarding the Planning Commission Champion to the Board

A motion was made by Ames, seconded by Sinclair, that the following applicant be recommended to Council for the Planning Board Champion seat, and that the list of applicants for the UNC Student seat be shared with the Office of the Student Body President, as described below. The motion carried unanimously.

Planning Commission Champion Seat:

-Melissa McCullough

UNC Student Seat:

-Jericho Cook, Taylor Gosk, Michael Vollbracht

4 New Business

Municipal Services Center

[\[18-0303\]](#)

Mr. Alan Snavelly, a resident of the Elkin Hills neighborhood, expressed thanks and support for the public process to this point and noted an interest in continued refinement of the development agreement (e.g., use of native plants, removal of the loop road, stream determination).

The Board members asked a number of questions and shared several comments that were captured by the staff and consulting team for the project. This information will be shared with the Planning Commission as part of the next step in the process. Questions, comments and interests touched upon topics such as:

- AIA 2030 and net-zero energy building design, including solar readiness
- Zero or limited stormwater runoff, considering wetland needs
- Native plantings
- A loop road design that minimizes stream crossing impacts
- Site lighting impacts
- Buffer
- Protection of sensitive natural areas, like wetlands
- Greenway connections

5 Reports

a. Staff update on AIA 2030 Petition

The Staff Liaison reported that the AIA 2030 petition is scheduled to go before the Council on June 20, 2018 for a possible amendment to the Town's existing Green Building Ordinance. This change would add the AIA 2030 performance criteria to the minimum LEED Silver certification requirement for all Town facilities. The Staff Liaison also provided information about Duke Energy's three incentive programs (rebates for existing construction, rebates for new construction and solar rebates).

Earlier in the day, the Vice-Chair sent an email requesting some information about the blasting and status of the Estes Drive buffer associated with the Chapel Hill Retirement Residence project. Prior to the meeting, the Staff Liaison forwarded a Council email update which contained information and answers

regarding these questions. The Staff Liaison referenced this correspondence as part of his Staff Report.

6 Adjournment

A motion was made by Vice-Chair Henkel, seconded by Sinclair, that the meeting be adjourned. The motion carried unanimously.

The meeting was adjourned at 9:10 p.m.

Next meeting - May 8, 2018

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.