



# TOWN OF CHAPEL HILL

## Board of Adjustment Meeting Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Geoffrey Green  
Vice-Chair Brian Godfrey  
James Faron  
Thomas Grasty

Daniel Hatley  
Judith Miller  
Andrew Strada  
Thomas Wortman

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Thursday, June 1, 2023

6:30 PM

RM 110 | Council Chamber

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### Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လၢတၢ်ကတိကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢ်အဂီၢ် ၂ ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

如需口头或  
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919-969-5105.

### Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_ze2DwyrJTA237kujKeasfA](https://us02web.zoom.us/webinar/register/WN_ze2DwyrJTA237kujKeasfA)

After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 891 3475 9972

### Opening

### Roll Call

In addition to the members listed below, Tas Lagoo (BOA Staff Liaison) also attended the meeting.

#### Present

6 - Chair Geoffrey Green, Chair Daniel Hatley, Vice-Chair  
Thomas Grasty, James Faron, Andrew Strada, and Thomas  
Wortman

**Absent**

2 - Vice-Chair Brian Godfrey, and Judith Miller

**Approval of Agenda**

A motion was made by Hatley, seconded by Strada, to approve the agenda. The motion carried by a unanimous vote.

**Announcements****Petitions****Approval of Minutes**

approved.

**1. Approval of April, 2023, Draft Meeting Minutes**[\[23-0491\]](#)

The Board is asked to review and approve the minutes of the April, 2023, meeting.

A motion was made by Strada, seconded by Hatley, to approve the minutes of the April, 2023, meeting of the Board of Adjustment. The motion carried by a unanimous vote.

**New Business****2. Officer Elections**[\[23-0492\]](#)

The Board is asked to nominate and elect a Chair and Vice-Chair.

A motion was made by Wortman, seconded by Strada, to nominate Hatley for Chair and Grasty for Vice-Chair with terms beginning on July 1, 2023. The motion carried by a unanimous vote.

**3. Board Member Recommendations**[\[23-0493\]](#)

The Board is asked to consider recommending (1) Thomas Wortman for reappointment to a second term and (2) Janice Owens for appointment to a first term.

A motion was made by Hatley, seconded by Grasty, to recommend Wortman for reappointment to a second term on the Board. The motion carried with affirmative votes from Green, Strada, Grasty, Hatley, and Faron. Wortman abstained.

A motion was made by Wortman to table discussion of a recommendation for Janice Owens to serve on the Board. The motion failed for lack of a second.

A motion was made by Wortman, seconded by Hatley, to recommend Janice Owens for appointment to serve on the Board. The motion carried by a

unanimous vote.

A motion was made by Wortman, seconded by Hatley, to applaud and thank Green and Godfrey for their years of service on the Board. The motion carried by a unanimous vote.

*Adjournment*

Next Meeting - August 3, 2023

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*