



Historic District Commission

Design Principles & Standards – July 20, 2021

Summary Report

TOWN OF CHAPEL HILL PLANNING DEPARTMENT

Anya Grahn, Senior Planner

Jake Lowman, Senior Planner

Judy Johnson, Assistant Planning Director

STAFF RECOMMENDATION

That the Historic District Commission (HDC) review and take action on the proposed changes to photos suggested by the Commissioners.

BACKGROUND & PROJECT OVERVIEW

On March 18, 2021, the Historic District Commission adopted the Design Principles & Standards with a condition of approval that the Commission would review changes to a set of twelve (12) photos at the April 13, 2021 meeting.

SUMMARIZED PROJECT TIMELINE

A full list of meeting dates and materials, draft Design Principles & Standards, and public comment is available on the project webpage: <https://chplan.us/HDGuidelineRevisions>.

Date	Action
November 12, 2019	HDC appoints three members to serve on HDC subcommittee
February 17, 2020	Committee Meeting to establish goals for revising the Design Principles & Standards
February 17, 2020	Public Information Meeting to receive community feedback on the project
March – June 2020	Draft revisions shared with HDC Committee and community members online and via email for individual reviews and feedback
July – November 2020	Committee met to discuss different topics related to the project. Each meeting provided an opportunity for public input.
October – November 2020	Staff and Committee Chair Angela Stiefbold provided updates on the Design Principles & Standards to the HDC and requested HDC input on specific topics.
November 24, 2020	Draft text of Design Principles & Standards was made available.
December 16, 2020	Last Committee meeting for final input and discussion of outstanding topics
December 21, 2020	Deadline for HDC members and public to provide edits on the draft Design Principles & Standards.
January 12, 2021	Draft Formatted Design Standards- Draft 1 ¹ published online for HDC and community review
January 13, 2021	Project Update to Town Council ²
January 19, 2021	Historic District Open House - Virtual ³ . Staff received feedback on the Draft Formatted Design Standards – Draft 1 from community members.
January 21, 2021	HDC Meeting – Virtual ⁴ . HDC reviewed and discussed amendments to the Draft Formatted Design Standards – Draft 1.
January 28, 2021	HDC Meeting – Virtual ⁵ . HDC reviewed and discussed amendments to the Draft Formatted Design Standards – Draft 1.

¹ https://townhall.townofchapelhill.org/large_docs/DesignStandards1.11.21.pdf

² <https://chapelhill.legistar.com/LegislationDetail.aspx?ID=4748145&GUID=759BF9F7-FC7C-40C1-96BD-88E9C3A3E754>

³ <https://www.townofchapelhill.org/Home/Components/Calendar/Event/18310/15>

⁴ <https://chapelhill.legistar.com/MeetingDetail.aspx?ID=829612&GUID=234D32F2-FF9F-4CA4-AF24-196C4DB0007E&Options=info&Search=>

⁵ <https://chapelhill.legistar.com/MeetingDetail.aspx?ID=829618&GUID=B13B539A-9F4D-4B7F-9D30-A3489C7F4018&Options=info&Search=>

February 9, 2021	HDC Meeting- Virtual ⁶ . HDC voted on a list of specified amendments to the Draft Formatted Design Standards – Draft 1.
February 15, 2021	The Town’s contract with SHPO and HMW Preservation expired.
February 23, 2021	Draft Formatted Design Standards- Final Draft made available online.
March 18, 2021	HDC adoption of the Design Principles & Standards

Exhibits

1. [Final Draft of the Design Principles & Standards](#)⁷

⁶ <https://chapelhill.legistar.com/MeetingDetail.aspx?ID=829622&GUID=69F4130A-910F-44C9-83D3-FF79EFDB0D03&Options=info|&Search=>

⁷ https://townhall.townofchapelhill.org/large_docs/historic_district/CHDG%20-%20Final%20Draft%20-%202.22.2021.pdf