

---

## Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

---

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

☒ I Agree

erin.m.carter0@gmail.com

Email Address

Erin

First Name

Carter

Last Name

520 Williamson Dr

Street Address

CD

Suite or Apt

Chapel Hill

City

NC

State

27539

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

---

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ 1-3 years

---

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

---

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

### Select a Seat Category for the Housing Advisory Board \*

---

☒ Non-Profit Housing Provider/Professional

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

---

☒ Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

### Which Board is your First Choice? \*

---

☒ Justice in Action Committee

---

### How did you find out about this opportunity? (select all that apply)

---

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify:

---

---

## Interests & Experiences

Question applies to multiple boards

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

---

Housing Advisory: I work for Carolina Housing at UNC and have worked for the various Departments of Housing for 7 years. I have a vested interest in providing affordable, fair and safe housing in Chapel Hill and am particularly interested in how UNC students impact the local residents ability to live in Chapel Hill.

Justice in Action: I am a member of the MultiCultural Competence Committee for Carolina Housing and professionally as well as personally feel a call to the Justice in Action committee. As a part of my role I advise Social Justice Advocates in a large student organization at UNC.

Question applies to multiple boards

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

Skilled at managing and supervising large budgets, assessment of outcomes and learning objectives, and developing and implementing trainings. I have excellent interpersonal skills and collaboration skills. As the advisor to Social Justice Advocates, I develop intersectional curriculum for the students to explore systems of oppression, privilege, power, advocacy and ally-identity development. I work with students facilitate modules on such topics to their peers in the student organization to allow students to experience the impact that social justice mindsets can have on themselves, their community, and the world at large.

Question applies to multiple boards

[Erin\\_Carter\\_Resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity \***

☒ Caucasian/Non-Hispanic

**Gender \***

☒ Female

**If other, please describe:**

**Please select your age from the following list. \***

☒ 25-34

Student Affairs Professional

Occupation

**Are you a caregiver for or identify with a disability?**

☐ Yes ☒ No

**Have you participated in the Peoples Academy?**

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

---

☐ Yes ☒ No

---

## Ethics Statement

Question applies to multiple boards

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

---

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

☒ I Agree \*

Question applies to multiple boards

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

# ERIN CARTER

(919) 710-1675

erin.m.carter0@gmail.com

520 Williamson Dr, Chapel Hill NC

## EDUCATION

**University of North Carolina Wilmington**

*Master of Education in Higher Education*

**Wilmington, NC**

*May 2019*

**University of North Carolina at Chapel Hill**

*Bachelor of Art, Exercise and Sport Science*

**Chapel Hill, NC**

*May 2016*

## PROFESSIONAL EXPERIENCE

**University of North Carolina at Chapel Hill – Carolina Housing**

*Coordinator for Residential Leadership and Development*

**Chapel Hill, NC**

*August 2019- Present*

- Primary advisor for the Residence Hall Association (RHA) and National Residence Hall Honorary (NRHH)
  - Directly advise 21 student leaders with responsibilities such as large-scale programming, financial management, social justice advocacy, marketing, sustainability, training and development, service and leadership, and data analytics, etc. [Indirectly advise 200+ students in the organization]
  - Employ a coaching model to support students in fulfilling positional duties, make meaning of their leadership experiences, succeeding academically, and applying skills to future pursuits
  - Coordinate training and development opportunities in competency areas such as group dynamics, self-awareness, interpersonal interactions, critical thinking, time and task management, and strategic planning
  - Develop intersectional curriculum for Social Justice Advocates to explore systems of privilege and oppression, power, advocacy, and ally-identity development.
  - Advise conference host and delegation teams for state, regional, and national conferences
  - Facilitate contract negotiations between RHA, Office of University Counsel, and vendors
  - Assess risk and advise on university policy and state law in relation to the organization's activities
  - Ensure compliance with University financial requirements and policies for a \$360K budget
  - Create, implement, and evaluate assessment initiatives for student training days, student leadership competencies, and the Social Justice Advocate program
- Supervise 17 Community Directors (CD) in their functional roles as community government advisors
- Develop and implement training and professional development for CDs surrounding their advising capacity
- Create, revise, and implement curriculum based learning outcomes for RHA and NRHH and assess program outcomes

**University of North Carolina Wilmington – Department of Housing and Residence Life**

*Interim Residence Coordinator*

**Wilmington, NC**

*September 2018, April 2019- August 2019*

- Collaborated with Residence Coordinators on summer assignments, including developing the graduate assistantship training, Resident Advisor (RA) evaluation and rehire processes, and creation of the RA professional development series
- Represented Housing at various New Student Orientation events and residence hall tours
- Managed University Apartments and Belk Hall residential community of 600 first year students
- Supervised 12 RAs and maintained an area budget of over \$5,000 and coordinated, tracked and assessed area programs using a community based programming model
- Served as primary hearing officer for in-hall conduct cases

*Assistant Residence Coordinator*

*July 2017- March 2019*

- Advised 10 Area Council members in the development and implementation of programming for the hall
- Assisted in supervising 16 RAs and selected, trained, and directly supervised 10 student desk workers
- Accountable for area keys and hall desk operation
- Served on the professional staff on-call duty rotation as a first responder in crisis and conduct situations for 4,000 residential students

**University of North Carolina Wilmington – University College**

*Seahawk RISE Living Learning Community Intern*

**Wilmington, NC**

*July 2018- December 2018*

- Mentored a cohort of 25 students in the Seahawk RISE program

- Developed and implemented monthly educational programs and newsletters for participating students. Program topics included financial literacy, campus leadership retreats, and diversity and inclusion
- Assessed and analyzed data on the pilot year of the RISE program, regarding recruitment of students and developmental programming

#### **University of Arizona – Housing and Residential Life**

**Tucson, AZ**

*ACUHO-i Facilities Operations Intern*

*May 2018- July 2018*

- Enhanced knowledge of promising practices in residential facilities operations and project management
- Liaison between Residential Facilities, Residential Education, and Summer Conferences to support Housing & Residential Life's missions
- Served as a project manager and benchmarked opening/closing procedures within the PAC12 conference
- Assessed and evaluated closing sustainability initiatives within Housing Sustainability Operations and Initiatives

---

### **UNDERGRADUATE EXPERIENCE**

---

#### **University of North Carolina at Chapel Hill – DHRE**

**Chapel Hill, NC**

*Resident Advisor Mentor*

*August 2015-May 2016*

- Led and advised a staff of 31 Resident Advisors and 17 Community Government members in creating, planning, and budgeting events for residents
- Served on the leadership team for a residential community of over 1,000 students; developed a positive team dynamic on staff, facilitate trainings, and support Resident Advisors in crisis management
- Worked in a partnership with Granville Towers and UNC's DHRE to actualize the mission and philosophy of the residence hall and department

*Resident Advisor*

*August 2014- May 2015*

- Developed, coordinated, and maintained programs within the community to provide a positive intellectual, emotional and social living environment for 43 first-year students
- On-call weekly for the crisis management team of 12 students for resident and facilities concerns.
- Created awareness for and referred students to available campus resources

*Orientation Conference Assistant*

*May 2014-August 2015*

- Represented the university to students and parents attending orientation and staying on-campus
- Served on-call to respond to students, family members, and facilities concerns

*Office Assistant*

*May 2013- May 2014*

- Fostered an inclusive environment in residence halls through desk operations and customer service
- Served as a resource for students in the community and was trained on personal development, citizenship, involvement, diversity and inclusion and leadership

---

### **DEPARTMENTAL, INSTITUTIONAL, AND ASSOCIATION SERVICE**

---

#### **UNC Chapel Hill**

**Chapel Hill, NC**

*Chair of Student Learning and Leadership Committee - Carolina Housing*

*August 2019 - Present*

*Member of Student Staff Multicultural Competence Committee – Carolina Housing*

*Member of Sustainability Committee – Carolina Housing*

*Member of Last Day of Class Program Planning Committee*

*Member of Carolina After Dark Committee*

*August 2020- Present*

#### **UNC Wilmington**

**Wilmington, NC**

*Housing and Academic Advising Team*

*July 2017 – May 2019*

- identify and strategically intervene students to promote retention and success

*Co-chair of Dub Idol Planning Committee- Housing and Residence Life*

- Co-chair of the committee for a campus wide singing competition for Homecoming Weekend

*Co-Chair of RA Recruitment and Selection Committee – Housing and Residence Life*

---

### **ACTIVITIES AND LEADERSHIP**

---

#### **Healthy Hawks**

**Wilmington, NC**

*Volunteer*

*April 2019- Present*

- Promote the collaborative effort of departments in student affairs at UNCW to encourage knowledge of and growth in student wellness through tabling, participating at orientation, and development of educational programs

**Chi Sigma Alpha, National Higher Education Honors Society***Chapter President, Lambda Chapter***Wilmington, NC***April 2018- May 2019*

- Upheld excellence in academics and research of higher education graduate students
- Promoted service through workshops, lectures, professional development, and advocacy on UNCW's campus

**North Carolina Associations of Residence Halls Conference***Graduate Advisor***Raleigh, NC***February 2018 & 2019*

- Co-advised the UNCW delegation of 12 student leaders
- Assisted delegation team in creating bids for Residence Hall Association awards and State Board positions

**Good Shepherd Center***Volunteer***Wilmington, NC***July 2017- April 2019*

- Prepared and served a breakfast, bag lunch, and clean dormitory for 200 individuals staying at the day or night shelter

**UNC National Residence Hall Honorary***Member***Chapel Hill, NC***April 2013-May 2016*

- Organized and coordinated leadership retreats, conferences, and programs on campus and in residence halls
- Promoted and supported fellow proponents of residence halls through recognition, leadership, and service projects

---

**CONFERENCES AND TRAINING**

- |   |                      |
|---|----------------------|
| • Association for Student Conduct Administration, Jacksonville, FL      | <i>February 2018</i> |
| • NC College Personnel Association & NC Housing Officers, Asheville, NC | <i>November 2017</i> |
| • Advisor Resource Training, Greensboro, NC                             | <i>July 2017</i>     |

---

**HONORS AND AWARDS**

- UNC Department of Housing and Residential Education, Customer Service Award 2013-2014
- UNC Dean of Students, Tar Heel of the Month – Dynamic Learning, August 2015
- NCCPA and NCHO 3<sup>rd</sup> place Case Study Competition Winner, 2017
- UNCW Housing and Residence Life, ARC of the Year, 2017-2018 & 2018-2019

---

**SKILLS AND EXPERIENCE**

- |                    |                                    |
|--------------------|------------------------------------|
| • Connect Carolina | • Advocate                         |
| • StarRez          | • MS Office (Outlook, Word, Excel) |
| • Mercury/ RMS     | • Starfish                         |
| • Maxient          |                                    |

---

## Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

☒ I Agree

jucoulter@gmail.com

Email Address

Julius

First Name

A

Middle Initial

Coulter

Last Name

2201 Drew Hill Lane

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 923-1369

Primary Phone

Home: (984) 234-3342

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.



## Which Boards would you like to apply for?

---

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

### Select a Seat Category for the Housing Advisory Board \*

---

☒ Affordable Housing Advocate

Question applies to multiple boards

### Which Board is your First Choice? \*

---

☒ Community Policing Advisory Committee

---

### How did you find out about this opportunity? (select all that apply)

---

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

---

## Interests & Experiences

Question applies to multiple boards

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

---

As someone who has never served on a local committee before, I believe I can bring a clear yet concise perspective that has not been tainted by politics. As a resident of Chapel Hill for over 10 years, I believe our community has done well with growth but to a certain extent. Affordable housing is an issue in our community especially for our large minority families. Finding a decent home for a family of six is a challenge without having to pay over 500,000 which is not an option for most families. As a new member to this board I believe I can help ensure that this issue will be addressed and hopefully help assure everyone has the opportunity to become a homeowner. With regards to the policing committee, I would like to be a member of this committee to help improve the relationship with the black committee to ensure we have a healthy understanding on the issues that are currently being address all over the world.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

---

Best skill I have is that I try to look at everyone's point of view before making a decision.

Julius A Coulter

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

☒ African American

### Gender \*

☒ Male

If other, please describe:

Please select your age from the following list. \*

☒ 35-54

Medical supply technician

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

---

## Ethics Statement

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

---

## Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

☒ I Agree

alicekjacoby@gmail.com

Email Address

Alice

First Name

K

Middle Initial

Jacoby

Last Name

617 Rosswood Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (515) 210-0272

Primary Phone

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chatham County

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ 0-12 months

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

**Select a Seat Category for the Housing Advisory Board \***

---

☒ Affordable Housing Advocate

**Which Board is your First Choice? \***

---

☒ Housing Advisory Board

---

**How did you find out about this opportunity? (select all that apply)**

---

☒ Email

**If you chose "Other" from the advertising opportunity listed above, please specify:**

---

---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

---

For the last decade I have worked for Habitat for Humanity in Orange County, and currently lead organizational efforts to engage supporters in housing policy advocacy. I have significant professional experience working in affordable housing in Chapel Hill/Carrboro and bring a clear understanding of how housing instability impacts every corner of a person's life. Beyond the impact to the individual, a lack of housing opportunity and diversity harms our entire community. For those same 10 years I rented a townhome in Carrboro and have just recently moved to a single family rental home in Chapel Hill. In addition to my professional experience in affordable housing, I bring the perspective of a young working professional in the missing middle, who ultimately cannot afford home prices in Chapel Hill or Carrboro but is over income to qualify for programs like Habitat or Community Home Trust. I view the Housing Advisory Board - Affordable Housing Advocate position as a valuable opportunity to champion for housing access at various price points in service to my community.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

---

I am currently pursuing a Master in Public Policy degree with an emphasis on housing policy, and am midway through my part-time program. I co-chair Orange Habitat's Advocacy Committee and serve on the Orange County Affordable Housing Coalition Advocacy Committee. I also serve on a policy and advocacy advisory group with Habitat for Humanity International that provided feedback to shape the organization's five year national advocacy campaign.

Alice K Jacoby

[Jacoby Resume 2021.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

☒ Caucasian/Non-Hispanic

### Gender \*

☒ Female

If other, please describe:

Please select your age from the following list. \*

☒ 25-34

Affordable Housing Provider-  
Fundraising and Advocacy

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

---

## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

---

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

☒ I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

# ALICE JACOBY

## EXPERIENCE

### Habitat for Humanity of Orange County, NC 2012-present

Associate Director of Engagement (2017-present)  
Partnership Manager (2014-2017)  
Partnership and Volunteer Manager (2012-2014)

#### Housing Policy Advocacy

- Lead affiliate advocacy engagement strategy for policy change and funding to support affordable housing
- Direct comprehensive supporter education and mobilization campaigns
- Mobilized supporters in collaboration with coalition partners to successfully advocate for new local funding, including the Town of Chapel Hill *Penny for Housing* fund and the 2016 Orange County Affordable Housing Bond
- Secured organization's first dedicated funding for advocacy work
- Implemented cross-departmental advocacy program infrastructure and tracking systems
- Develop policy and advocacy content for print and social media

#### Supporter Acquisition + Mobilization

- 12+ years experience facilitating trainings and presentations to a diverse array of community groups
- Veteran event planner; executed 100+ events
- 10 years of experience mobilizing thousands of volunteers, advocates and funding partnerships to create affordable housing

#### Resource Development + Relationship Management

- Lead corporate engagement program representing 25% of 1.4M annual fundraising budget
- Manage portfolio of 50+ priority sponsors with annual investment range of \$500-\$100,000
- Secured three largest sponsorship donations in affiliate history
- Grew revenue from business sponsored build days by 155% over three years

## ADDITIONAL EXPERIENCE

**Habitat for Humanity of Durham, NC** 2011  
Volunteer Coordinator, AmeriCorps National Direct

**American Civil Liberties Union of Northern California** 2009  
Community Organizing Intern

**Obama for America** 2008  
Field Organizer

## EDUCATION

### University of Massachusetts Dartmouth

Master of Public Policy Candidate  
(expected 2022)

Graduate Certificate  
Public Management

### Guilford College Greensboro, NC

BA with Honors  
Political Science

### Racial Equity Institute: Phase 1

## LEADERSHIP

**Habitat for Humanity International**  
Policy and Advocacy Advisory  
Group


**Orange County Habitat for  
Humanity**  
Advocacy Committee Co-Chair

**Orange County Affordable  
Housing Coalition**  
Advocacy Committee Member

**The Chamber for a Greater  
Chapel Hill-Carrboro**  
Leadership Chapel Hill-Carrboro  
Graduate

## CONTACT

 Chapel Hill, NC

 515-210-0272

 alicekjacoby@gmail.com

---

## Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

☒ I Agree

aleach2@yahoo.com

Email Address

Alfred

First Name

Leach

Middle Initial

Last Name

2 Sutton Place

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (293) 722-0923

Primary Phone

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ 1-3 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

Housing Advisory Board: Eligible



Question applies to Housing Advisory Board

**Select a Seat Category for the Housing Advisory Board \***

---

☒ Affordable Housing Advocate

**Which Board is your First Choice? \***

---

☒ Housing Advisory Board

---

**How did you find out about this opportunity? (select all that apply)**

---

☒ Email

**If you chose "Other" from the advertising opportunity listed above, please specify:**

---

---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

---

I served as a Board Member and Board Chair for 4 years at Passage Home, a non-profit based in Southeast Raleigh focused on affordable housing issues to families in need.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

---

I am a business executive with career experience in marketing & communications, issues management, advocacy, and community affairs. I am well-networked within the Triangle and Chapel Hill business communities to help raise awareness and engagement for affordable housing.

---

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

☒ Caucasian/Non-Hispanic

### Gender \*

☒ Male

If other, please describe:

Please select your age from the following list. \*

☒ over 55

Marketing Consultant

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

---

## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

---

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

☒ I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

---

## Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

☒ I Agree

rexmerc@live.com

Email Address

Rex

First Name

Mercer

Last Name

Middle Initial

406 New Parkside Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Primary Phone

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

**Select a Seat Category for the Housing Advisory Board \***

---

☒ Homeowner or Tenant

**Which Board is your First Choice? \***

---

☒ Housing Advisory Board

---

**How did you find out about this opportunity? (select all that apply)**

---

☒ Email

**If you chose "Other" from the advertising opportunity listed above, please specify:**

---

---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

---

As a resident of Chapel Hill for more than 20 years, I am very familiar with the town and have followed closely the local issues that affect our residents. I am particularly interested in the issue of housing and see the need to have adequate and varied housing options for residents of all income levels as well as appropriate student housing availability. I see a critical need for more rental housing options for very low income residents, including housing providers who will accept subsidies (e.g. Housing Choice Vouchers). I believe housing should be planned, constructed, and maintained in ways that help create a high quality of life for all residents. This would include attention to things like housing density, traffic impacts, proximity to retail and services, transportation options, walkable/bike-able access routes, diverse neighborhoods, protection of historic neighborhoods, and appropriate architectural designs.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

Past relevant employment, volunteer experience, and education include: - Social Worker, Orange County Department of Social Services. Represented people experiencing or at risk of homelessness who had a disability to the Social Security Administration as they applied for disability income/insurance. The objective was to enable these individuals to secure housing. - HomeStart Program Manager, Inter-Faith Council for Social Service (IFC). Managed operations and social work/case management support at shelter for women and families experiencing homelessness. Also served as case manager and client services rep in previous roles with IFC. - Habilitation Counselor, Alberta Professional Services. Supported residents of a group home for adults with severe and persistent mental illnesses. - Human Services Advisory Board, Town of Chapel Hill. Vice-Chairperson. - Community Development Block Grant Review Board, Town of Chapel Hill. - Personnel Appeals Committee (renamed Grievance Hearing Board), Town of Chapel Hill. - Orange County Partnership to End Homelessness. Project Connect, Point-In-Time Count. - Master of Social Work degree from UNC-Chapel Hill.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

☒ Caucasian/Non-Hispanic

### Gender \*

☒ Male

**If other, please describe:**

**Please select your age from the following list. \***

☒ over 55

Social worker

Occupation

**Are you a caregiver for or identify with a disability?**

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

---

## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

☒ I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

---

## Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

☒ I Agree

morande.brandon@gmail.com

Email Address

Brandon

First Name

S

Middle Initial

Morande

Last Name

213 McCauley St

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (802) 431-3176

Primary Phone

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

## What district do you live in? \*

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

Housing Advisory Board: Eligible



Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board \*

☒ Affordable Housing Advocate

Which Board is your First Choice? \*

☒ Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Advisory Board or Council member

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

---

As a local resident with lived experience of homelessness, I feel inspired by the Town of Chapel Hill's commitment to addressing housing insecurity. Rather than simply funding non-profit initiatives, the Town embraces a more active role, directly developing new units and preserving existing homes. Participating on the Housing Advisory Board as an Affordable Housing Advocate represents a unique opportunity to support such efforts and honor my deepest belief that everyone deserves a safe and stable home. I first began critically engaging with housing insecurity while at Bowdoin College, participating on and leading volunteer trips focused on homelessness among chronically-ill patients, immigrants, and LGBTQ youth. After gaining such exposure, I explored these issues academically, examining the causes and effects of homelessness, as well as potential responses to housing crises. For instance, I assessed HUD-funded homeless healthcare initiatives under the McKinney-Vento and HEARTH Acts, compiling literature reviews to ultimately recommend policies and programs. Thereafter, I researched how government agencies, public institutions, and non-profit groups in Argentina facilitate access to shelter. I later published this paper as an Honors thesis in Sociology, further analyzing how these sectors reimagine rights to housing. More essential to this board role, I also possess a professional background in street outreach and housing advocacy. As a Health Guide with Homeless HealthPartners in Maine, I conducted interim social work, helping individuals experiencing or at risk of homelessness connect with primary care providers and apply for Expanded Medicaid. Through this role, I also referred clients to shelters, sober living facilities, and Housing First sites, thus becoming quite familiar with Coordinated Entry, Rapid Rehousing, and Continuum of Care programs. Thereafter, I traveled around various countries as a Thomas J. Watson Fellow, exploring how peer-based initiatives empower people confronting homelessness to share experiences, develop solidarity, and help one another survive the streets. In addition to visiting such projects, I directly interviewed individuals sleeping out, documenting and publishing their stories on social media. This fellowship exposed me to numerous initiatives to not only expand affordable housing, but also construct communities amongst those enduring homelessness. At the onset of the COVID-19 pandemic, I moved to Chapel Hill and began assisting local organizations with linking housing insecure tenants to mutual aid and anti-eviction resources. Since October 2020, I have worked as a Peer Support Navigator with Orange County's new Street Outreach, Harm Reduction, and Deflection (SOHRAD) program. In this role, I connect people experiencing homelessness with permanent housing, transitional shelter, emergency supplies, and other social services. On a daily basis, I witness the difficulties of locating an affordable apartment on a fixed income, especially when few properties accept Housing Choice Vouchers. I regularly assist people whose disabilities have impacted their criminal histories with opposing discrimination and requesting reasonable accommodation. I understand the frustrations of seniors placed on year-long waitlists for subsidized housing because their retirement benefits cannot cover rent. Of course, our Street Outreach program confronts such obstacles creatively, collaborating with other government agencies, non-profit organizations, and local partners to successfully house our unsheltered community members. As the Affordable Housing Advocate, I hope to expand my skills beyond social work, helping directly inform and support solutions to housing inequity. Furthermore, I aim to apply my passions for street outreach by actively incorporating unsheltered and low-income residents in the Town's decisions, empowering community members to voice their own experiences and directly inform future initiatives. Ultimately, I will support the Housing Advisory Board in increasing access to affordable homes, especially among historically underserved populations, thus creating more resilient, inclusive, and vibrant communities.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

Through my roles with Homeless HealthPartners, the Watson Fellowship, and SOHRAD, I have acquired ample experience conducting community outreach and amplifying the concerns of various stakeholders. I feel quite comfortable approaching strangers, constructing networks, and mediating relationships between diverse (and even opposing) parties. As a Certified Peer Support Specialist, I furthermore can connect effectively with people in recovery from diverse forms of trauma (including housing insecurity), knowing how to listen attentively and promote hope through positive disclosure of my own personal history. Similarly, I have also completed photo-journalistic projects, in which I interviewed people sleeping unsheltered and humanized social issues via their individual stories. Moreover, through my academic studies, professional experience, and other training, I have continually examined how systemic racism influences housing disparities and, as such, feel confident centering anti-racism in my work. Lastly, due to time spent living in Latin America, I can speak, read, and write Spanish fluently. Altogether, I believe these skills will enable me as the Affordable Housing Advocate to build trusting relationships with local residents and thus more accurately present their concerns to the Town and Advisory Board. I appreciate your time, and thank you for considering my application.

[Morande Resume HAB.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

---

## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

☒ Caucasian/Non-Hispanic

### Gender \*

☒ Male

**If other, please describe:**

**Please select your age from the following list. \***

☒ 18-24

Peer Support / Social Work

Occupation

**Are you a caregiver for or identify with a disability?**

☐ Yes ☒ No

Brandon S Morande

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

---

## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

☒ I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

---

## EDUCATION

- BOWDOIN COLLEGE**, BRUNSWICK, ME | A.B., *summa cum laude*, Sociology & Latin American Studies | 3.988 GPA | 2015-19
- Awards:** Honors in Sociology, George Wood McArthur Prize, Spirit of Service Award, David I. Kertzer Prize, Distinguished Public Sociology Award, Elbridge Sibley Prize, John Harold Turner Prize (2019); Phi Beta Kappa (2018-19); Grua/O'Connell Fellow, Crandall Fund Award, Denning Fellow (2018); Sarah & James Bowdoin Scholar (2016-17); Preston Public Interest Fellow (2016)
- Publications:** Morande, Brandon. 2019. "Salud Callejera: Mobilizing Cuidado at the Margins of Neoliberalism; Reimagining Care for People Experiencing Homelessness in Buenos Aires." *Bowdoin Digital Commons*, Honors Projects 113.
- Conferences:** Morande, Brandon. *Salud Callejera: Reconstructing Care...Homelessness in Buenos Aires*. Paper presented at the Society for Latin American and Caribbean Anthropology Spring Conference. Santo Domingo, DR. April 13, 2019.
- UNIVERSIDAD ISALUD**, BUENOS AIRES, ARG | SIT Study Abroad, Urban Public Health | 4.0 GPA | Spring 2018

---

## CERTIFICATIONS

- NC-H.O.P.E.**, RALEIGH, NC | *NC Certified Peer Support Specialist* | April 2021
- SOLO SCHOOL**, CONWAY, NH | *National Registry, Wilderness EMT, AHA Basic Life Support* | August 2015

---

## EMPLOYMENT & RESEARCH EXPERIENCE

- ORANGE COUNTY GOVERNMENT**, CHAPEL HILL, NC | *Street Outreach Peer Support Navigator* | October 2020 - Present
- Connect people experiencing homelessness with permanent housing, shelter, supplies, and other social services
  - Provide intensive case management using person-centered, trauma-informed, and culturally responsive methods
  - Mediate relationships between clients and community stakeholders, aiming to deflect law-enforcement involvement
- THOMAS J. WATSON FELLOWSHIP**, VARIOUS COUNTRIES | *2019-20 Fellow* | July 2019 – August 2020
- Explored how peer-based initiatives around the world empower housing insecure individuals to resist marginalization
  - Interviewed people confronting homelessness, documenting and sharing their stories on social media
  - Volunteered with local non-profits, preparing meals in soup kitchens and supervising activities at day centers
- HOMELESS HEALTHPARTNERS**, PORTLAND, ME | *Intern & Health Guide* | June 2018 – July 2019
- Performed interim social work and community outreach to help individuals experiencing or at risk of homelessness:
    - Access Primary Care Providers, out-patient clinics, and on-site family care, dental, and sexual health services; and
    - Apply for either expanded Maine Care or hospital-based Free Care
- MAINEHEALTH ACCESS TO CARE**, PORTLAND, ME | *Intern & Insurance Coverage Counselor* | June 2018 – March 2019
- Screened low-income consumers for eligibility under financial assistance programs
  - Counseled un(der)insured patients on applying for newly expanded MaineCare (Medicaid)
- UNIVERSIDAD ISALUD**, BUENOS AIRES, ARGENTINA | *Undergraduate Researcher* | March 2018 – June 2018
- Explored how Civil Society networks facilitate primary care access for homeless individuals in Buenos Aires
  - Conducted interviews with health and social service providers, as well as housing insecure service users
- MONTPELIER FIRE & AMBULANCE**, MONTPELIER, VT | *Part-time EMT-B* | December 2015 – August 2017
- Performed patient assessments, offered basic life support, cared for injuries, and assisted AEMTs/Paramedics
  - Coordinated response efforts with medical, law enforcement, and fire protection personnel
- MANO A MANO BOLIVIA**, COCHABAMBA, BOLIVIA | *Health Education Intern* | June 2016 – August 2016
- Instructed law enforcement officers, school teachers, and community members in CPR and First-Aid
  - Updated clinical records using government patient information databases
- PARTNERS for WORLD HEALTH**, SOUTH PORTLAND, ME | *Global Health Intern* | May 2016 – June 2016
- Explored the structure and role of non-profit organizations in international public health initiatives
  - Developed volunteer onboarding and researched grant applications to facilitate capacity-building efforts

---

## COMMUNITY SERVICE

- BOWDOIN ALTERNATIVE SPRING BREAK PROGRAM**, BRUNSWICK, ME | January 2016 – May 2019
- McKeen Center Fellow (Fall 2017 – Spring 2019), Brunswick, ME*
- Planned and facilitated seminars to train student Alternative Break leaders in topics of service-learning, ally-ship, privilege, and etc.
  - Sent recruitment emails, managed social media posts, designed poster advertising, and maintained administrative correspondence
- Co-Leader of March 2017 "Hunger & Homelessness" trip, Philadelphia, PA*
- Implemented community service activities in coordination with PA non-profit organizations
  - Led discussion seminars on issues regarding homelessness, hunger, and youth/LGBTQ+ marginalization

---

## SKILLS & LANGUAGES

*English* (Native) | *Spanish* (Bilingual Proficiency – ILR Level 5)

Proficient in HMIS and Epic (Electronic Record Systems); Experienced with NVivo and Qualitative Data Analysis

---

## Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

☒ I Agree

eleanorhowe@icloud.com

Email Address

Eleanor

First Name

Howe

Last Name

Middle Initial

135 Stateside Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Primary Phone

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

Housing Advisory Board: Submitted

Question applies to Housing Advisory Board

**Select a Seat Category for the Housing Advisory Board \***

☒ Homeowner or Tenant

Question applies to Transportation and Connectivity Advisory Board

**Select a Seat Category for the Transportation and Connectivity Advisory Board \***

☒ Chapel Hill Resident

**Which Board is your First Choice? \***

☒ Housing Advisory Board

**How did you find out about this opportunity? (select all that apply)**

☒ Email

☒ Newspaper

**If you chose "Other" from the advertising opportunity listed above, please specify:**

---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

HOUSING: I'm a homeowner, a landlord, and an advocate for affordable housing. My husband and I purchased our home in 1992 so my mother could live in the 1-bedroom attached accessory apartment. Some years after she died, my father-in-law also lived there. Between those years and since his death we have rented out the apartment to long-term tenants. The current occupant has lived here eight years without a rent increase. Assisted a Karen refugee family through the process of purchasing a townhome at Rosemary Place, Meadowmont (2000). Board member (2002-2004) & staff member (2004-2006) Orange Community Housing & Land Trust (now Community Home Trust). Advisory Committee member, IFC Good Neighbor Plan (2011) and IFC@SECU Community House (2015). Grantwriter, Inter-Church Council Housing Corporation (InChuCo), for successful Orange County Affordable Housing Bond Program funding (2020). TRANSPORTATION: Carpooled or took NS bus from Stateside Dr to Southern Village office (2006-2015). Chapel Hill Transportation Advisory Board member (2000-2006), chair (2005-2006). Still driving 2004 Prius.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

MS Journalism (Columbia University). Former newspaper staff reporter covering town hall and city planning in CA; freelance journalist, editor & grantwriter in NC. Now over 70, I'm particularly interested in housing and transit facilities that accommodate seniors, especially those with disabilities and limited income.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

☒ Caucasian/Non-Hispanic

### Gender \*

☒ Female

**If other, please describe:**

**Please select your age from the following list. \***

☒ over 55

Retired grantwriter

Occupation

**Are you a caregiver for or identify with a disability?**

☐ Yes ☒ No

**Have you participated in the Peoples Academy?**

☐ Yes ☒ No

**Are you a Town of Chapel Hill employee?**

☐ Yes ☒ No



---

## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

---

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

☒ I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

---

## Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

☒ I Agree

parrishanthony85@gmail.com

Email Address

Anthony

First Name

M

Middle Initial

Parrish

Last Name

123 Cole Street Apt. B

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (984) 261-4725

Primary Phone

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

Housing Advisory Board: Submitted

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board \*

☒ Non-Market Rate Housing Resident

Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board \*

☒ Chapel Hill Resident

Which Board is your First Choice? \*

☒ Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify:

pure coincidence

Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

---

That minorities who are residents of Chapel Hill, have been residents for a specified amount of time (to be determined on a later date), are single parents (man or woman) of at least one child under the age of thirteen, AND are currently enrolled either as a graduate student at an institute of higher education (University of North Carolina at Chapel Hill, North Carolina State University, or Duke University), or are at least a part time students at a community college (online or on campus attendees) in this state should be given the opportunity to apply for a town sponsored grant that mitigates a negotiable (on the second year after approval by the Housing Advisory Board) percentage of their monthly rent to be put toward their permanent (and current) residence to be determined by the sitting members of the Housing Advisory Board. If not the rent, then the utilities (only water and electric) should be negated from the applicants expenses for the duration of the applicants school semesters as long as the applicant continues to attend all classes (online or on-campus) until the next session at which time this grant will be debated. This act will support those who are obviously eager to improve themselves and their ability to contribute to the progress of their community and chosen career field. Without the much needed assistance that the town of Chapel Hill could provide, anyone with less than adequate skills or job experience, or requires a certification and/or degree to enhance their capability to care for their child(ren) will most likely be held hostage by their own deficiencies, which may or may not be, of their own making. The ambition a person can in no way be measured by others, and even those who are currently seated as members of the Housing Advisory Board on this day did not know that they would still be there at this same time last year. If life, and community, and the human experience is able to guarantee us anything, it is the certainty that we will be sure to expire if we do not continuously improve ourselves. Therefore those who are minorities in our community and are already victimized by obvious economic disadvantages, yet are resilient, brave, and inspired to evolve should be given the assistance needed to alleviate the stresses incurred by other responsibilities that must be attended to during their development.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

---

I don't have and relevant qualifications but I do have the experience of growing up in the same duplex I live in now with a single parent who struggled with being able to provide for her only child (me) whom she was ill equipped to care for. Even with eleven different adults that were related to her by virtue of being the nieces, nephews, or siblings of her own father. Even though some of them were Ivy League graduates, and worked for the University of North Carolina at Chapel Hill. It would be a shame if I were not to take advantage of this opportunity to share her story with someone who will surely deny me a seat at the table (because you'd be crazy not to) but would at the very least read this and hopefully understand that many of the children who have the potential to make it out of Chapel Hill and don't were overlooked by teachers, counselors, and other adults because no one thought to ask the child "how can I help you?". I wish I could show you all of the assignments I aced in my first semester of high school before I asked the fateful question "Mom how am I going to pay for college?". The answer caused me to give up on myself and my future. I do not want another child to make that same mistake, so please at least consider this to a warning. That quite literally, this idea could be the difference between a single parent, who is not me, with three children currently living with him (two girls, one boy who is the youngest; all under thirteen) deciding to remain working at Jiffy Lube for ten years before he finally becomes a manager, instead of being able to apply for a grant that will give him a chance to acquire a laptop from Durham Tech to take online business management courses (or something similar to that) to push him toward his goals quicker.

---

## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

☒ African American

### Gender \*

☒ Male

If other, please describe:

Please select your age from the following list. \*

☒ 35-54

Recording Artist

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

---

## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

---

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

☒ I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

---

## Town Attorney Assessment Center

---

### Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

### Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

☒ I Agree

jennyschwade@gmail.com

Email Address

Jenny

First Name

Schwade

Last Name

140 West Franklin St Unit 705

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 360-3486

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ 1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Jenny Schwade

## Which Boards would you like to apply for?

---

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

### Select a Seat Category for the Housing Advisory Board \*

---

☒ Affordable Housing Advocate

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

---

☒ Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

### Which Board is your First Choice? \*

---

☒ Justice in Action Committee

---

### How did you find out about this opportunity? (select all that apply)

---

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

---

## Interests & Experiences

Question applies to multiple boards

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

---

I am a chapel hill based woman entrepreneur who would like to be a part of effective change. I am moved to participate with my time and energy for positive good.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

---

I have time energy and an open mind. I have a bachelors in fine arts and currently run a facial spa. I am interested in community building and participating in civic duty.

Jenny Schwade



[Jenny-Schwade.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

---

## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

☒ Caucasian/Non-Hispanic

### Gender \*

☒ Female

If other, please describe:

Please select your age from the following list. \*

☒ 35-54

Business owner/aesthetician

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

---

## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

---

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

☒ I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

# Jenny Schwade

## **Aesthetician/Medical Assistant**

Chapel Hill, NC 27516

[JennyRSchwade@gmail.com](mailto:JennyRSchwade@gmail.com)

( 9 1 9 ) 3 6 0 - 3 4 8 6

## Work Experience

---

### **Aesthetician/Medical Assistant**

Dermatology and Laser Center of Chapel Hill

October 2017 to July 2018

- Assisted with skin exams/procedures/laser treatments
- Scheduled appointments, returned messages, made patient referrals

### **Aesthetician/ Laser technician**

Southern Dermatology and The Skin Renewal Center

May 2015 to October 2017

- Candela laser devices (Gentle Max Pro/YAG/Beam Perfecta
- Solta laser devices (Fraxel Dual/ Clear and Brilliant/Thermage
- Coolsculpting
- Product lines: Neocutis, Revision, Elta MD, Obagi, NIA 24, Alas tin

Coordinated with Dermatologists in suggesting homecare, perform all laser services. I plan events and promotions, merchandize retail products and research new technology.

### **Aesthetician/Makeup artist**

Moshi Moshi Means Hello - Chapel Hill, NC

January 2012 to November 2014

- Treatment planning and homecare recommendations
- Holistic facials and peels with Cosmedix and Eminence

### **Medical Aesthetician/Certified Laser Technician**

Wellquest Medical Spa - Bentonville, AR

July 2007 to April 2009

- Used facial imaging equipment to analyze and create client treatment plans
- Sciton laser equipment (BBL and 1064 YAG)

## Education

---

### **License**

Marcel Royale Beauty Academy - Bentonville, AR

2003

### **Bachelor of Fine Arts in Fine Arts**

Stephens College - Columbia, MO  
May 2002

## Skills

---

Microsoft office, Technology savvy, customer service, organized, proficient in skin care treatments  
(10+ years)