



Historic District Commission
Staff Communication – Administrative Approval of Certificate of Appropriateness Applications

Summary Report

TOWN OF CHAPEL HILL PLANNING DEPARTMENT
 Anya Grahn, Senior Planner
 Judy Johnson, Assistant Planning Director
 Colleen Willger, Planning Director

The following Certificate of Appropriateness (COA) applications have been reviewed and approved by Planning Department staff on May 24, 2021:

Permit #	Address	Description of Work	Approval Authority (page 9-11 of the Chapel Hill Historic Districts Design Principles & Standards)	Chapel Hill Historic Districts Design Principles & Standards	Date Approved
19-055	203 Battle Lane	COA Amendment for modification of door designs on the north and west elevations. On the north elevation the applicant will replace the approved divided light wood door with a new five-panel wood and glass door. On the west elevation, the applicant has modified the glazing pattern on a French door from two-over-four to two-over-five to better match the glazing pattern of the sidelights.	Minor changes not previously approved by the Commission on site plans or minor changes to elevations not visible from the street. Any minor changes should not significantly alter the design, materials, scale, massing, or overall appearance of the site or structure as shown on the HDC-approved plans. Changes deemed by Town Staff to not be substantial in nature.	3.5.6. If an exterior door or entrance feature is completely missing, replace it to match the original feature, based upon physical and documentary evidence, only if the feature to be replaced coexisted with the features currently on the building. Otherwise, replace it with a new door or feature that is compatible in material, design, size, and scale with the building. 3.5.13. Do not introduce exterior doors or entrance features to a building that would create a false historical appearance.	5.24.2021