

Summary of draft revisions to the Council Procedures Manual, Sections III. D. and III. E.

1. Removed Section III. D. 6 *Policies for Dedications and Memorials* and replaced it with a new section, *Policies for the Sale of Naming Rights for a Portion of a Town Facility or other Town-owned property*
2. Added Criteria for granting Naming Rights and allowing placement of plaques and markers on Town property to Section III. D. 6. These criteria align with Transit Advertising Policy the Manager's Marketing Partnership Policy
3. Moved existing *Policies regarding the placement of memorial markers at Peace and Justice Plaza* into a numbered section, III. D. 7
4. Made additions to Section III. E. 1 *Council Adopted Policies and Procedures – Acceptance of Gifts and Donations*
 - a. Clarifying that Council shall be notified through the agenda review process of proposed restricted cash gifts that are to be used for a specified program or purpose which is **not** included in a current operating plan for the Town, including but not limited to gifts to commission a piece of artwork and gift it to the Town in perpetuity; and
 - b. Permitting the Manager to allow the placement of Town-issued, time-limited acknowledgment labels on restricted cash donations made for a specified purpose which **is** part of the current operating plan for the Town, including but not limited to gifts in support of operational supplies and materials, such as library materials and standard recreational materials