



TOWN OF CHAPEL HILL

Transportation and Connectivity Advisory Board

Meeting Minutes

Town Hall
405 Martin Luther King, Jr.
Blvd.
Chapel Hill, NC 27514

Chair Heather Brutz
Vice-Chair Susanne
Kjemtrup-Lovelace
Eric Allman
Brian Hageman

David Hallen
Katie Huge
Rudy Juliano
Jason Merrill

Tuesday, October 27, 2020

7:00 PM

Virtual Meeting

Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

https://us02web.zoom.us/webinar/register/WN_VI-6PQI9QpmmGtq1f7n_hw After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 818-9977-2777

Opening

Roll Call

Bergen Watterson (Town Staff), Sarah Poulton (Town Staff), Josh Mayo (Town Staff), Scott Clark (Town Staff), Alrik Lunsford (Town Staff), Jomar Pastorelle (Town Staff), John Rees (Planning Commission Liaison), Julian Taylor (Youth Council Liaison), Kurt Stolka (UNC-CH Transportation Liaison), Ed Harrison (Chapel Hill Resident), Sam Byassee (Chapel Hill Resident), Council Member Tai Huynh

Present 7 - Chair Heather Brutz, Vice-Chair Susanne Kjemtrup-Lovelace, Eric Allman, Brian Hageman, David Hallen, Katie Huge, and Jason Merrill

Absent 1 - Rudy Juliano

Approval of Agenda

A motion was made by Allman, seconded by Hageman, to approve the October 27, 2020 agenda. The motion passed unanimously.

Announcements

Petitions

Approval of Minutes

1. September 22, 2020 Action Meeting Minutes - Draft [\[20-0717\]](#)

Attachments: [September 22, 2020 Action Meeting Minutes - Draft](#)

A motion was made by Vice-Chair Kjemtrup-Lovelace, seconded by Allman, to approve the September 22, 2020 draft action meeting minutes. The motion passed unanimously.

Old Business

New Business

2. Bikeshare Ordinance Changes [\[20-0718\]](#)

Attachments: [Updates to Town Ordinance Bikeshare - TCAB](#)

Josh Mayo, Town Staff, presented on the bikeshare ordinance changes. Mayo provided background, and explained that the ordinance changes are proposed to facilitate bike share in Town by updating the definitions of bicycles and mopeds, clarifying use of e-bikes on greenways, allowing shared transportation transactions in public right-of-way, and general cleaning up of bike-related ordinances.

A motion was made by Vice-Chair Kjemtrup-Lovelace, seconded by Merrill, to recommend approval of the bikeshare ordinance changes with the following condition that the Town provide positive signage along greenways reminding users to be courteous to other users.

The motion passed unanimously.

3. 160D [\[20-0719\]](#)

Attachments: [Staff Memorandum - Chapter 160D](#)
[Joint Advisory Board - 160D](#)

Josh Mayo, Town Staff, informed the board that the Town will host a virtual joint advisory board meeting on December 7, 2020 from 5:30 pm - 6:30 pm to discuss the changes to 160D and the Town's efforts to come into compliance.

4. Fordham Boulevard Sidepath - Survey Results and Next Steps [\[20-0720\]](#)

Attachments: [Fordham Boulevard Sidepath - Survey Results & Next Steps](#)

Bergen Watterson, Town Staff, provided updates on Fordham Boulevard Sidepath project. Watterson shared feedback from the virtual public information meeting on October 22, 2020. Based on the results of the online survey conducted in August 2020, staff and consultant determined that the sidepath design will include a traffic diverter and raised high-visibility crosswalk at Fordham and Ridgefield, and a raised crosswalk at Fordham and Walnut. There will be a public meeting in spring 2021 prior to finalizing project plans.

Staff Report

Bergen Watterson, Town Staff, shared that staff has published a second survey on the temporary in-road multiuse paths pilot program seeking public feedback on 5 potential routes. Staff will provide a link to the survey.

Watterson shared that Triangle Bikeway Study project team is hosting a virtual public workshop on October 29, 2020 and a series of one-hour focus group sessions from November 9th - November 13th. Staff will provide a link to the project webpage and flyers.

Watterson mentioned that the Town was awarded funds from the Governor's Highway Safety Program to implement the Pedestrian Safety Action Plan. The Town has posted a Complete Streets / GIS Specialist job position, which will remain open until the position is filled. Staff will provide a link to the job posting.

Watterson provided an update on the Estes Drive Bike-Ped project; final funds are expected to be authorized soon, the project will be ready to bid by the end of the year, and construction could start early spring 2021. Watterson shared that the Town and the Park Apartments developers have signed the memorandum of understanding for Elliott Road Extension and construction could begin soon.

Jomar Pastorelle, Town Staff, discussed the advisory board membership structure. The advisory board recommended Town Council to appoint Katie Huge to occupy a Chapel Hill Resident seat and Denise Matthews to occupy the Regional Collaborator seat. Pastorelle noted that the Regional Collaborator seat must be a non-resident of Chapel Hill and must reside in the neighboring counties (Durham, Orange, Alamance, or Chatham). Town Council voted to appoint Denise Matthews to occupy a Chapel Hill Resident seat. Denise Matthews will be an official, voting member after the November meeting when the seat is vacated.

Pastorelle mentioned that the advisory board will be meeting on November 16,

2020. Pastorelle suggested moving the December 22nd meeting to another date. Pastorelle offered the following dates:

- December 10, 2020 (Thursday)
- December 16, 2020 (Wednesday)
- December 17, 2020 (Thursday)

Staff will provide a Doodle Poll link.

Adjournment

Next Meeting - November 16, 2020 (Schedule Change)

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.