

QUESTIONS? Call or email us!

Town of Chapel Hill Office of Planning and Sustainability Development Services 919-969-5066 planning@townofchapelhill.org

Chapel Hill Historic District Certificate of Appropriateness Application	Project:	20-066
Project Description: New transom window	Permit:	
		STAFF REVIEW
	X Applica	ation complete and accepted
		ation not complete and ith a notation of deficiencies
	BY: AI DATE: 8/	nya Grahn, 19/2020
Instructions: Submit one paper copy and a digital copy of all application materials col	lated in one	file (pdf preferred)
Deadlines: Applications are due by the close of business 30 calendar days prior to the	scheduled n	neeting date.
Note: Only complete applications may be accepted for Certificate of Appropriateness complete will be returned with a notation of deficiencies.	review. App	lications that are not

A: Property Informa	ation					
Property Address:	508 N Boun	dary St		Р	arcel ID	Number:
Property Owner(s):	Henrik Dol	ılman &	Christianna \	Williams E	mail:	hdohlman@gmail.com
Property Owner Addre	ess: 508 N Boun	dary St				
City: Chapel Hill	State:	NC	Zip:	27514	Phon	e : 919-918-7198
Historic District : □Ca	ameron-McCaule	ey 🗵 Frai	nklin-Rosemai	ry 🗌 Gimgho	ul	Zoning District: CH R-1

B: Applicant Information				
Applicant: Henrik Dohlman			Role (owner, architect, other):	owner
Address (if different from above):				
City:	State:	Zip:		



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Email: hdohlman@gmail.com	Phone:
	9199233972

C. Application Type (check all boxes that apply))
	y substantial alterations, and do not involve additions or removals that district as a whole. See <u>Design Guidelines</u> (p. 69) for a list of minor works.
⊠ Historic District Commission Review Includes all e	exterior changes to structures and features other than minor works
☐Site-work only (walkways, fencing, walls, etc.)	☐ After-the-fact application (for unauthorized work already performed).
⊠ Restoration or alteration	☐Demolition or moving of a site feature.
☐ New construction or additions	☐ Request for review of new application after previous denial
□Sign	

D. Basic information about size, scale, and lot placement.

Provide measurements in feet and square feet where applicable. Where possible, please provide accurate measurements from a licensed surveyor, architect, engineer, etc. If exact measurements are not available, please provide estimated information. Current estimated information about lots and buildings can be found on the Orange County Real Estate Data website. Information about lot placement can be found on the Chapel Hill and Orange County Interactive GIS portals.

Zoning District:	Minimum setbacks		Maximum heights			Lot size	
	Street	Interior	Solar	Primary	Secondary		
Required by zoning	28	14	28	29	40		
Proposed	28	14	28	29	40		
	Existing	Change +/-	Total	Total Flo	or Area Ratio		
Floor Area (main structure)	3156	0	3156	Existing	Proposed	ISA/	NLA ratio
Floor Area (all other)	673	0	673			Existing	Proposed
Impervious Surface Area (ISA)	3553	0	3553				
New Land Disturbance			0				1



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E: Applicable Design Guidelines

The Town's <u>Design Guidelines for the Chapel Hill Historic Districts</u> are integral to the application and review process. These guidelines supplement the required review criteria for Certificate of Appropriateness applications (provided in <u>Section 3.6.2(e)(4)</u> of the Land Use Management Ordinance) by providing detailed, practical considerations for how to make changes to properties while preserving the special character of their Historic District context. Please review the Design Guidelines and consider their applicability to your proposed project. (Attach additional sheets, as necessary.)

Section/Page	Topic	Brief description of the applicable aspect of your proposal
		Transom window does not damage or conceal significant building features, and will be mostly obscured by existing trees.
		2. Existing trees and landscaping will be unaffected.
n 51	Additions	2. Home is not historic.
p. 51 Additions	Additions	3. Window will not alter the original building in either height or mass, and will not disturb unbuilt areas.
		4. Surface stucco repairs and all trim will match existing in terms of composition, texture, pattern, color and detail.
		5. There will be no changes to site features.
1		



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F. Checklist of Application Materials					
Attach the required elements in the order indicated.	то ве	PLETED		COMPLE	
	YES	N/A	YES	N/A	NO
1. Written description of physical changes proposed. Describe clearly and in detail the physical changes you are proposing to make. Identify the materials to be used (siding, windows, trim, roofing, pavements, decking, fencing, light fixtures, etc.), specify their dimensions, and provide names of manufacturers, model numbers, and specifications where applicable.					
2. History, context, and character information. Please include a summary of what information you have relied on to understand the relevant character and history of the district and subject property—and briefly summarize that information. At a minimum, include:	\boxtimes				
 Current property information for the lot and all structures, including Building Sketches and Building Details, from <u>Orange County Real Estate</u> <u>Data</u>. 					
☐ The entry of your property on the most recent inventory of historic resources in the relevant National Register for Historic Places filing, available via the NC State Historic Preservation Office website: for McCauley-Cameron see West Chapel Hill , for Franklin-Rosemary see Chapel Hill Historic District , for Gimghoul see Gimghoul . (If yours is one of the few properties in McCauley-Cameron or Franklin-Rosemary that has not yet been inventoried, please indicate that.)					
3. Justification of appropriateness. Attach an annotated statement explaining how the proposed change(s) meets the following standards of appropriateness that the Commission considers in making findings of fact indicating the extent to which the application is or is not congruous with the historic aspects of the historic district. If a standard is not applicable, type "not applicable".					
 A. The height of the building in relation to the average height of the nearest adjacent and opposite buildings. B. The setback and placement on lot of the building in relation to the average setback and placement of the nearest adjacent and opposite buildings. 					
 C. Exterior construction materials, including texture and pattern. D. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials. E. Roof shapes, forms, and materials. 					
F. Proportion, shape, positioning and location, pattern, and size of any elements of fenestration. G. General form and proportions of buildings and structures. H. Appurtenant fixtures and other features such as lighting.					
Structural conditions and soundness.					



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J. Architectural scale.				
4. Photographs of existing conditions are required. Minimum image size 4" x 6" as printed or the digital equivalent. Maximum 2 images per page.	\boxtimes			
5. Site Plan Set showing existing and proposed conditions. (Min. scale: 1 in. = 20 ft.)				
Site plans must show the relationships between, and dimensions of, existing and proposed buildings, additions, sidewalks, walls, fences, driveways, and/or other structures on the property, as well as property lines and applicable zoning setbacks.				
☑ Include both written and drawn scales and show accurate measurements. You may also use a copy of a survey with surveyor's seal deleted. Revise the copy as needed to show existing conditions and your proposed work.				
Indicate the area of all structural footprints (existing and proposed) in square feet; also, indicate lot size in square feet.				
6. Elevation Drawings showing existing structural facades and proposed changes. Drawings should be submitted as 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. All details should be reasonably legible. Photographs are okay for facades with no changes.	\boxtimes			
☑ Elevation drawings showing all proposed changes above current grade from front, back, and both sides.				
Include scale bar, written scale, and label major dimensions (including width of structures and heights from finished grade to fascia/eaves and heights to top of roofs).				
oxtimes Label materials to be used (roofing, siding, windows, trim, light fixtures, etc.)				
7. Information about context (required for all construction of new structures, proposed impervious surfaces greater than 1500 SF, additions greater than 150 SF, and/or proposed land disturbance greater than 5000 SF.) Detailed information about lots and structures can be found on the Orange County Real Estate Data website; information about lot placement can be found on the Chapel Hill and Orange County GIS portals.				
For each of the nearest adjacent and opposite properties, provide:				
\square The height of each building (if an estimate, indicate that).				
☐ The setbacks and lots placement of each building (an image from the Town GIS database, including scale, is sufficient).				
\square The size of each lot (net land area in square feet).				
☐ The size of all buildings on the nearest adjacent and opposite properties, including building footprint areas, Floor Areas (in square feet), and Floor Area Ratios. Provide current figures from Orange County Real Estate Data ; indicate any corrections for accuracy you believe necessary and your basis for doing so.				
8. Demolition/Relocation Information (required only if demolition or relocation of a feature is proposed).		\boxtimes		



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 Provide a written description of architectural features, additions, remodeling, and any alterations to the structure(s). Make note of any outbuildings on the site plan of the property. 			
☐ Provide a history of the structure, giving the construction date and architect or carpenter, briefly noting any significant events, persons and/or families associated with the property. Provide current exterior photographs of the property (4" x 6" as printed or the digital equivalent). If information is unknown, please provide a summary of sources consulted.			
☐ If an argument about structural soundness is being made, attach a signed and sealed report from a professional engineer.			
As necessary, attach a statement explaining how a delay in demolition would cause the property owner to suffer extreme hardship or be permanently deprived of all beneficial use or return from such property by virtue of the delay.			
☐ Provide any records about the structure to be demolished.			
9. Mailing notification fee per <u>Planning & Sustainability Fee Schedule</u> . For a list of addresses, please refer to the Town's <u>Development Notification Tool</u> .			
10. Certificate of Appropriateness fee per Planning & Sustainability Fee Schedule	×		



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G: Applicant signature

I hereby certify that I am authorized to submit this application; that all information is correct to the best of my knowledge, and all work will comply with the State Building Code and all other applicable State and local laws, ordinances, and regulations.

I acknowledge and agree that the Historic District Commission members, Town employees, and Town agents may enter, solely in performance of their official duties and only at reasonable times, upon the applicant's property for examination or survey thereof pursuant to North Carolina General Statute 160A-400.8. However, no member, employee, or agent of the Historic District Commission may enter any private building or structure without the express consent of the owner or occupant thereof.

I understand and agree that an approved Certificate of Appropriateness is valid only for the particular application, plans, specifications and related project details presented to, and approved by, the Historic District Commission. If any of the data contained in this application, any plans or any specifications presented to the Commission are changed or altered for any reason, including, but not limited to, changes or alternations deemed practically necessary during construction, required due to subsequent Town reviews, or otherwise, a new hearing before the Historic District may be required. By signing below, the applicant agrees to notify the Development Services Center of any changes or alternations in the data contained in this application, the approved plans or the approved specifications related to the project that is the subject of this application.

Hearings on Certificate of Appropriateness applications before the Commission are quasi-judicial proceedings. Therefore, Historic District Commission members are not permitted to discuss a pending application with the applicant or other party. By signing below, the applicant agrees to refrain from speaking with or contacting any member of the Historic District Commission about an application outside of the formal evidentiary hearing on the application.

Henrik Dohlman	Henrik Dohlman	08/01/20	
Applicant (printed name)	Signature	Date	
Property Owner	Signature	Date	
(if different from above)			



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Certificate of Appropriateness Supplemental Requirements

*In addition to Residential Zoning OR Administrative Zoning Compliance Permit Requirements

Certificate of Appropriateness applications are subject to review and approval by the Historic District Commission as well as by Town staff. For assistance with this application, please contact the Chapel Hill Planning Department.

Please submit *all* **materials listed** <u>on this sheet</u>. The Historic District Commission meets on the second Tuesday of each month at 6:30 pm. For confirmation of a meeting date and the placement of your request on the agenda, please call the Planning Department. **Applications are due one month in advance of meeting.**

Application Process:

- 1. Historic District Commission Review of Certificate of Appropriateness (COA) Supplemental materials
- 2. Staff review of Residential / Administrative Zoning Compliance Permit (ZCP) materials
- **COA (step 1) and ZCP (step 2) materials may be submitted simultaneously or separately.

Required Application Materials

(In addition to Residential Zoning Compliance Permit or Administrative Zoning Compliance Permit Requirements)

An Electronic copy of each document is required in addition to paper copies.

Provide a single set of the following materials:

1. Application Form. Either Residential Zoning Compliance or Administrative Zoning Compliance.
2. Recorded plat or deed verifying property's current ownership
3. Recorded plat of easements, right-of-way, and dedications, if applicable
4. Mailing List of Property Owners, applicable within 100 feet of property boundaries
The Town will prepare a formal notice to be mailed to surrounding property owners about the application. You may find it helpful to discuss the proposed changes with your neighbors in person so you can address their concerns both in your planning and presentation.
5. Mailing notification fee. The fee per address can be found on the Planning Department's Fee Schedule .
6. Certificate of Appropriateness fee per Planning Department's Fee Schedule
7. Reduced Site Plan Set (reduced to 8.5" x 11")
8. Building Elevations (label building height from top of roof to finished grade line)
9. Floor Plan, only if accessory apartment, duplex, or commercial application.
•

(Continued)



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10. Written Description Describe all proposed changes to the property, list all materials to be used, and address the criteria (listed below) that the Commission uses to determine appropriateness. Presenting your proposal with these criteria in mind will provide a clear basis for the Commission's deliberations. The height of the building in relation to the average height of the nearest adjacent and opposite buildings; The setback and placement of the building on the lot in relation to the average setback and placement of b) the nearest adjacent and opposite buildings; The exterior construction materials, including textures and patterns; The architectural detailing such as lintels, cornices, brick bond, and foundation materials; The roof shape, form, and materials; f) The proportion, shape, location, pattern, and size of any elements of fenestration (windows, doors); The general form and proportion of the buildings; The accessory fixture and other features (including lighting fixtures, hardware, awnings, etc.); The architectural scale in relation to existing structures and surrounding buildings; and **i**) Structural conditions and soundness. Provide photographs of existing property and elevation drawings of the proposed changes. Depict changes in as much detail as possible, paying special attention to those features which the Commission uses to determine appropriateness. This section of the application allows the Commission to see the current state of the property, to visualize the proposed changes, and to assess the impact. The visual description must include dimensions. For new buildings and major additions, the visual description must include the interior floor plan. 11. Information Regarding Surrounding Properties For new construction or large projects, the applicant is required to provide information on: The height of the nearest adjacent and opposite buildings;

The setback and placement of the nearest adjacent and opposite buildings;

The scale of the nearest adjacent and opposite buildings, including percentage of lot coverage.

12. Demolition Information (if applicable)

Provide a description of architectural features, additions, remodeling, and any alterations to the structure(s). Make note of any outbuildings on the site plan of the property. Provide a history of the structure, giving the construction date and architect or carpenter, briefly noting any significant events, persons, and/or families associate with the property.

HDC application respectfully submitted by homeowners Henrik Dohlman and Christianna Williams 508 N Boundary St Chapel Hill, NC 27514

Courtesy review by Becky McDonnell

Part 1. Written description of physical changes proposed.

We are requesting approval for the installation of a new transom window on the west side of our home. Please refer to exterior photos (**Appendix 1**), exterior drawings (**Appendix 2**), interior drawings (**Appendix 3**). The new window and trim will match existing in terms of material, design, dimension, pattern, detail, color and texture.

Part 2. History, context, and character information.

The home was designed by Lucy Carol Davis and built in 1994 on the original Coker estate property. Neighboring homes were designed by the same architect and are of the same vintage, but vary dramatically in style. See attached current property information for the lot and all structures, including recent survey data (**Appendix 4**) and property data from Orange County (**Appendix 5, 6 and 7**).

Part 3. Justification of appropriateness.

The new window will be in an unobtrusive location and barely visible from the street and adjoining property. The new window and trim will match existing in terms of material, design, dimension, pattern, detail, color and texture.

A. The height of the building in relation to the average height of the nearest adjacent and opposite buildings:

Not applicable, existing building height is unchanged.

B. The setback and placement on lot of the building in relation to the average setback and placement of the nearest adjacent and opposite buildings.

Not applicable, building placement is unchanged.

C. Exterior construction materials, including texture and pattern:

Exterior materials will match existing in terms of material, design, dimension, pattern, detail, color and texture.

D. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials.

Architectural detailing will match existing in terms of material, design, dimension, pattern, detail, color and texture.

E. Roof shapes, forms, and materials.

Not applicable, roof is unchanged.

F. Proportion, shape, positioning and location, pattern, and size of any elements of fenestration.

Architectural detailing will match existing in terms of material, design, dimension, pattern, detail, color and texture.

G. General form and proportions of buildings and structures.

Not applicable, structures are unchanged.

H. Appurtenant fixtures and other features such as lighting.

Not applicable, fixtures are unchanged.

I. Structural conditions and soundness.

The width of the window will depend on structural conditions revealed during construction, but will not exceed 56" (adjacent existing transom window is 56" wide) and will match the height of the adjacent existing transom window.

Part 4. Photographs of existing conditions.

See attached photo (Appendix 1)

Part 5. Site Plan Set showing existing and proposed conditions. (Min. scale: 1 in. = 20 ft.)

There will be no changes.

See attached survey of the entire property (**Appendix 4**).

See attached current property information for the lot and all structures, including Building Sketches and Building Details, from Orange County Real Estate Data. (**Appendixes 5, 6, 7**).

Part 6. Elevation drawings.

There will be no changes.

See attached elevation data from Orange County GIS portal. (Appendix 5).



View from street (northwest corner)



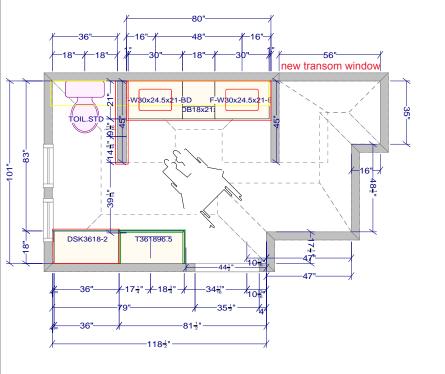
View from neighbor (southwest corner)

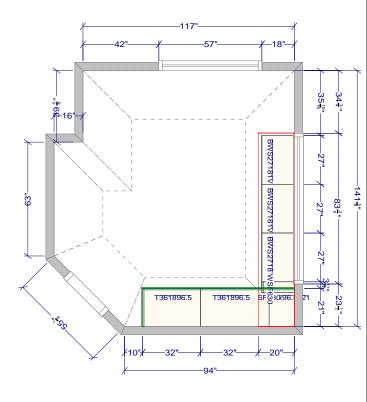


Before



After





All dimensions _size designations given are subject to verification on job site and adjustment to fit job conditions.



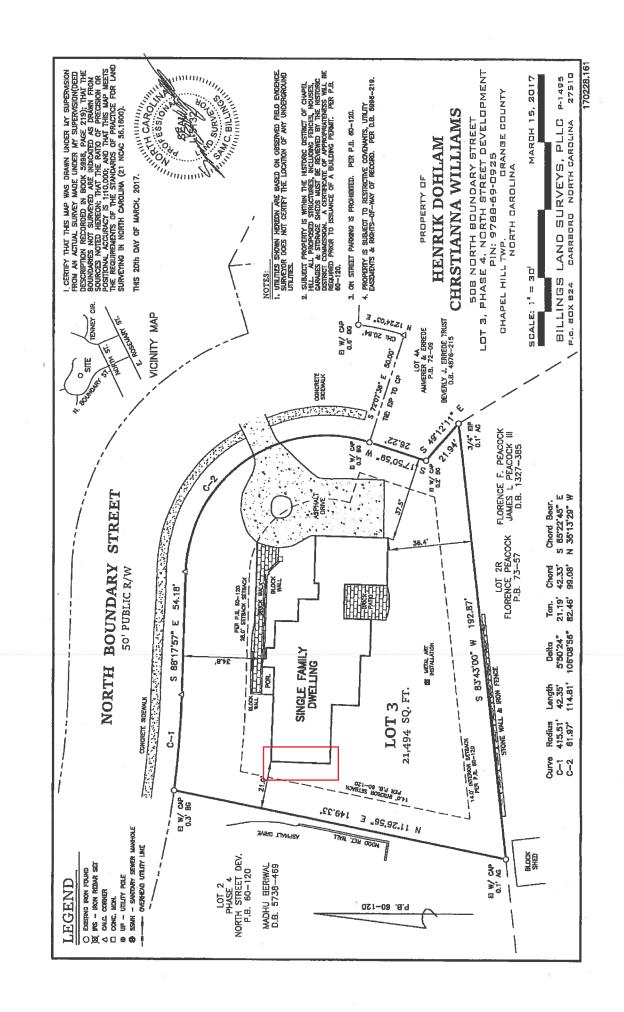
This is an original design and must not be released or copied unless applicable fee has been paid or job order placed.

Designed: 8/1/2020 Printed: 8/2/2020

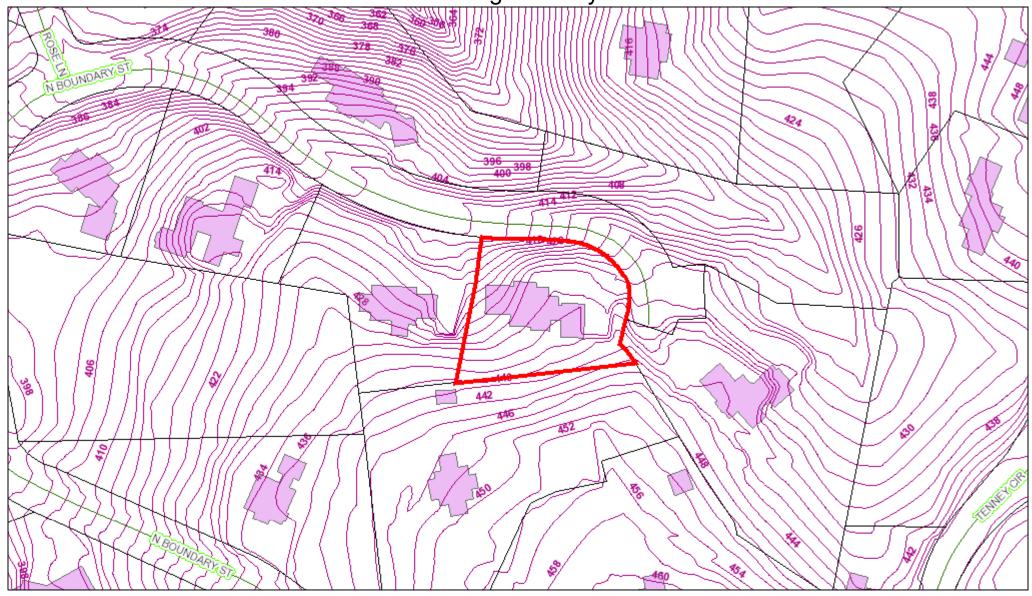
Williams Dohlman - Master Bath Office v2

All

Drawing #: 1 No Scale.



Orange County



This map contains parcels prepared for the inventory of real property within Orange County, and is compiled from recorded deed, plats, and other public records and data. Users of this map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map.

The county and its mapping companies assume no legal responsibility for the information on this map. August 3, 2020

LEGAL DESC: 3 PH 4 NORTH STREET DEVELOPMENT P60/120

PIN: 9788690925	The county and its mappir	ng companies assume n	o legal responsibility for the information on this map.				
OWNER 1: DOHLMAN HENRIK G	SIZE:	0.49 A	BUILDING COUNT: 1			1:1,200	
OWNER 2: WILLIAMS CHRISTIANNA S	DEED REF:	6288/535	LAND VALUE:	0	0.01	0.02	0.04 mi
ADDRESS 1: 508 N BOUNDARY ST	RATECODE:	22	BLDG_VALUE:	—	+ +	,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, 	
ADDRESS 2:	TOWNSHIP	CHAPEL HILL	USE VALUE:	0	0.015	0.03	0.06 km
CITY: CHAPEL HILL	BLDG SQFT:	3160.3	TOTAL VALUE:				
STATE, ZIP: NC 27514	YEAR BUILT:	1994	DATE SOLD: 04/11/2017		OR/	ANGE CO	UNTY
LECAL DECC. 2 DL 4 NODTU STDEET DI	EVELODMENT D60/4	20	TAX STAMPS: 1545		NIC	DETH CARC	OI INIA

NORTH CAROLINA

Building Areas with Alternative Finishes

Area	Percent Usable	Alternate Type	Alternate Percent	Quality	# of Tenants
7		7	7 11101110110 1 0100111		" O

Building Areas

Sub Area	Sub Area Description	Sketched Area	Finished Area	Perimeter
AG	Attached Garage	672	0	106
MA	Main	2,431	2,431	252
MSRY	Masonry Foundation	2,431	0	252
OP	Open Porch	60	0	34
PA	Attached Patio/Stoop	300	0	70
PA	Attached Patio/Stoop	90	0	42
US30	Upper Story 30%	2,431	729	252

Unofficial Property Record Card - Orange County, NC

General Property Data

Parcel ID 9788690925

Property Owner DOHLMAN HENRIK G

WILLIAMS CHRISTIANNA S

Mailing Address 508 N BOUNDARY ST

City CHAPEL HILL

State NC

Zipcode 27514

Property Location 508 BOUNDARY ST

Property Use

Most Recent Sale Date 4/12/2017

Legal Reference 6288/535

Grantor CARSON

Sale Price 772,500

Land Area 0.49 AC

Current Property Assessment

Card 1 Value Building Value 547,100

Other Features Value

Land Value 300,000

Total Value 847,100

Building Description

Building Style Single Fam

of Living Units 1

Year Built 1994

Finished Area (SF) 3160

Full Baths 3

of Other Fixtures 0

Foundation Type Masonry **Roof Structure Hip Roof Cover Shingle** Siding Frame

1/2 Baths 1

Heating Type Combo H&A Heating Fuel N/A Air Conditioning 100% # of Bsmt Garages 0

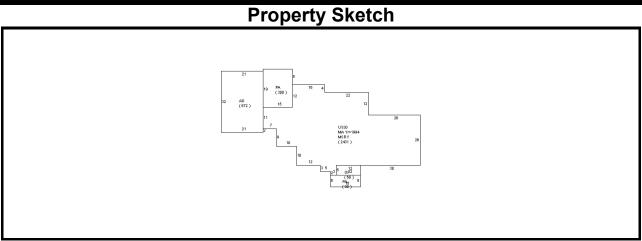
3/4 Baths 0

Legal Description

3 PH 4 NORTH STREET DEVELOPMENT P60/120

Narrative Description of Property

This property contains 0.49 AC of land mainly classified as with a(n) Single Fam style building, built about 1994, having a finished area of 3160 square feet, with Frame exterior and Shingle roof cover, with 1 unit(s).



Disclaimer: This information is believed to be correct but is subject to change and is not warranteed.