



PLANNING  
Town of Chapel Hill  
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## **MEMORANDUM**

TO: Historic District Commission

FROM: Anya Grahn, Staff Liaison

SUBJECT: Historic District Commission Candidate Interviews

DATE: September 23, 2020

### **PURPOSE**

During the June 15, July 14, and August 11, 2020 meetings, the Historic District Commission (HDC) continued two (2) applications to fill two (2) vacancies on the Commission. The candidates that have not been interviewed have been invited to the September 23, 2020 HDC meeting so that they may have an opportunity to introduce themselves to the Commission. No formal list of questions have been prepared, though the HDC may choose to ask follow-up questions based on the candidates' introductions.

### **NEXT STEPS**

At the end of the meeting, the HDC should review the applications, and the HDC should forward a recommendation to the Town Council by October 14, 2020 in order for the Town Council to interview candidates in October 2020.

### **ATTACHMENTS**

Application materials from the two applications the HDC continued to the September 23, 2020 meeting.