Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

Submit Date: May 15, 2020

Page 1 of 4

The Town Council is interested in selecting between three and five community members to serve as

assessors during the two-day assessment center. Community members must be available to serve on both days. Question applies to Town Attorney Assessment Center Please Agree with the Following Statement Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc. ✓ I Agree **Profile Public Records Statement** I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted. ✓ I Agree capowski@email.unc.edu Email Address Joseph Capowski First Name Middle Initial Last Name 404 Cooliidge St Street Address Suite or Apt Chapel Hill NC 27516 City Postal Code Home: Home: (919) 929-1670 Primary Phone Alternate Phone

Joseph J Capowski

Question applies to Town Attorney Assessment Center Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? \* (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other) What district do you live in? \* ▼ Chapel Hill Town limits (Purple) Please consult the town maps HERE if you are unsure. If you are a Chapel Hill Resident, How long have you lived here? ☑ Greater than 10 years Which Boards would you like to apply for? Town Attorney Assessment Center: Eligible How did you find out about this opportunity? (select all that apply) None Selected If you chose "Other" from the advertising opportunity listed above, please specify specify: Question applies to Town Attorney Assessment Center Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

**Interests & Experiences** 

Yes ○ No

Joseph J Capowski Page 2 of 4

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a former Town Council member and mayor pro tem, an engineer, and retired UNC faculty, but not a lawyer. I often dealt with Ralph Karpinos and his predecessors. Ralph did an excellent job in my opinion, especially explaining legal issues to us non-lawyers on the town council. I think that I can use this experience to evaluate candidates to replace him.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

See above

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

## **Demographics**

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *	
∇aucasian/Non-Hispanic	
Gender *	
✓ Male	
If other, please describe:	
Please select your age from the following list. *	
✓ over 55	

Are you a caregiver for or identify with a disability?

○ Yes ○ No

Occupation

Retired UNC faculty, computer-design engineer

Have you participated in the Peoples Academy?	
○ Yes ⊙ No	
A	
Are you a Town of Chapel Hill employee?	

## **Ethics Statement**

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

Submit Date: May 18, 2020

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

	ΙAg	ree
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#### **Profile**

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

#### **Public Records Statement**

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

#### I Agree bobepting@gmail.com Email Address Robert **Epting** First Name Middle Initial Last Name 707 East Franklin Street 410 MLK JR. BLVD. Street Address Suite or Apt **CHAPEL HILL** NC 27514 City State Postal Code

Robert Epting Page 1 of 5

Home: (919) 967-0678 Mobile: (919) 929-0323

Primary Phone

Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? \* (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? \*

▼ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure.

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Appointed Town Attorney Assessment Center: Eligible

Question applies to multiple boards

Which Board is your First Choice? \*

How did you find out about this opportunity? (select all that apply)

- Advisory Board or Council member
- ✓ Other (provide additional information below)

Robert Epting Page 2 of 5

If you chose "Other" from the advertising opportunity listed above, please specify specify:

I do not wish to be considered for re-appointment to the HDC

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes ○ No

#### **Interests & Experiences**

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Practicing lawyer in Chapel Hill for fifty years. I have known and worked alongside each of the Chapel Hill Town Attorneys from and including Emery Denny and Ralph Karpinos, and their assistants, as well as the County Attorney, and the Town Attorneys for Carrboro, Pittsboro, and numerous other municipalities in NC.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I also served as a member of the Board of Aldermen for the Town of Chapel Hill 1975-79, and as Mayor Pro-Tem from 1977-79. (The Town Council was designated the Board of Aldermen in those days.) I have more than forty years of experience serving on, representing, and appearing before local government bodies here and elsewhere in North Carolina. I was appointed to serve on the HDC in February 2017, to fill an expiring term. I would like to be re-appointed to be able to serve a full term, and especially to finish my term as Commission Chair, to which I was elected in September, 2017. I have practiced law in Chapel Hill since 1972, where, after graduating from UNC and UNC School of Law, I began teqching as a member of the faculty of the Institute of Government, then transitioned into private practice, and have since operated my law firm with my law partner Joe Hackney in downtown Chapel Hill. I am licensed to practice as an Attorney and Counsellor at Law by the North Carolina Supreme Court, and I am admitted to practice as a member of the United States Supreme Court Bar, as well as before the trial and federal Courts of the Fourth Federal Circuit Court of Appeals, each of the Federal District Courts in North Carolina. For more than forty years I have practiced in the local District and Superior Courts in the trial division of the North Carolina General Court of Justice, and I have argued cases in the Court of Appeals, and the Supreme Court of North Carolina.

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

I do not wish to be re-appointed to the HDC.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

The Town Attorney is obligated to advise the Town's Council, Boards and Commissions as to the pertinent laws applicable to questions presented. She or he muct have the courage to do so, even when that advice may differ from what the Council wants to do, and when that legal advice is not what they want to hear. The Town Attorney must be able to offer his or her advice in ways that respect and encourage community dialogue, respect for the strength of differing opinions in our democratic setting. And the Town Attorney is deserving of the Council and Mayor's support for that ethic.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

## **Demographics**

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *
Caucasian/Non-Hispanic
Gender *
<b>▼</b> Male
If other, please describe:
Please select your age from the following list. *
✓ over 55
Attorney Occupation
Are you a caregiver for or identify with a disability?
○ Yes ⊙ No
Have you participated in the Peoples Academy?
C Yes @ No

Robert Epting Page 4 of 5

## **Ethics Statement**

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Robert Epting Page 5 of 5



# STATE OF NORTH CAROLINA COUNTY OF ORANGE

## **OATH OF OFFICE**

I, ROBERT EPTING, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Historic District Commission, so help me God.

Signature Esting

The above oaths were subscribed and sworn to before me this the 13th day of February, 2017.

My commission expires 10/15/17

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

Submit Date: May 15, 2020

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

	ΙAg	ree
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#### **Profile**

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

#### **Public Records Statement**

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree				
lily.farel@gmail.com				
Email Address				
Lily		Farel		
First Name	Middle Initial	Last Name		
2131 N. Lakeshore Drive				
Street Address			Suite or Apt	
Chapel Hill			NC	27514
City			State	Postal Code

Lily Farel Page 1 of 4

Mobile:	Home:
Primary Phone	Alternate Phone
assessment center. What ETJ/JPA, Carrboro, or Oth	limits is required to participate as an assessor in the Town Attorney district do you live in? * (Chapel Hill Town Limits, Orange County
•	limits is required for membership on most Council advisory ome committees and task forces may be composed of up to forty percent
What district do you live	in? *
Chapel Hill Town limits (F	Purple)
Please consult the town ma	aps HERE if you are unsure.
If you are a Chapel Hill R	esident, How long have you lived here?
	ou to visit a meeting of the group that you are interested in serving e than three groups from the list below to which you would like to apply.
Which Boards would you	like to apply for?
Grievance Hearing Board: A Town Attorney Assessment	• •
Question applies to multiple boards Which Board is your Firs	t Choice? *
▼ Town Attorney Assessme	ent Center
How did you find out abo	out this opportunity? (select all that apply)
<b>☑</b> Email	
If you chose "Other" fron	n the advertising opportunity listed above, please specify specify:

Lily Farel Page 2 of 4

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes ○ No

## **Interests & Experiences**

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I offer the board experience in general litigation as well as substantive experience in labor and employment law. I have been an attorney for twelve years, during which time I served as a law clerk for a federal judge, a trial attorney at both the Department of Justice and the Federal Communications Commission in Washington, DC, and now as in-house counsel at a software company in the Triangle. My practice as a litigator at DOJ spanned a broad range of law, from first amendment to national security, and I regularly appeared in courts across the country. During my time at the FCC, however, I focused almost exclusively on labor and employment matters. From my position in the FCC's office of general counsel, I mediated, negotiated, and litigated labor and employment claims before both judicial and administrative bodies. Through these experiences, I became accustomed to working with people of different backgrounds and facilitating interactions among competing interest groups. At DOJ, in order to arrive at a single, consistent position to present to the court, I had to mediate the divergent interests of various client agencies. At the FCC, I had to arbitrate the different interests of management and labor. I believe that my substantive experience with labor and employment law as well as my ability to work with people of different backgrounds, beliefs, and experience would allow me to contribute to this selection process.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I grew up in Chapel Hill, and both of my parents worked for UNC. I left home for college in 1998 and lived out-of-state until 2017, when I moved back to Chapel Hill with my husband and daughter. Twenty years spent living in cities both smaller and larger than Chapel Hill has given me a broad perspective on the challenges that every municipality faces and on the ways in which Chapel Hill is special. I recall my childhood in Chapel Hill fondly, and returning home has cast those memories in a new light, as I have been reintroduced to the town as an adult, homeowner, citizen, and mother of a child who will attend the same public schools that I did.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

I am in-house counsel at a company based in the area. Part of my current job is helping identify and hire folks who will work well within the company while also bringing a new perspective to the work. I'm interested in finding candidates who offer unique skills and experiences, but who can also work within the existing structure to help find efficiencies and improve the organizations. I believe I can use this experience to assist in the selection of a town attorney.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

I believe I can contribute to this process, and I very much look forward to participating!

#### Farel Resume - March 2018.pdf

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

## **Demographics**

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#### **Ethics Statement**

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Lily Farel Page 4 of 4

## Lily Farel

## lily.farel@gmail.com

## 2131 N. Lakeshore Drive · Chapel Hill, NC 27514 · (919) 619-0260

#### PROFESSIONAL EXPERIENCE

## SAS Institute Inc., Cary, NC

February 2016 – present

## Senior Legal Counsel

- Draft, review, and negotiate contracts, including software licenses, hosting agreements, professional service agreements, and business associate agreements with federal, state, and local governments.
- · Provide guidance to sales teams, including middle and upper management, on SAS' legal position.
- Advise sales teams on potential procurement path for government customers to license software or purchase services, including how to utilize a General Services Administration schedule.
- Analyze application of state and federal laws and regulations to company contracts and activities.

#### Federal Communications Commission, Washington, DC

May 2014 – February 2016

#### Trial Attorney, Office of General Counsel

- Defended the FCC in litigation, primarily in the federal circuit courts of appeals.
- Drafted dispositive motions and conducted discovery for the United States Department of Justice in federal district court litigation enforcing FCC forfeiture orders.
- · Represented the FCC in employment litigation before the Merit Systems Protection Board and the EEOC.
- Reviewed and revised FCC orders subject to significant litigation risk.

## The George Washington University Law School, Washington, DC

August 2014 – August 2016

## Professorial Lecturer at Law, "Government Lawyering"

• Lectured on issues including executive privileges, who is the client of the government lawyer, whistleblowing, and the Freedom of Information Act.

#### Department of Justice, Civil Division, Washington, DC

October 2008 - May 2014

#### Trial Attorney, Federal Programs Branch

- Defended the United States in civil litigation in federal courts across the country. Cases included challenges under the First, Fourth, and Fifth Amendments, and statutes such as the Religious Freedom Restoration Act, the Rehabilitation Act, and the Freedom of Information Act.
- · Argued dispositive and discovery motions, participated in trials, and negotiated settlements.

## The Honorable Graham C. Mullen, Charlotte, NC

August 2006 – September 2008

## Law Clerk

## **EDUCATION**

## Duke University School of Law, Durham, NC

- · Juris Doctor, 2006
- · Executive Editor, Duke Law and Technology Review
- Teaching Assistant, Legal Research and Writing
- Mock Trial: Mock Trial Board; Best Lawyer, Twiggs, Beskind, Strickland & Rabenau Mock Trial Competition
- · Moot Court: Moot Court Board; Best Oral Advocate, AIPLA Giles Sutherland Rich Moot Court Competition
- · Member, School Judicial Board

#### Washington University in St. Louis, St. Louis, MO

- Bachelor of Arts in History, magna cum laude, 2002
- Study Abroad: University College London, Department of History, London, England

## **BAR ADMISSIONS**

The Supreme Court of North Carolina, Western District of North Carolina, District of Columbia Circuit Court

Question applies to Town Attorney Assessment Center

Primary Phone

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

Submit Date: May 18, 2020

The Town Council is interested in selecting between three and five community members to serve as

assessors during the two-day assessment center. Community members must be available to serve on both days. Question applies to Town Attorney Assessment Center Please Agree with the Following Statement Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc. ✓ I Agree **Profile Public Records Statement** I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted. ✓ I Agree edcharrison@gmail.com Email Address Ed Harrison First Name Last Name Middle Initial 58 Newton Drive Street Address Suite or Apt Durham NC 27707 City Postal Code Home: Home: (919) 490-1566

Alternate Phone

Ed Harrison Page 1 of 4 Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? \* (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other) What district do you live in? \* ▼ Chapel Hill Town limits (Purple) Please consult the town maps HERE if you are unsure. If you are a Chapel Hill Resident, How long have you lived here? ☑ Greater than 10 years Which Boards would you like to apply for? Town Attorney Assessment Center: Eligible How did you find out about this opportunity? (select all that apply) If you chose "Other" from the advertising opportunity listed above, please specify specify: Question applies to Town Attorney Assessment Center Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No) Yes ○ No **Interests & Experiences** 

Question applies to Town Attorney Assessment Center

Ed Harrison Page 2 of 4

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Because of my experience with local government attorneys, in 16 years as a Town Council Member, in more years than that encountering them in focused issue meetings, and as a constituent attempting to deal with them, I believe I could offer unique expertise in assessing candidates for the challenges of the position. (Continuing comment will be attached).

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

The most significant perspective I can bring is that of a resident who has deep familiarity with the position to be filled. The recruiting announcement for this committee includes this: "An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face." One event which local government attorneys have to face is a contentious closed session where he or she is on the spot. I have experience in well over 100 closed sessions, some of them including situations that were clearly challenging for the Town Attorney (TA). In the case of the current/retiring TA, I began working closely with him even before our first business meeting together, because we were reuniting after a collegial relationship we had as fellow undergraduate newspaper editors and issue activists. During my terms of office, we served together on multiple committees of the NC League of Municipalities (NCLOM), so that our attorney-client discussions ranged wider than Chapel Hill alone, including the overall functions of local government attorneys all over the state. Part of my experience in the elected office I held before being a CM consisting of successfully negotiating with the Durham County Attorney and Manager a profound change in employee status for those who worked for the Durham Soil and Water Conservation District, that is, making them county staff. As Personnel Committee Chair for the GoTriangle Board of Trustees in 2015, I co-managed the hiring process for the first new General Counsel in 11 years; this resulted in the hiring of NC Rep. Deborah Ross for the position.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

I am especially interested in and familiar with the operations of local government attorneys in the larger community picture. I have a long term interest in the functions and powers of NC local governments, going back to my years as a contract employee and board member for multiple statewide environmental organizations (1984-onward). Attorneys, such as our TA, are often the primary analyst for elected boards of what those powers are, and of the enforceability of specific ordinances. Much of my work in the 1980s, as one of the first NC environmentalists to analyze and advocate for local governments taking on major issues such as stormwater management and erosion control, dealt with the actual ability of locals to do those things. Local government attorneys such as Mr. Karpinos were willing to discuss these issues with me. As part of my work, I had to be able to evaluate both Federal and State regulations and local ordinances, which he and others – especially NCLOM staff – were willing to do for me.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

#### **Demographics**

Ed Harrison Page 3 of 4

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Limitity
✓ Caucasian/Non-Hispanic
Gender *
<b>✓</b> Male
If other, please describe:
Please select your age from the following list. *
✓ over 55
Mostly retired ecological educator
Occupation
Are you a caregiver for or identify with a disability?
○ Yes ⊙ No
Have you participated in the Peoples Academy?
○ Yes ⊙ No
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

## **Ethics Statement**

Ethnicity \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Ed Harrison Page 4 of 4

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

Submit Date: May 16, 2020

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center Please Agree with the Following Statement Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc. ✓ I Agree **Profile Public Records Statement** I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted. ✓ I Agree phlaneur42@gmail.com Email Address Phillip Lyons First Name Middle Initial Last Name 140 W Franklin St #430 Street Address Suite or Apt Chapel Hill NC 27516 City Postal Code Home: (919) 932-6460 Mobile: (919) 612-1045 Primary Phone Alternate Phone

Phillip J Lyons Page 1 of 4 Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? \* (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other) What district do you live in? \* ▼ Chapel Hill Town limits (Purple) Please consult the town maps HERE if you are unsure. If you are a Chapel Hill Resident, How long have you lived here? ☑ Greater than 10 years Which Boards would you like to apply for? Town Attorney Assessment Center: Eligible How did you find out about this opportunity? (select all that apply) If you chose "Other" from the advertising opportunity listed above, please specify specify: Question applies to Town Attorney Assessment Center Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No) Yes ○ No

**Interests & Experiences** 

Question applies to Town Attorney Assessment Center

Phillip J Lyons Page 2 of 4

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Service on the Town's Board of Adjustment since 2014 with two hears as chair. Familiarity with certain aspects of NC law and administrative procedure. A career in the NC Attorney General's office retiring as a Deputy AG. Supervised both legal and administrative staff providing legal advice and administrative support to a variety of NC boards and commissions.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

My adult life has featured an interest in due process and fairness and equity in the provision of governmental services. I have extensive experience in observing the provision of legal advice to quasi judicial and legislative bodies. Representing the NC Attorney General in the General Assembly has given me exposure to many facets of black letter law, caselaw, common law, administrative law including issues affecting municipal and county government.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

I've taught an undergraduate and graduate course on the American Criminal Justice System for over 25 years and have participated in assessment centers for my employer as well as for professional associations. The provision of effective legal advice, in my opinion, is important for boards and commission to perform at their best and in a fair and equitable manner and I want the best for my town.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

#### **Demographics**

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

provide some balance to the various boards, this personal information is required.
Ethnicity *
Gender *
✓ Male
If other, please describe:
Please select your age from the following list. *

✓ over 55

Phillip J Lyons Page 3 of 4

Occupation Occupation
Are you a caregiver for or identify with a disability?
C Yes ⊙ No
Have you participated in the Peoples Academy?
C Yes ⊙ No
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

## **Ethics Statement**

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Phillip J Lyons Page 4 of 4

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

✓ I Agree

#### **Profile**

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

#### **Public Records Statement**

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree				
nancycm@live.com				
Email Address				
Nancy	Campbell	Mccormick		
First Name	Middle Initial	Last Name		
920 EDGEWATER CIRCLE				
Street Address			Suite or Apt	
CHAPEL HILL			NC	27516
City			State	Postal Code

Submit Date: May 15, 2020

Home: (803) 331-2560 Primary Phone	Home: Alternate Phone
-	ent Center ts is required to participate as an assessor in the Town Attorney ict do you live in? * (Chapel Hill Town Limits, Orange County
,	ts is required for membership on most Council advisory committees and task forces may be composed of up to forty percent
What district do you live in? *	
Chapel Hill Town limits (Purple	e)
Please consult the town maps I	HERE if you are unsure.
If you are a Chapel Hill Reside	ent, How long have you lived here?
✓ 1-3 years	
	visit a meeting of the group that you are interested in serving n three groups from the list below to which you would like to apply.
Which Boards would you like	to apply for?
Historic District Commission: App Town Attorney Assessment Center	
Question applies to multiple boards  Which Board is your First Che	oice? *
How did you find out about th	nis opportunity? (select all that apply)
✓ Social Media	

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes ○ No

## **Interests & Experiences**

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I served on the Columbia, SC, Design/Development Review Commission for about 10 years. I've owned a house on the National Register. Although not admitted to the Bar in NC I can bring a lawyer's perspective on procedural issues. I'm actually a second generation preservationist--my mother was instrumental in founding Stuart (Fla) Heritage.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I'd be happy to provide references from Columbia.

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

See above, https://en.wikipedia.org/wiki/George\_R.\_Price\_House I worked for many years at Protection & Advocacy for People with Disabilities in Columbia (the equivalent of Disability Rights NC) I have a strong interest in making historic sites accessible to all.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

I'm a retired attorney for non-profits. I've served on historic commissions in both Columbia, SC, and in Chapel Hill. I have extensive experience working with attorneys for governmental entities (primarily state level). I think my experience as a lawyer and commission member would be useful in the search process.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

Currently appointed to the Historic District Commission.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

## **Demographics**

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *
✓ Caucasian/Non-Hispanic
Gender *
<b>▽</b> Female
If other, please describe:
Please select your age from the following list. *
✓ over 55
Occupation
Are you a caregiver for or identify with a disability?
○ Yes ○ No
Have you participated in the Peoples Academy?
o Yes o No
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

## **Ethics Statement**

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Question applies to Town Attorney Assessment Center

Primary Phone

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

Submit Date: May 15, 2020

The Town Council is interested in selecting between three and five community members to serve as

assessors during the two-day assessment center. Community members must be available to serve on both days. Question applies to Town Attorney Assessment Center Please Agree with the Following Statement Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc. ✓ I Agree **Profile Public Records Statement** I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted. ✓ I Agree astreater@gmail.com Email Address Annetta Streater First Name Last Name Middle Initial 11 Heather Court Street Address Suite or Apt Chapel Hill NC 27517 City State Postal Code Mobile: (919) 215-0100 Home: (919) 918-2037

Alternate Phone

Annetta Streater Page 1 of 4 Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? \* (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

What district do you live in? \*

▼ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure.

If you are a Chapel Hill Resident, How long have you lived here?

Which Boards would you like to apply for?

Town Attorney Assessment Center: Eligible

How did you find out about this opportunity? (select all that apply)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes ○ No

#### **Interests & Experiences**

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My qualifications include experience with board/committee interaction and operations, strong communication skills, the ability to review applications for merit and other unique values, and the ability to develop and evaluate policies.

Annetta Streater Page 2 of 4

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

I work in patient relations, investigating grievances and complaints. This work requires working with an attorney to seek a resolution. Experiences include review g legal documents and crafting letters that meet legal and regulatory expectations.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

## **Demographics**

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *
✓ African American
Gender *
<b>▽</b> Female
If other, please describe:
Please select your age from the following list. *
✓ over 55
Director of Patient Relations  Occupation
Are you a caregiver for or identify with a disability?
○ Yes ⊙ No
Have you participated in the Peoples Academy?
○ Yes ⊙ No

Annetta Streater Page 3 of 4

## **Ethics Statement**

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Annetta Streater Page 4 of 4



# STATE OF NORTH CAROLINA COUNTY OF ORANGE

## OATH OF OFFICE

North Carolina not inconsisten	do solemnly swear (or affirm) that I will support and laws of the United States, and the Constitution and laws of therewith, and that I will faithfully discharge the duties of a Cuttural Arts (ormaission, so help me
	Signature
The above oaths were subse	eribed and sworn to before me this the both day of Notary Public
ADRIANA MUNOZ Notary Public – North Carolina Orange County My Commission Expires Nov 7, 2022	My Commission Expires NOV7, 3022

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

Submit Date: May 15, 2020

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

## Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

	ΙAg	ree
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#### **Profile**

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

#### **Public Records Statement**

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

<b>☑</b> I Agree				
carnivalprincess@yahoo.com				
Email Address				
Wendy		Whitener		
First Name	Middle Initial	Last Name		
704 Meadowmont Ln				
Street Address			Suite or Apt	
Chapel Hill			NC	27517
City			State	Postal Code

Wendy Whitener Page 1 of 4

Home: (919) 349-9848 Primary Phone	Home: Alternate Phone
-	Center s required to participate as an assessor in the Town Attorney do you live in? * (Chapel Hill Town Limits, Orange County
-	s required for membership on most Council advisory nmittees and task forces may be composed of up to forty percent
What district do you live in? *	
Chapel Hill Town limits (Purple)	
Please consult the town maps HEI	RE if you are unsure.
If you are a Chapel Hill Resident	t, How long have you lived here?
None Selected	
0 ,	sit a meeting of the group that you are interested in serving hree groups from the list below to which you would like to apply.
Which Boards would you like to	apply for?
Chapel Hill Downtown Partnership: E Parks, Greenways and Recreation C Town Attorney Assessment Center:	Commission: Eligible
Question applies to Chapel Hill Downtown Partner Select a Seat Category for the C	ership hapel Hill Downtown Partnership *
Chapel Hill Town Resident	

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission \*

Chapel Hill Resident

Wendy Whitener Page 2 of 4

Question applies to multiple boards

Which Board is your First Choice? \*

Town Attorney Assessment Center

How did you find out about this opportunity? (select all that apply)

✓ Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes ○ No

## Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am devoted resident of Chapel Hill and want to get more involved in local government and advocacy for this beautiful town.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have worked with and managed teams of diverse individuals over the last 20 years. I look for synergies and ways to create partnerships to advance goals. My strongest skills are time management, presentation and public speaking and budgeting.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

I bring an unbiased opinion and a willingness to help.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

I'd be happy to help with the assessment center. I'm available the dates you needed.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

Wendy Whitener Page 3 of 4

## **Demographics**

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *
✓ Caucasian/Non-Hispanic
Gender *
Female
If other, please describe:
Please select your age from the following list. *
<b>№</b> 35-54
Sales Director Occupation
Are you a caregiver for or identify with a disability?
○ Yes ⊙ No
Have you participated in the Peoples Academy?
○ Yes ⊙ No
Are you a Town of Chapel Hill employee?
o Yes ⊙ No

## **Ethics Statement**

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Wendy Whitener Page 4 of 4