



TOWN OF CHAPEL HILL

Planning Commission

Action Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair John Rees
Vice-Chair Louie Rivers
Neal Bench
Michael Everhart

Melissa McCullough
Whit Rummel
Elizabeth Webber
Stephen Whitlow

Tuesday, February 18, 2020

7:00 PM

RM 110 | Council Chamber

Opening

Roll Call

Present 6 - Chair John Rees, Vice-Chair Louie Rivers, Neal Bench,
Michael Everhart, Whit Rummel, and Elizabeth Webber

Absent 2 - Melissa McCullough, and Stephen Whitlow

Secretary reads procedures into the record

Approval of Agenda

Bench moved and Rummel seconded approval of the agenda. No action was required.

Announcements

1. Updates from Advisory Board Champions

[\[20-0118\]](#)

This time provides an opportunity for Advisory Board Champions to relay updates from their latest meetings, as needed.

Discussion was held regarding using this time in future meetings to provide updates from Advisory Boards. Chair Rees also noted that an item should be added to a future agenda for finding a Community Design Commission champion.

Petitions

Approval of Minutes

2. Planning Commission Action Minutes for February 4, 2020

[\[20-0119\]](#)

A motion was made by Webber, seconded by Everhart, that the minutes be approved. The motion carried by a unanimous vote.

Old Business

3. Payment-in-Lieu Petition[\[20-0120\]](#)

Discussion was held regarding the Payment-in-Lieu petition. Everhart moved and Webber seconded to approve the draft petition. The motion carried by a unanimous vote (Bench abstained, but was counted as an affirmative vote).

Aye: 5 - Chair John Rees, Vice-Chair Louie Rivers, Michael Everhart, Whit Rummel, and Elizabeth Webber

Abstain: 1 - Neal Bench

4. Planning Commission Priorities (continued)[\[20-0121\]](#)

Chair Rees informed the group that the Board priorities had already been submitted to Town Council due to a deadline. Discussion was held regarding on-boarding processes, child care during meetings, and reaching out to other Planning Commissions. Future agendas will have a floating item at the end of each meeting to discuss board priorities.

Adjournment

Next Meeting - March 3, 2020

Bench moved to adjourn, Vice-Chair Rivers seconded; adjourned.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.