



TOWN OF CHAPEL HILL

Community Design Commission

Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Susana Dancy, Chair
Christine Berndt, Vice-Chair
Edward Hoskins
Kim Levell

Susan Lyons
Megan Patnaik
Polly Van de Velde
John Weis

Tuesday, February 11, 2020

6:30 PM

Seymour Center

Opening

Roll Call

Present 7 - Chair Susana Dancy, Vice-Chair Christine Berndt, Edward Hoskins, Kim Levell, Susan Lyons, Megan Patnaik, and John Weis

Absent 1 - Polly Van de Velde

Approval of Agenda

Announcements

Lyons announced that she attended the Council Committee meeting on Economic Sustainability where Noell Consulting made an excellent presentation on workforce housing. Lyons will forward this presentation out to the members of the commission for review.

Petitions

Approval of Minutes

Old Business

New Business

1. Commission Priorities

[20-0202]

The commission met to develop (3), five year priorities to submit to the town council, as requested by the mayor.

1. Sustainable/Green Building practices.
2. Explore design studies for special areas so design standards could be brought forth.
3. Design standards for major streets defining the town's character.

The commission also reviewed the 2019 goals, and decided to include an

assessment of those in the writeup to council. In particular, the members wanted to stress the importance of providing adequate information for development applications, including context and connectivity. Vice-chair Berndt agreed to draft a statement for Chair Dancy's review, and Chair Dancy would circulate that to the members.

Other ideas discussed included:

1. A need to cohesive vision or direction, develop a mission statement.
2. Importance of developing a clear commission vision of character, function and aesthetic of is appropriate for Chapel Hill.
3. Need for improvement in agenda and materials, and how to know who is presenting.
4. Idea of meeting w/ council annually and semi-annually.

2. Commission Authority Discussion

[20-0203]

Lyon's agreed to compile a list of members' questions for the upcoming meeting. Members are to forward their questions to her.

Adjournment

Next Meeting - DATE

Meeting adjourned at 8:15pm

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.