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## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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☒ I Agree

Jared

First Name

M

Middle Initial

Brown-rabinowitz

Last Name

jared.brown.tochab@gmail.com

Email Address

154 Ridge Trail

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (520) 820-5876

Primary Phone

Business: (917) 397-6069

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ 4-9 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

☒ Housing Advisory Board

## Which Boards would you like to apply for?

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Housing Advisory Board: Appointed

Question applies to Housing Advisory Board

### Select a Seat Category for the Housing Advisory Board \*

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☒ Homeowner or Tenant

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### How did you find out about this opportunity? (select all that apply by holding down the shift key)

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None Selected

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If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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I am pleased to submit this re-application for a position on the Chapel Hill Housing Advisory Board. I have had a long-term interest in affordable housing as a socio-economic fairness issue since, as an undergraduate living in the San Francisco Bay Area, I participated in a neighborhood improvement initiative intended, in part, to preserve housing for residents of a lower-income community facing rapid gentrification. At that time, and also as a law student, I provided pro bono services to residents in emergency housing. I view service on the Housing Advisory Board as a further expression of my commitment to working on these issues, and an opportunity to gain new and concrete experience in the affordable housing area while contributing to the Town's efforts to create a more equitable community. As an attorney with a general litigation background and experience with lending and housing issues, I can provide significant assistance to the board in connection with the administration of AHDR funds and formulating policy advice to the town council. For example, I have represented clients in mortgage lending disputes, landlord-tenant disputes and co-op litigation. In addition, I have researched and written reports on land-use policy instruments, such as transferable development rights. Also, as a HAB member since 2016, I have reviewed several cycles of AHDR grant applications, participated in discussions with private developers concerning proposed affordable housing project components and helped shape a pending PIL proposal, along with my fellow HAB members. Also, I played a key role in advocating for an AHDR funding increase above the original "Penny For Housing" level. Thank you for considering my application. I look forward to speaking with you about my continuing service on the Housing Advisory Board.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

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Please see answer to prior question. Thank you.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

☒ Caucasian/Non-Hispanic

### Gender

☒ Male

If other, please describe:

Please select your age from the following list. \*

☒ 35-54

### Attorney

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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☒ I Agree \*

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# Jared Brown-Rabinowitz

154 Ridge Trail, Chapel Hill, NC 27516 ▪ (520) 820-5876 ▪ jrabinowitz@stanfordalumni.org

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## **LEGAL EXPERIENCE**

### **Law Office of Gregory Smith, New York, NY**

*Attorney* (2013 – Present)

- Represented investment bank in federal litigation concerning \$5 million loan repayment dispute
- Represented client in connection with broker fee dispute relating to \$3 million home loan refinancing
- Represented financial professionals and firms in FINRA arbitration
- Conducted client-development meetings with law firms and investment firms in Beijing, China

### **Law Office of Michael Harwin, New York, NY; Tucson, AZ**

*Legal Writer* (2009 – Present)

- Researched and advised on state regulation and discipline of title loan industry
- Won reversal of death sentence in Federal appellate case, *Hurles v. Ryan*, 08-99032 (9th Cir. 2011)
- Researched and advised on IRS enforcement actions, FDIC employment regulation and a variety of state forfeiture claims and federal and state criminal matters, including bank fraud prosecutions

### **New York Legal Aid, New York, NY**

*Volunteer Attorney* (2009)

- Worked on federal class action litigation against mortgage servicers relating to HAMP modification program, including research concerning GSE rules and CDO ownership
- Advise legal aid clients and attorneys on foreclosure defenses and procedure
- Received *Pro Bono Publico* Award for outstanding pro bono service

### **Department of Justice, Executive Office for Immigration Review, New York, NY**

*Judicial Law Clerk* (2007 – 2008)

- Researched and wrote asylum opinions and advised judges on merits of claims and procedural issues

## **POLICY EXPERIENCE**

### **Kurzon for Congress, New York, NY**

*Policy Researcher* (2013 – 2014)

- Researched and wrote policy sheets on federal and state housing policy and health care policy

### **New York City Mayor's Office, New York, NY**

*Contract Attorney* (2012)

- Researched and wrote briefs concerning firearms policy for staff attorneys, and municipal governments and community organizations that participated in gun control coalition

## **EDUCATION**

### **Stanford University, Stanford, CA**

*B.A. with Concentration in Religious Ethics*, 2000 GPA 3.6/4.0

- Activities included: Homelessness and affordable housing alternative spring break

### **University of Arizona James E. Rogers College of Law, Tucson, AZ**

*J.D. Degree*, 2007, GPA 3.69/4.0, *Magna Cum Laude*, *Arizona Law Review*

## **OTHER RELEVANT EXPERIENCE & ABILITIES**

- AmeriCorps Member, One East Palo Alto Neighborhood Improvement Initiative
  - Stanford Alumni Association – NYC: organized faculty lectures
  - Highly Proficient in Mandarin Chinese; Working knowledge of Japanese
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☒ I Agree

Jack W Coon  
First Name Middle Initial Last Name

jackwcoon@gmail.com  
Email Address

104 Linnaeus Place  
Street Address Suite or Apt

Chapel Hill NC 27514  
City State Postal Code

Home: (847) 338-2224 Home:  
Primary Phone Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ 1-3 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

☒ Housing Advisory Board

## Which Boards would you like to apply for?

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Board of Adjustment: Eligible  
Housing Advisory Board: Eligible

Question applies to Board of Adjustment

### Select a Seat Category for Board of Adjustment \*

---

☒ Chapel Hill Town Resident

Question applies to Housing Advisory Board

### Select a Seat Category for the Housing Advisory Board \*

---

☒ Homeowner or Tenant

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

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☒ Email

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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I have a very wide range of experience in real estate and housing. I have been a real estate appraiser for over 25 years, real estate broker, and serviced on Plan/Planning commissions and Zoning Board of Appeals for the city of West Chicago, IL. In my capacity as an appraiser I was exposed to a great number of city master planning review commissions, both commercial and residential. In addition, I am a for profit real estate investor and own rental properties and, as such, I am involved daily in real estate market analysis. I also renovate single family, multi-family and condominiums for resale.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

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As I own and buy and sell real estate I have significant practical knowledge of the housing market and also knowledge of the how municipalities generally operate on a policy making level.

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You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

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**Demographics**

In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity**

---

☒ Caucasian/Non-Hispanic

**Gender**

---

☒ Male

---

If other, please describe:

**Please select your age from the following list. \***

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☒ over 55

Real Estate Investor  
Occupation

**Are you a Town of Chapel Hill employee?**

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☐ Yes ☒ No

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**Ethics Statement**



## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☒ I Agree \*

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☒ I Agree

Jeffrey

First Name

Hoagland

Last Name

Middle Initial

jchoagla@gmail.com

Email Address

220 elizabeth street

Street Address

unit g14

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (910) 612-5282

Primary Phone

Home:

Alternate Phone

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**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ 4-9 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

☒ Community Design Commission

## Which Boards would you like to apply for?

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Community Design Commission: Eligible  
Housing Advisory Board: Eligible

Question applies to Community Design Commission

### Select a Seat Category for the Community Design Commission \*

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☒ Chapel Hill Resident

Question applies to Housing Advisory Board

### Select a Seat Category for the Housing Advisory Board \*

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☒ Homeowner or Tenant

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

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☒ Other (provide additional information below)

facebook article shared by friends

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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I can bring in the views of locals who do not work for the university but understands its importance to the town, as well having traveled the country and seen both the poorest town and richest one and am able to show the positives of either.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

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I have a physics degree and worked at a national lab which had an amazing town to go with it.

[jeffreyhoaglandresume6.28.2016.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

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**Ethnicity**

☒ Caucasian/Non-Hispanic

**Gender**

☒ Male

If other, please describe:

**Please select your age from the following list. \***

☒ 25-34

process tech  
Occupation

**Are you a Town of Chapel Hill employee?**

☐ Yes ☒ No

**Ethics Statement**

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☒ I Agree \*

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## **Jeffrey C. Hoagland**

220 Elizabeth street unit G14  
Chapel Hill NC, 27514  
jchoagla@gmail.com  
(910) 612-5282

### **Education**

North Carolina State University, Raleigh, NC  
**Bachelor of Science in Physics**  
Graduated: Spring 2009

### **Work Experience**

**Cree, Inc. | Durham, NC**

**Process Technician**, May 2013 - Present

- Maintain cleanliness and accuracy of machines and operators that clean and measure silicon carbide wafers
- Received two Green Awards for spotting and applying solutions to problems in production
- Verify that all operators on shift have requisite training and certification
- Draft reports citing errors and issues with procedures, or executions thereof, when necessary
- Update procedures when necessary
- Use JMP software to analyze data and modify spreadsheet information

**The American National Red Cross | Durham, NC**

**Blood Technician**, June 2012 - April 2013

- Operated various machines used in the manipulation of blood components
- Handled procedures involving centrifuges and extractors
- Sanitized storage units, including freezers and refrigerators

**Los Alamos National Laboratory | Los Alamos, NM**

**Intern/Contract Scientist**, June 2009 - March 2012

- Worked with others in varying experiments, data analysis and presentations
- Coauthored four academic papers on the subject of ultracold neutrons
- Powered 130 kilojoule magnets superconducting with liquid helium
- Tuned an RF generator to allocate and filter neutrons by spin in a magnetic field
- Learned to work safely with various cryogenic materials, including liquid helium, liquid nitrogen and hydrogen
- Maintained and operated standard helium liquefiers, including models L1610 and LR1420
- Operated and maintained multiple logic controller units
- Designed motherboards and chip boards for neutron and electron detectors, as well as voltage differential readouts
- Used and maintained 560 nanometer blue lasers

- Developed auto-fill systems for superconducting magnets

### **Lab Skills and Training**

Cryogenic usage and safety training

High amperage electronics training

High magnetic field training

Familiarity with power tools, oscilloscopes, voltmeters, multimeters and other basic lab tools

Inboard and through-hole soldering

Pneumatic tool usage

Experience using radiation PPE

### **Language and Software Knowledge**

C++ - Visual C++ - Linux (Ubuntu, Debian and Red Hat) - Microsoft Windows (XP, Vista, 7, 8, 8.1) Microsoft Office Suite - Adobe Suite - Maple - MATLAB - SolidWorks  
Linux ROOT (data analysis) - SAS Jump - PCP Express - LabVIEW  
Open Source Alternatives

### **Miscellaneous**

US citizen - Fluent in English - Security clearance - Highly sophisticated mechanical and electronics expertise - Computer construction, repair and maintenance abilities  
Comfortable working on very small devices and projects with fine details - Project management experience - Team leadership background

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☒ I Agree

Hannah

First Name

Olmstead

Middle Initial

Last Name

hrolm25@live.unc.edu

Email Address

525 Granville Towers Ln, East Tower

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (405) 549-1458

Primary Phone

Home:

Alternate Phone

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**If you are a Chapel Hill Resident, How long have you lived here?**

☒ 1-3 years

---

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**Which Board is your First Choice? \***

☒ Housing Advisory Board



## Which Boards would you like to apply for?

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Housing Advisory Board: Eligible

Chapel Hill Public Library Advisory Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

### Select a Seat Category for the Chapel Hill Public Library Advisory Board \*

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☒ Chapel Hill Resident

Question applies to Housing Advisory Board

### Select a Seat Category for the Housing Advisory Board \*

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☒ Homeowner or Tenant

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## How did you find out about this opportunity? (select all that apply by holding down the shift key)

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☒ Social Media

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

---

I am a UNC-Chapel Hill undergraduate student, so I will bring that distinct perspective to any board on which I sit. Further, I did not live in the United States prior to attending UNC-Chapel Hill, so I, by definition, am a pair of fresh eyes when it comes to many local policy concerns. Further, I bring my perspective as someone with relational ties to the refugee community in Chapel Hill and Carrboro. My most meaningful experiences in the town have been those working at Refugee Community Partnership, assisting refugee families but also building relationships with them. This community building work influences the way I see inequity's presence in Chapel Hill but also the way I perceive Chapel Hill's limitless potential.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

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As an economics and public policy student, I am proficient in data analysis and in interpreting policy briefs. Academically, I am very much steeped in policy literature, particularly education policy, so I would have little trouble coming to a critical understanding of policies brought before the committee. Additionally, I am proficient in both Mandarin and Arabic. I learned the former in my childhood in China, and I have studied the latter since coming to UNC-Chapel Hill.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

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### Ethnicity

☒ Caucasian/Non-Hispanic

### Gender

☒ Female

If other, please describe:

Please select your age from the following list. \*

☒ 18-24

### Student

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree \*

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# Hannah Olmstead

hrolm25@live.unc.edu  
+1 (405) 549-1458

525 Granville Towers Drive East  
Chapel Hill, NC 27514

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## Education

### University of North Carolina at Chapel Hill

Economics and Public Policy Major, Arabic Studies Minor

Sophomore, Expected Graduation: Spring 2021

GPA: 3.9

Honors Carolina Member, Guest Grant Recipient for the Economics Department of UNC-Chapel Hill

### Chengdu ISC (International Schools Consortium) International School Chengdu, Sichuan, China

Graduated June 2017, GPA: 4.15, Salutatorian

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## Work Experience

### RESIDENTIAL ADVISOR, (August 2018-May 2019), Department of Housing and Residential Education, Chapel Hill, NC

- Oversaw hall of thirty-two first years for the 2018-19 school year. Coordinated, budgeted, and executed monthly programming to integrate students into college life. Additionally worked weekly as RA on-duty, successfully responding to residents needs both from the front desk and in crisis response.

### SUMMER ACADEMY STAFF, (May 2018-August 2018), Student U, Durham, North Carolina

- 7<sup>th</sup> Grade Social Studies and Reading teacher, managed and directed the goal of narrowing achievement gaps in Durham Public Schools

### ESL TEACHER, (March 2016-June 2017), 敏而好学托管辅导中心 (Clever and Studious Tutoring Center), Chengdu, Sichuan, China

- English as Second Language courses taught for Mainland Chinese kindergarten and elementary students, with class conducted in Mandarin.

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## Leadership Experience

### DIRECTOR GENERAL OF MODEL UNITED NATIONS AT CHAPEL HILL XIX, (April 2018-April 2019), UNC-Chapel Hill, NC

- Responsible for all logistics surrounding North Carolina's premier Model United Nations conference for high school students. Responsibilities included marketing, facilities reservation and management, complying with university policies surrounding protection of minors, budgeting, and client communication
- Increased registration by 250 students and total profit by roughly 10,000 dollars. Total registration reached 800 high school students.

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## Activities

- **Refugee Community Partnership Bridge Builders** (January 2018-Present)  
Meets weekly with a Karen/Arakan refugee family, identifying the family's long-term goals, and partnering with them to accomplish them. Additionally supports other refugee families to get to their assorted appointments, attend community events, and tutor their children.
- **Refugee Community Partnership Employment Team** (January 2018-Present)  
Identifies job openings that meet members of the refugee community's needs, assists them in applying and compiling paperwork
- **Carolina International Relations Association Board Member** (April 2018-Present)  
Sat on the board of CIRA, a registered 501c(3), in her capacity as Director General of MUNCH XIX. Collaborated to implement first-ever member code of conduct and mandating HAVEN\* training for all board members.

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## Skills

- Proficient in Stata: conducted multiple economic data analysis projects
- Highly functional in Mandarin, placed out of university Mandarin courses
- Completed 4 semesters of Arabic instruction at UNC-Chapel Hill, continuing in the Fall 2018 semester
- Experienced in leading fundraising campaigns, managing inventory, coordinating with local businesses, and managing volunteer workers

\*HAVEN training is a UNC-facilitated sexual and interpersonal violence prevention program.

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## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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☒ I Agree

Mary Jean

First Name

Seyda

Middle Initial

Last Name

mjseyda@casanc.com

Email Address

24 Mt. Bolus Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 593-5648

Primary Phone

Business: (919) 307-3434

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ Greater than 10 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

☒ Housing Advisory Board

## Which Boards would you like to apply for?

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Housing Advisory Board: Appointed

Question applies to Housing Advisory Board

## Select a Seat Category for the Housing Advisory Board \*

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☒ Non-Profit Housing Provider/Professional

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## How did you find out about this opportunity? (select all that apply by holding down the shift key)

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- ☒ Advisory Board or Council member
- ☒ Internet
- ☒ Social Media

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If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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I am currently on the HAB and would like to continue serving. I have 18 years experience working for a non profit affordable housing developer and property management agency as the COO and recently as the CEO. I bring the perspective of both a developer and property manager of affordable rental apartments for persons who are homeless, have a disability, veterans, families earning minimum wage.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

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I have chaired the Partnership to End Homelessness in both Orange and Wake Counties and serve as a founding member of the Orange County Affordable Housing Coalition, and served 6 years as a CHT board member.

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You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity**

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☒ Caucasian/Non-Hispanic

**Gender**

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☒ Female

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If other, please describe:

**Please select your age from the following list. \***

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☒ over 55

Non profit developer  
Occupation

**Are you a Town of Chapel Hill employee?**

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☐ Yes ☒ No

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**Ethics Statement**

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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☒ I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*



**PLEDGE TO FOLLOW ETHICS GUIDELINES  
FOR  
ADVISORY BOARDS AND COMMISSIONS**

**Ethics Guidelines for Town Advisory Boards and Commissions**

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

I, Mary Jean Seyda pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission

Housing Advisory Board

Mary Jean Seyda  
Applicant's Signature

31 July 2014  
Date

The above Ethics statement was subscribed and sworn to before me this the 31<sup>st</sup> day of July, 2014

[Signature]  
Notary Public

My Commission Expires 9/21/2014

KATHLEEN McHENRY DeRUBIO  
NOTARY PUBLIC  
Wake County, North Carolina  
My Commission Expires  
September 21, 2014



STATE OF NORTH CAROLINA  
COUNTY OF ORANGE

OATH OF OFFICE

I, Mary Jean Seyda, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Housing Advisory Board, so help me God.

Mary Jean Seyda  
Signature

The above oaths were subscribed and sworn to before me this the 31<sup>st</sup> day of July, 2014.

[Signature]  
Notary Public

My Commission Expires 9/21/2014

KATHLEEN McHENRY DeRUBIO  
NOTARY PUBLIC  
Wake County, North Carolina  
My Commission Expires  
September 21, 2014