

### Advisory Board Membership Policy and Code of Ordinances Changes, and Land Use Management Ordinance Text Amendment

December 5, 2018

#### **Updates Since Public Hearing**

Council Question: Attendance policy for boards that do not meet regularly

Council Question: Childcare and transportation reimbursement policy

Human Services Advisory Board feedback

#### Recommendations

#### Staff Recommends:

- Adoption of R-15 Advisory Board Membership Policy Changes
- Enactment of O-2 Amendment to Code of Ordinances
- Adoption of R-16 Resolution of Consistency
- Enactment of O-3 Amendment to the Land Use Management Ordinance

- 1. Advisory Board Membership Policy (R-15)
- 2. Code of Ordinances (O-2)
- 3. Land Use Management Ordinance (O-3)

- 1. Advisory Board Membership Policy (R-15)
- 2. Code of Ordinances (O-2)
- 3. Land Use Management Ordinance (O-3)

#### **Length of Term Amendment**

"Members serve staggered three-year terms which shall expire on June 30. However, members of boards and commissions may serve until their successors have been appointed."

#### **Attendance Clause Amendment**

Clarify policy so that a member who misses three consecutive regular meetings or more than half of the regular meetings within in a year shall lose membership status, with exception for excused absences.



#### **Other Amendments**

Affected Board	Amendment
Environmental Stewardship Advisory Board	Designate a new seat to be a Stormwater Champion seat
Community Design Commission	Remove Historic District resident designation
	Add "green design" and "place- making" as possible areas of knowledge or experience necessary to meet seat requirements

#### 2018-12-05/R-15 – Amend Advisory Board Membership Policy

# Staff Recommends: Adoption of R-15 to amend the Advisory Board Membership Policy:

- Attendance Section
- Length of Term Section
- Community Design Commission remove historic district resident requirement, add "green design, place-making"
- Environmental Stewardship Advisory Board add Stormwater Advocate seat

- 1. Advisory Board Membership Policy (R-15)
- 2. Code of Ordinances (O-2)
- 3. Land Use Management Ordinance (O-3)

#### References to Attendance & Length of Term

- Parks, Greenways, and Recreation Commission
- Stormwater Management Utility Advisory Board
- Chapel Hill Public Library Advisory Board
- Cultural Arts Commission
- Human Services Advisory Board
- Cemeteries Advisory Board



#### **Other Amendments**

Affected Board	Amendment
Parks, Greenways, and Recreation Commission	Designate a Cemeteries Champion seat
Human Services Advisory Board	Clarification regarding recusal of board members
Cemeteries Advisory Board	Conclude board effective June 30, 2019

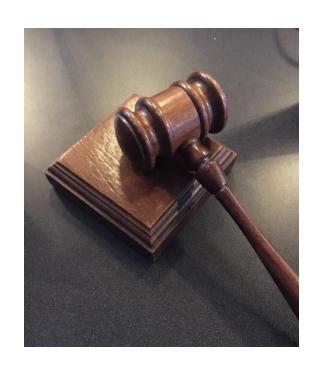
#### 2018-12-05/O-2 – Amend Code of Ordinances

## Staff Recommends: Enactment of O-2 to amend the Code of Ordinances:

- Sections 2-121, 2-141, 2-177, 12-21, 23-16, 6-9 update membership terms and attendance policy
- Section 12-17 designate a Cemeteries Champion seat to the Parks, Greenways, and Recreation Commission membership
- Sections 2-121 clarify the recusal policy for the Human Services Advisory Board
- Sections 6-8 through 6-11 conclude the Cemeteries Advisory Board

- 1. Advisory Board Membership Policy (R-15)
- 2. Code of Ordinances (O-2)
- 3. Land Use Management Ordinance (O-3)

#### **Text Amendment Background**



September 2018: Council Committee on Boards and Commissions met to discuss

October 2018: Council approved the recommendations and called a public hearing

November 6, 2018: Joint Advisory Boards Meeting and Planning Commission review

November 14, 2018: Town Council Public Hearing

#### **Text Amendment Process**



#### **LUMO Text Amendment Overview**

Amendments to the Historic District Commission and Board of Adjustment:

- 1. Revise attendance clause
- 2. Revise length of term clause
- 3. Reduce HDC membership from 10 members to 9 members



### 2018-12-05/O-3 – Land Use Management Ordinance Text Amendments

#### Staff Recommends:

- Adoption of R-16 Resolution of Consistency
- Enactment of O-3 Land Use Management Ordinance Text Amendment
  - Revise attendance and length of term clauses for BOA and HDC
  - Reduce HDC membership from 10 to 9 members

#### Recommendations

#### Staff Recommends:

- Adoption of R-15 Advisory Board Membership Policy Changes
- Enactment of O-2 Amendment to Code of Ordinances
- Adoption of R-16 Resolution of Consistency
- Enactment of O-3 Amendment to the Land Use Management Ordinance