



Land Use Management Ordinance Text Amendment and Advisory Board Membership Changes

November 14, 2018

RECOMMENDATION

Staff Recommendation:

- Open the public hearing, receive comments, and continue the public hearing to the December 5, 2018 meeting

Planning Commission Recommendation:

- Approval of Land Use Management text amendment with condition to get feedback from the Board of Adjustment

Text Amendment Process

**Staff
Review**



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graph LR; A[Staff Review] --> B[Joint Advisory Board Meeting 11/6/18]; B --> C[Planning Commission Review 11/6/18]; C --> D[Council Public Hearing 11/14/18]; D --> E[Council Action 12/5/18]; style D fill:#00b050,color:#fff
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The diagram illustrates a five-step process for text amendments. It begins with 'Staff Review', followed by 'Joint Advisory Board Meeting 11/6/18', 'Planning Commission Review 11/6/18', 'Council Public Hearing 11/14/18' (highlighted in green), and finally 'Council Action 12/5/18'. Each step is contained within a rounded rectangular box, and the steps are connected by white arrows pointing from left to right.

**Joint
Advisory
Board
Meeting
11/6/18**

**Planning
Commission
Review
11/6/18**

**Council
Public
Hearing
11/14/18**

**Council
Action
12/5/18**

Text Amendment Background



September 2018: Council Committee on Boards and Commissions met to discuss the advisory board membership policy;

October 2018: Council approved the recommendations and called a public hearing;

November 6, 2018: Joint Advisory Boards Meeting and Planning Commission review

What's in your packet?

1. Technical Report
2. Resolution of Consistency with the Comprehensive Plan to allow a text amendment of the LUMO
3. Ordinance A (Enacting LUMO text amendment)
4. Resolution B (Denying LUMO text amendment)
5. Draft Resolution to Amend the Advisory Board Membership Policy
6. Draft Ordinance to Amend the Code of Ordinances
7. Planning Commission Recommendation
8. Board Membership Policy Amendments Feedback

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LUMO Text Amendment Overview

Amendments to the Historic District Commission and Board of Adjustment:

1. Revise attendance clause
2. Revise length of term clause
3. Reduce HDC membership from 10 members to 9 members



Attendance Clause Amendment

Remove attendance policy references from Historic District Commission and Board of Adjustment sections and replace with:
“Attendance at meetings shall be in accordance with the Council's Advisory Board Membership Policy.”

Update the Advisory Board Membership Policy: Clarify policy so that a member who misses three consecutive regular meetings or more than half of the regular meetings within in a year shall lose membership status, with exception for excused absences.

Length of Term Amendment

Remove length of term policy references from Historic District Commission and Board of Adjustment sections and replace with: “Members of the board/commission shall be appointed in accordance with the Council's Advisory Board Membership Policy.”

Update the Advisory Board Membership Policy: “Members serve staggered three-year terms which shall expire on June 30. ~~However, members of boards and commissions may serve until their successors have been appointed.”~~

Other Changes – For December 5

- Board of Adjustment
- Historic District Commission
- Community Design Commission
- Environmental Stewardship Advisory Board
- Human Services Advisory Board
- Chapel Hill Public Library Advisory Board
- Cultural Arts Commission
- Cemeteries Advisory Board
- Parks, Greenways, and Recreation Commission
- Stormwater Management Utility Advisory Board



RECOMMENDATION

Amendments under review tonight:

- Changes to Historic District Commission and Board of Adjustment attendance and length of term clauses
- Reducing number of seats on Historic District Commission from 10 to 9

Staff recommends:

- Open the public hearing, receive comments, and continue the public hearing to the December 5, 2018 meeting

Other Amendments

Affected Board	Amendment
Environmental Stewardship Advisory Board	Designate a Stormwater Champion seat
Community Design Commission	Remove Historic District resident designation
Parks, Greenways and Recreation Commission	Designate a Cemeteries Champion seat
Cemeteries Advisory Board	Conclude board effective June 30, 2019