



TOWN OF CHAPEL HILL

Housing Advisory Board

Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Mary Jean Seyda
Jared Brown-Rabinowitz
Laura Cowan
Letitia Davison

Anne Hoole
Tai Huynh
Kayla Prestwood
Jim Yamin

Tuesday, August 14, 2018

6:30 PM

RM 102 | First Floor Conf. Room

Opening

Roll Call

Staff: Sarah Vinas, Assistant Director for Office of Housing and Community
Nate Broman-Fulks, Affordable Housing Manager

Present 7 - Chair Mary Jean Seyda, Jared Brown-Rabinowitz, Laura
Cowan, Anne Hoole, Tai Huynh, Kayla Prestwood, and Jim
Yamin

Absent 1 - Letitia Davison

Approval of Agenda

A motion was made by Yamin, seconded by Hoole, that the agenda be approved.
The motion carried unanimously.

Announcements

Petitions

Approval of Minutes

1. Housing Advisory Board Draft Minutes for June 12, 2018

[\[18-0651\]](#)

A motion was made by Yamin, seconded by Hoole, that the Minutes be
approved. The motion carried by a unanimous vote.

Old Business

2. Consideration of Applications for Affordable Housing Advocate Seat

[\[18-0652\]](#)

The Housing Advisory Board met applicants Debra Vestal and Dawna
Jones.

New Business

3. **Affordable Homeownership Provider Presentations - Habitat for Humanity of Orange County and Community Home Trust** [\[18-0653\]](#)

Habitat for Humanity of Orange County and the Community Home Trust gave presentations to the HAB regarding their affordable housing work in Chapel Hill.

5. **Overview of Affordable Housing Annual Report FY18 and Work Plan FY18-20** [\[TMP-0873\]](#)

Town staff gave a presentation on the fiscal year 2018 Affordable Housing Annual Report and the 2019 Affordable Housing Work Plan.

6. [\[TMP-0875\]](#)

The HAB gave the following feedback to the applicant:

1. The HAB would like to see inclusion of affordable units in the project, an increase in the payment-in-lieu contribution being proposed, or a combination of the two.

2. HAB asked the applicant to come back with a proposal that contains on site affordable units, an additional payment in lieu, or a combination of the two.

Adjournment

Next Meeting - September 11, 2018

A motion was made by Yamin, seconded by Hoole, that the meeting be adjourned. The motion carried unanimously.